Pace Fire Rescue District

Regular Meeting
September 14, 2026

1. **Meeting Called to Order**

Present:	Chairman Nick Gradia, Vice-Chairman Daniel Mills, Secretary Jeremy Johnston, Commissioner Lynn Garrett, Chief Whitfield
Absent:	Treasurer Felix Hernandez

Chairman Gradia called the meeting to order at approximately 5:30 p.m.

2. **Pledge of Allegiance**
   a. Chairman Gradia led in the Pledge of Allegiance.

3. **Moment of Silence**
   a. A moment of silence was observed.

4. **Public Form**
   a. The Board acknowledges the public, no one was in attendance.

5. **Minutes from the previous meeting**
   a. Minutes were reviewed. A Motion to approve the Minutes was 1st made by Vice-Chairman Mills and 2nd by Secretary Jeremy Johnston.
   b. Motions passed, unanimously.

6. **Financial Report (Written report attached)**
   a. Financial Report was reviewed. A Motion to approve the Financial Report was 1st made by Secretary Jeremy Johnston and 2nd by Commissioner Lynn Garrett.
   b. Motions passed, unanimously.

7. **Chief's Report (Written report attached)**
   a. Chief's Report was presented.
   b. Informational purposes only, no action is needed.

8. **State EMS Inspection**
   a. Chief Whitfield reported on July 6, 2026, a Compliance Monitoring site survey was conducted by the Florida Department of Health and Bureau of Emergency Medical Oversight, and the department passed with no deficiencies. Chief Whitfield recognized ALS Coordinator Lieutenant Marcus Murphy for his hard work and

dedication. Chief Whitfield also thanked all the personnel for their daily efforts in ensuring a successful inspection.

b. Informational purposes only, no action is needed.

9. Advanced Life Support Narcotics Tracking

a. Chief Whitfield reported as of August 2026, the department had partnered with Schedule2, a company out of Tallahassee. Schedule2 is a company that provides an electronic narcotics-tracking system. The department will be serving as a beta test site as it integrates its system with our incident-reporting software.

b. Commissioner Lynn Garrett asked if there would be any cost for this system and if the Medical Director had reviewed Schedule2 system. Chief Whitfield was not sure of the cost since we were using it as a test site but said there would be a small fee. Chief Whitfield stated the Medical Director had been advised of the new system and had approved it.

c. Informational purposes only, no action is needed.

10. Surplus Property

a. A discussion was held on the pros and cons of what to do with the Fire Prevention Smoke Trailer. It was agreed to either sell or donate the Smoke Trailer to another department. A Motion to approve declaring the Fire Prevention Smoke Trailer as surplus property was 1st made by Commissioner Lynn Garrett and 2nd by Secretary Jeremy Johnston.

b. Motions passed, unanimously.

11. Motion to Adjourn

a. There being no further business, a Motion to Adjourn was 1st made by Commissioner Lynn Garrett and 2nd by Secretary Jeremy Johnston.

b. Motions passed, unanimously. The meeting was adjourned at approximately 5:50 p.m.

Minutes approved on this 26th day of October 2026.

Nick Gradia, Chairman