

**Pace Fire Rescue District**  
**Regular Meeting**  
**November 18, 2024**

**1. Meeting Called to Order**

Present: Chairman Dean Anderson, Vice-Chairman Nick Gradia and Secretary Daniel Mills.

Not Present:

Chairman Dean Anderson called the meeting to order at approximately 5:06 p.m.

**2. Pledge of Allegiance**

a. Chairman Dean Anderson led in the Pledge of Allegiance.

**3. Moment of Silence**

a. Chairman Dean Anderson led in the opening prayer.

**4. Public Forum**

a. The Board acknowledges the public but there was no one in attendance.

**5. Minutes from the previous meeting**

- a. Motion to approve the Regular Meeting and Final Budget Meeting minutes were 1<sup>st</sup> made by Secretary Daniel Mills and 2<sup>nd</sup> by Vice-Chairman Nick Gradia.
- b. Motion passed, unanimously.

**6. Financial Report (Written report attached)**

- a. Motion to approve the Financial Report was 1<sup>st</sup> made by Vice-Chairman Nick Gradia and 2<sup>nd</sup> by Secretary Daniel Mills.
- b. Motion passed, unanimously.

**7. Chief's Report (Written report attached)**

- a. Motion to approve the Chief's Report was 1<sup>st</sup> made by Vice-Chairman Nick Gradia and 2<sup>nd</sup> by Secretary Daniel Mills.
- b. Motion passed, unanimously.

**8. Tax Collector Unspent Revenues**

- a. Chief Whitfield reported this year's revenues from the Tax Collector's office was \$6,946.85 and the funds will go into the general account.
- b. Information purposes only, no action needed.

## **9. Station 4 Construction Update**

- a. Chief Whitfield and Derek Pratt updated everyone on Station 4. The slab will be poured on Wednesday, we have a new water supply. Chief Whitfield reported a savings of \$11,038.90 due to Owner Direct Pays (OPD) due to not having to pay tax on the materials.
- b. Information purposes only, no action needed.

## **10. Hiring Update**

- a. Chief Whitfield informed the board we had offered employment to nine applicants for full-time positions. "Everyone has accepted, the positions that will be filled are Fire Safety Inspector, and Firefighters / Fire Cadets. Their orientation will be on December 4, 2024. The Cadets will graduate in December, so they will be ready to go." We have captured a couple of grants, Department of Education and Lifeguard, that will be used for EMT & Medic's tuition. Vice-Chairman Gradia asked about the status on the Battalion Chief position. Chief Whitfield said, "an offer has been made and accepted. An announcement hadn't been made due to waiting for the employer to be notified. Their start date should be around the 2<sup>nd</sup> week of December".
- b. Information purposes only, no action needed.

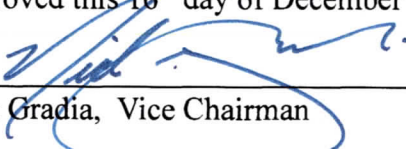
## **11. Additions/Deletions**

- a. Vice-Chairman Nick Gradia asked, "how were the calls going as far as the Non-Ad Valorem tax." Chief Whitfield told him that we were still receiving phone calls, and he met with a citizen today. Once we break it down for the citizen it seems to be helping." Chief Whitfield explained, "this year he would be working with the Tax Collector's office on correcting "classifications" of property. This will help with their taxes.
- b. Vice-Chairman Nick Gradia mentioned moving forward with the extra 1% salary increase on the pay scale for the firefighters. Secretary Daniel Mills also agreed. Chief Whitfield said, "There was a lot of overtime being used for Station 4." Vice-Chairman Nick Gradia asked, "if Chief Whitfield had budgeted for the overtime?" Chief Whitfield said, "yes, but he was watching the ups and downs as corrections were being made with the taxes." Vice-Chairman Nick Gradis would like to see this happen by January 1, 2025. Secretary Daniel Mills agreed.
- c. Chairman Dean Anderson made a retirement speech thanking Chief Whitfield, Rachel Connell, and Sandra Berube and all the firefighters. He congratulated the new elected board members who were there.
- d. Secretary Daniel Mills asked, "how were we going to appoint the "open seat" position on the Board." Discuss was held on the process of this position. It was decided to adopt the same process that was used before. Chief Whitfield will proceed with the process and advertise the position. Secretary Daniel Mills would like this to be done by our next meeting or we will need to have a special meeting.

**12. Motion to Adjourn**

- a. There being no further business the meeting was adjourned at approximately 5:30 p.m.
- b. Motion to Adjourn was 1<sup>st</sup> made by Vice-Chairman Nick Gradia and 2<sup>nd</sup> by Secretary Daniel Mills.
- c. Motion passed, unanimously.

Approved this 16<sup>th</sup> day of December 2024.



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Nick Gradia, Vice Chairman