

Pace Fire Rescue District
Regular Meeting
April 15, 2024

1. Meeting Called to Order

- a. Call to Order at approximately 6:30 p.m.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Forum

- a. Was acknowledged but no one was in attendance.

5. Minutes from the previous meeting

- a. Motion to approve 1st made by Vice-Chair Nick Gradia and 2nd by Commissioner Brandon Beecher.
- b. Motion passed.

6. Financial Report (Written report attached)

- a. Motion to approve 1st made by Treasurer Bob Jankowski and 2nd by Secretary Daniel Mills.
- b. Motion passed.

7. Chief's Report (Written report attached)

- a. Motion to approve 1st made by Secretary Daniel Mills and 2nd by Commissioner Brandon Beecher.
- b. Motion passed.

8. Station 4 Project Update

- a. Chief Whitfield reported the Bid Process was ready to be advertised later this week or next week. Once it is advertised, they will have 30 days to submit their bids, so the end of May or first of June. Treasurer Bob Jankowski asked for the bidding procedure to be explained. Chief Whitfield went forward explaining how the bidding works. Vice-Chair Nick Gradia asked Chief Whitfield, "how many bids were submitted for Station 3"? He wanted to get an idea how many they would be looking at for Station 4. Treasurer Bob Jankowski asked if they were going to interview the top bidders at one of the meetings. All the Commissioners agreed they should be interviewed. When the advertisement goes out there needs to be a statement letting them know they will be interviewed at a public meeting. Secretary Daniel Mills stated there should be no more than

five interviews at a time. Treasurer Bob Jankowski suggested we might need a “special meeting” for the interviews. Procedures for the interviews should be finalized by the next meeting.

9. Pension Board Appointment

- a. Chief Whitfield discussed the expiration of two appointed board members. One of the board members would like to stay but one hasn't shown any interest in staying on the board. Chief Whitfield stated there was a resident who lives in Hammersmith that is interested in serving on the Pension Board. The appointment of Arthur O'Reilly was approved.
- b. Secretary Daniel Mills asked how often the Pension Board meets and Chief Whitfield said Quarterly.

10. Draft Policy

- a. A lengthy discussion was held between Chief Whitfield and the Board on the draft of an Appeal Policy. There is a Progressive Discipline Standard Operating Guidelines in effect now, the draft includes new procedures inserted throughout the SOG. The discussion included the Union's status of Collective Bargaining and legality vs administrative limitations. Treasurer Bob Jankowski suggested hiring a Human Resource person. Chief Whitfield is looking into the options with Landrum in the cost of hiring a person full time or having someone “on-call”. The Board agreed to table this discussion until the next meeting to see what the status is with the Union.


11. District Charter Amendment

- a. Chief Whitfield is working on a draft Resolution to adopt that if approved by the board would save us money. Having the draft would exempt us from having to pay for studies, etc. This Resolution must be submitted by June 30, 2024.

12. Motion to Adjourn

- a. There being no further business a Motion to Adjourn was 1st made by Treasurer Bob Jankowski and 2nd by Secretary Daniel Mills. The meeting was adjourned at approximately 7:45 p.m.

Approved this 20th day of May 2024.



Dean Anderson, Chairman