

PACE FIRE RESCUE DISTRICT



Fire Prevention Division

Commercial Building Plan Review Permit Application Submit plans to: Administration 4773 Pace Patriot Blvd. Pace, FL 32571	Santa Rosa County Permit #
	Fire Prevention Permit #
	Permit Fee Paid Yes No

Project Information

Business/Location Name:	
Street Address:	Building/Suite:
Parcel ID number:	
Property Owner/Rep Name:	Owner/Rep. Contact Number:
Current use of structure:	
Proposed use of structure:	

Architect Responsible for Project

Contract company:	State License #:	Expiration Date:
Address:	City, State & Zip:	
Contact person name:	Contact Phone:	
Contact fax:	Contact E-mail:	

Project Details

New building Existing building Modification of existing building Change of Occupancy	Total Square Footage:				
	Square Footage per unit:				
	Number of units:				
Occupancy Classification:	Assembly	Business	Mercantile	Storage	Other:
Structure Type:	Intended Use of Building:				
Length:	Width	Height	Number of Stories	Occupancy Load	
Number of Buildings on Site:	# of Bedrooms		# of Bathrooms		
Fire Alarm System:	Yes	No	Fire Sprinkler System:	Yes	No
Systems Plans will be reviewed separately					

Plan Submittal Checklist

The following checklist is provided as a **summary of the minimum** information required before a review will be initiated. It is the contractor's responsibility to have a thorough working knowledge of the applicable ordinances, codes, and/or standards.

Failure to provide the needed information will delay the review process.

All Projects

1. Commercial Building Plan Review Permit Application, 2 sets of prints, 1 set of documents (specs, etc.).
2. Name, address, phone, fax, e-mail, and state sprinkler contractor's license number on the prints.
3. Creation date of plan, revision dates, point of compass, scale, and graphic representation of scale.
4. Complete address (include building name or suite) of project (include tenant name if known).

Plan Submittal Checklist (continued)

New Installation/Major Remodel and all Group E (Educational), I (Institutional), A (Assembly)

5. Clear and definitive scope of work for the project and the company permitting the work.
6. Existing systems: Provide a copy of the most recent annual inspection report.
7. Site/plot drawings with paved roads, fire lanes, parking, and building orientation. Include locations of area hydrants, the remote FDC. FDC's shall be labeled in accordance with State Requirements.
8. Site/plot drawings indicating location, weight/class, size and length of underground piping and materials from water source to riser. Include any valves, meters, valve pit (include pit details), depth to bury pipe, thrust blocks, etc. All valves, including backflow, shall be electronically monitored.
9. Provide the type of construction. Include locations of wall partitions, fire walls, floor openings, concealed spaces, etc. Clearly label each area/room as to its use or title.
10. Include full height cross section and elevations of the facility, include ceiling construction.

Contact Info:

Pace Fire Rescue District
4773 Pace Patriot Blvd
Pace, FL 32571
P: (850) 994-6884 F: (850) 994-3683
Monday-Friday 8am-5pm
www.pacefirerescuedistrict.com

Request for review and permit

I understand and agree that this permit is only for this project and provides authorization for the limited scope of work identified on the permit and the permit remains the property of Pace Fire Rescue District. By signing below, I certify that I am an authorized agent for the company performing the work stated above, appropriately trained and qualified for the scope of work proposed, and all information provided is true and correct. I understand that if any information provided is found to be incorrect or falsely stated that any permits granted from this application are immediately null and void. I agree to comply with the ordinances of this jurisdiction and to perform the work herein stated in accordance with the submitted plans, specifications, applicable codes and standards, and shall be responsible for any and all violations of state laws and local ordinances. I understand that any alternation or change in plans made without written approval after the issuance of the permit shall constitute grounds for revocation of such permit and that all work is subject to field inspections.

Permit void if work is not started within six months of the date of issue or if work stops for a period of six months. All permits expire two years from the date of their issuance. Additional permits shall be required for any additional work not authorized under a permit issued for this application. Applicant is responsible for calling to schedule all required inspections.

Name of person making application

Signature

Date