

**Pace Fire Rescue District**  
**Regular Meeting**  
**December 19, 2022**

**1. Meeting Called to Order**

- a. Commissioners Page absent.
- b. Quorum was present.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Form**

- a. Acknowledged

**5. Minutes from the previous meeting**

- a. Motion to approve 1<sup>st</sup> made by Commissioner Mills and 2<sup>nd</sup> by Commissioner Nick Gradia.
- b. Motion approved.

**6. Financial Report (Written report attached)**

- a. Motion to approve 1<sup>st</sup> made by Commissioner Gradia and 2<sup>nd</sup> by Commissioner Bob Jankowski.
- b. Motion approved.

**7. Chief's Report (Written report attached)**

- a. Motion to approve 1<sup>st</sup> made by Commissioner Gradia and 2<sup>nd</sup> by Commissioner Daniel Mills.
- b. Motion approved.

**8. Surplus Equipment**

- a. The District currently has a 2004 F-250 pick-up truck with over 170,000 miles and needs repairs. Staff's recommendation is to surplus the equipment and remove from inventory.
  - (1) Motion to approve surplus the vehicle made by Commissioner Bob Jankowski and 2<sup>nd</sup> by Commissioner Nick Gradia.
  - (2) Motion Passed.
- b. The District currently has eleven MSA Skyhawk air packs that are no longer of use to the district due to being replaced with new packs. Staff recommends the air packs with the bottles be and removed from inventory.
  - (1) Motion to approve surplus the air packs made by Commissioner Daniel Mills and 2<sup>nd</sup> by Commissioner Bob Jankowski.
  - (2) Motion Passed

**9. Station 4**

- a. Chief Whitfield requested this item be tabled until which time he can get some pricing on temporary buildings as an option for immediate needs.

**10. Board Treasurer Position**

- a. Motion made by Commissioner Daniel Mills to appoint Commissioner Bob Jankowski and 2<sup>nd</sup> by Commissioner Nick Gradia.
- b. Motion Passed.

**11. SAFER Grant**

- a. Chief Whitfield advised the board that the district did not receive the Federal SAFER grant applied for this year.

**12. Board Vice-Chair**

- a. Motion was made by Commissioner Daniel Mills and 2<sup>nd</sup> by Commissioner Bob Jankowski for Commissioner Nick Gradia to serve and the Vice- Chair.
- b. Motion passed.

**13. Station 4**

- a. As of right now, the bid is 1.5 million to build the new building. The architect, engineers, civil engineer is around \$145,691 for the drawings.
- b. Commissioner Jankowski asked to be brought up to date with the plans. Chief Whitfield explained there would be the existing “Bay” and a new building with a breezeway between the buildings. It would be just like Station 3 in Pea Ridge.
- c. Commissioner Mills asked, “If that was the one bid we received?” And if so, could we reopen the bidding. Chief Whitfield said, “yes, and we could reopen it for more bids”. We are using the same architect and engineers but not the same builder. Commissioner Jankowski asked if we had policies and procedures on the bidding process. Chief Whitfield said, “We have them and so do the state”. If we do reopen, we will need to advertise it which takes 30 days. The main purpose tonight is we need to get a motion approved or denied.
- d. Commissioner Jankowski asked, “How would it be funded”? Chief Whitfield said. “he was working on a couple of things as to whether or not to pay off the Engine early, use Impact Fees, borrow for the reserves and pay it back.”
- e. Commissioner Mills said, “He would like to postpone the motion until next week, in order to review it a little more.”
- f. Motion to postpone the decision until next month was made 1<sup>st</sup> by Commissioner Mills and 2<sup>nd</sup> by Commissioner Jankowski.

**14. Motion to Adjourn**

- a. Motion to adjourn 1<sup>st</sup> made by Commissioner Mills and 2<sup>nd</sup> by Commissioner Gradia.
- b. Meeting adjourned.

Approved this 23<sup>rd</sup> day of January 2023.



Dean Anderson, Chairman