

Pace Fire Rescue District

Job Title:	Fire Safety Inspector I	Job Category:	Fire Prevention Division
Department/Group:	Prevention Division	FLSA Exempt:	No
Location:	Pace, Florida	Travel Required:	No
Level/Salary Range:	\$42,016.00	Position Type:	Full-Time
HR Contact:	Administration	Date posted:	October 16, 2023
Will Train Applicant(s):	Yes	Posting Expires:	Open Till Filled
External posting URL:	www.pacefirerescuedistrict.com		
Internal posting URL:			
Applications Accepted By:			
E-MAIL: info@pacefirerescuedistrict.com Subject Line: Fire Safety Inspector Applicant Attention:		MAIL: Pace Fire Rescue District 4773 Pace Patriot Blvd. Pace, Florida 32571	
Job Description			
EXAMPLES OF DUTIES: <ul style="list-style-type: none"> • Inspects buildings and areas of public assembly to check for fire hazards, efficiency of fire protection equipment, adequacy of fire exits, and general compliance with fire prevention laws. Performs re-inspections if necessary and completes inspection reports. • Inspects and tests installation and maintenance of fire protection and alarm systems for compliance with approved plans. • Receives and responds to complaints/questions from other agencies and the general public regarding fire/safety violations, recommends necessary adjustments, and interprets and explains fire safety codes and other related ordinances. • Issues notices of code violations and consults with and advises occupants regarding appropriate corrective action. • Reviews building and construction plans for compliance with fire safety codes and ordinances; approves or rejects plans; and maintains related documentation and files. • Consults with and advises architects, engineers, developers, contractors, homeowners, crafts/trades workers, and citizen groups regarding fire safety codes and other related ordinances. • Conducts research on property records in preparation of code violation cases. • Compiles data, prepares reports outlining findings and recommendations and presents cases to Code Enforcement Board. • Provide exceptional customer assistance, problem-solving, and complaints by all forms of communication. • Job performance must conform to all Pace Fire Rescue District policies and procedures. • Performs other duties as required. 			

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QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- High school diploma or GED required.
- Experience in building and construction inspection, plan review, fire science, or related field preferred.
- Or an equivalent combination of relevant training, education, and experience.

Licensing Requirements (positions in this class typically require):

- Must possess and maintain a valid Florida driver's license.
- Must possess and maintain *Florida Fire Safety Inspector I* certification.
- Fire and Life Safety Educator Certification (Preferred)

PREFERRED SKILLS:

- THOROUGH KNOWLEDGE OF ALL FIRE SAFETY LAWS, RULES, AND REGULATIONS AND THE FLORIDA FIRE PREVENTION CODE.
- THOROUGH KNOWLEDGE OF THE PRINCIPLES AND PRACTICES OF FIRE SAFETY.
- KNOWLEDGE OF BUILDING AND CONSTRUCTION PRINCIPLES AND PRACTICES AND FAMILIARITY WITH ALL ASPECTS OF FIRE SERVICE.
- SKILL IN FIRE INVESTIGATION AND IN RECOGNIZING FIRE CODE VIOLATIONS AND HAZARDOUS CONDITIONS.
- ABILITY TO RECOGNIZE AND DEFINE FIRE HAZARDS AND TO RECOMMEND EFFECTIVE REMEDIAL MEASURES.
- ABILITY TO READ AND INTERPRET CONSTRUCTION AND BUILDING DIAGRAMS, PLANS, AND BLUEPRINTS TO RECOGNIZE DEVIATIONS FROM SUCH PLANS IN THE CONSTRUCTION - AND INSTALLATION PROCESSES AND TO RECOMMEND CORRECTION AS REQUIRED BY THE FIRE PREVENTION CODE.

EXPERIENCE WORKING IN A COMBINATION FIRE SERVICE.

ADDITIONAL NOTES:

Applicant must be tobacco-free and remain so throughout employment.

The Pace Fire Rescue District is a Drug-Free Workplace.