

Pace Fire Rescue District  
Board of Fire Commissioners Meeting Minutes  
June 18, 2020

1. Meeting Called to order
  - a. Quorum present
  - b. Commissioner Chapman absent
2. Additions/Corrections to minutes
  - a. None
3. Approval of minutes from previous meeting
  - a. Motion to approve by Commissioner Martin , 2<sup>nd</sup> by Commissioner Cunningham
  - b. Minutes approved
4. Financial Report
  - a. Attached
  - b. Motion to approve by Commissioner Martin, 2<sup>nd</sup> by Commissioner Cunningham
  - c. Financial Report approved
5. Chief's Report
  - a. Attached.
6. New Business
  - a. CoVID-19 Update
    - i. Opening access to building for groups
      1. Will have restrictions
      2. Will start July 1
  - b. County Audit
    - i. Attached
    - ii. Will be last year for their audit
  - c. Budget Modifications
    - i. Two requests
      1. Move \$15,334 from Capital Station 4 to Capital SCBA Air packs
        - a. Will allow purchase of 10 air packs and 30 bottles (Display equipment that was to be used at a conference, which has been cancelled.)
        - b. Will save \$26,082 by purchasing now, instead of in next year's budget when cylinders will be approaching their lifespan.
      2. Move \$15,000 from Professional Services/Medical Director to Employee related non labor expenses
        - a. Will allow purchase of exercise equipment and/or some more PPE.
    - ii. Motion to approve both budget modifications by Commissioner Madine, 2<sup>nd</sup> by Commissioner Martin
      1. Motion approved.
  - d. 1991 International (Training) Engine
    - i. Engine was originally donated to Harold FD, who then gave it back.
    - ii. Would like to surplus engine to Range Volunteer Fire Department in Alabama; whose first out truck is a 1980 Mack 10-speed.

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- iii. PFRD has no real need for the truck, it would be better for a department in need to utilize it.
  - 1. Motion to approve by Commissioner Madine, 2<sup>nd</sup> by Commissioner Cunningham
    - a. Motion approved.
- e. Strategic Plan
  - i. Attached for review and discussion next month.
- f. Employee Manual
  - i. Attached copy for review.
- 7. Motion to adjourn meeting
  - g. Motion by Commissioner Martin, 2<sup>nd</sup> by Commissioner Cunningham
  - h. Meeting adjourned.

Approved this 20<sup>th</sup> day of July 2020



Dean Anderson, Chairman