

Pace Fire Rescue District
Board of Fire Commissioners Meeting Minutes
October 21, 2019

1. Meeting Called to order
 - a. Quorum present
 - b. Names and attendance recorded by sign in sheet
2. Additions/Corrections to minutes
 - a. Item # K added
3. Approval of minutes from previous meeting
 - a. Motion to approve by Commissioner Martin, 2nd by Commissioner Cunningham
 - b. Minutes approved
4. Chief's Report
 - a. Call Report for September
 - i. 271 calls for service
 1. 90 Fire responses
 2. 181 Medical responses
 - ii. 358 hydrants checked
 - iii. Monthly response time 7:10
 - iv. Increase in calls
 1. January 1, 2018- September 30, 2018 total calls 2,209
 2. January 1, 2019- September 30, 2019 total calls 2,333
 - b. Station #4 Wallace
 - i. Staffed several days each week
 - ii. Agreement made with Chief Baker of Allentown to assist with coverage in his two zones to the North of PFRD
 - iii. Once schedule is worked out, Allentown may be able to provide some funding to assist with part-time staffing
 - c. New Positions
 - i. Two new Firefighter positions approved for this year's budget
 1. Emphasis on Firefighter/Paramedics
 - d. Ladder 21
 - i. Out of Service for a week due to alternator electronic board
 - ii. Alternator no longer made due to age of truck
 - iii. Were able to have replacement electronic board fabricated
 - iv. Transmission circuit board that needed to be replaced had to be ordered from vintage parts.
 - v. Truck is 23 years old this year
 - vi. Priority is to replace truck as soon as feasible
 - e. Open House
 - i. October 12, 2019
 - ii. Huge Success
 - iii. Estimating between 400-450 people in attendance
 - iv. Kudos from Board President Anderson on turn out of

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- f. Station #3 Pea Ridge
 - i. Renovation Project is out for bid
 - ii. Bids will be opened October 30th @ 3pm
 - iii. Once bid is selected will advance with funding
 - iv. Permits are still being acquired
- g. New Engine
 - i. Should be ready around 1st of November
- h. Auditor's Report
 - i. Letter is included for review
 - ii. Financials are good
 - iii. Had opinion on management of department, response to Chief's response to Auditor is attached.
 - iv. Auditor also spoke with Board President Anderson
 - 1. President Anderson thanked the auditor for his thoughts and ideas
- i. Christmas Parade
 - i. Will continue with tradition
 - ii. In order to be successful will need support from all staff
 - iii. If there is not enough participation will have to cancel
 - 1. Motion to approve by Commissioner Martin, 2nd by Commissioner Cunningham
 - 2. Parade is approved to continue as long as there is enough participation
- j. LOST Funding
 - i. Was not approved by Voters
 - ii. Plan was to use fund to buy new ladder
 - iii. Other option is impact fees
 - iv. The cost for study to estimate impact fees is \$15,000-20,000
 - v. Have to have a study by Florida Statute
 - vi. Cannot piggyback off of county study because that study is for infrastructure
 - vii. Surrounding Special Districts have residential impact fees
 - 1. Midway \$247
 - 2. Holly-Navarre \$200
 - 3. Avalon \$200
 - viii. If PFRD had impact fees, a builder would have to show proof of payment to PFRD in order to go to the county and obtain permits
 - ix. Impact fees applies to commercial, industrial, residential new construction
 - x. With the new construction already planned for PFRD, it is projected that there will be 5-6 stations within the district. Will need some type of funding to provide the services at some point.
 - xi. Study looks at proposed growth of district

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- xii. GSG is the group who would perform study, same group that preformed MSBU study
 - 1. Motion to authorize study by Commissioner Cunningham, 2nd by Commissioner Martin
 - 2. Motion to conduct study approved by Board
- xiii. President Anderson also asked if all staff present for meeting agreed with moving forward for the study.
 - 1. Was approved by all staff unanimously
- k. Promotions
 - i. Lieutenants Anderson, Costa and Wissing promoted to Captions respectively
- 5. Motion to adjourn meeting
 - a. Motion by Commissioner Martin, 2nd by Commissioner Cunningham
 - b. Meeting adjourned.

Approved this 18th day of November 2019



Dean Anderson, Chairman