

PACE FIRE RESCUE DISTRICT

**FINANCIAL STATEMENTS
AND SUPPLEMENTAL INFORMATION**

SEPTEMBER 30, 2023

**PACE FIRE RESCUE DISTRICT
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SEPTEMBER 30, 2023**

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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Pace Fire Rescue District

Opinions

We have audited the accompanying financial statements of the governmental activities, the general fund and the pension trust fund of Pace Fire Rescue District (“the District”), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the general fund and the pension trust fund of the District as of September 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors’ Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District’s ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors’ Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors’ report that includes our opinions.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of revenues, expenditures, and changes in fund balance – budget to actual – general fund, and pension related schedules, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 20, 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters included under the heading: Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Warren Averett, LLC

Pensacola, Florida

May 20, 2024

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Pace Fire Rescue District ("the District"), we offer readers of the District's financial statements this narrative overview and analysis of financial activities of the District for the fiscal year ended September 30, 2023.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the District exceeded its liabilities and deferred inflows of resources by \$6,208,675 (net position). Of this amount of net position, \$1,900,005 represents the net investment in capital assets (e.g. land, building, fire trucks and equipment) net of related debt, \$819,438 is restricted for future obligations, and the unrestricted portion, which may be used to meet the District's ongoing obligations to citizens and creditors, has a balance of \$3,489,232.
- The District's governmental fund reported ending fund balances of \$3,866,299, an increase of \$1,035,946. Of this amount, \$700,702 is restricted for future capital expenditures and improvements, and \$118,736 is restricted for hydrant maintenance.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains required supplementary information in addition to the basic financial statements. The District has elected to present the government-wide financial statements and fund financial statements in a combined presentation with a column containing the adjustments to reconcile the two financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Position presents information on all of the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with reported net position being the amount assets and deferred outflows of resources exceed liabilities and deferred inflows of resources. This statement combines and consolidates the governmental fund's current financial resources (short-term spendable resources) with capital assets and long-term obligations. Over time, increases or decreases in net position may serve as a useful indicator of the financial position of the District.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the District that are principally supported by taxes. The governmental activities of the District consist of public safety (fire suppression and emergency response).

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

GOVERNMENTAL FUNDS

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financial requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains one governmental fund (General Fund). Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for the General Fund, which is considered a major fund.

FIDUCIARY FUNDS

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. The District has one fiduciary fund (Pension Trust Fund). Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the District's budget and progress in funding its obligation to provide pension benefits to its employees.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$6,208,675 (net position) for the fiscal year.

The largest portion of the District's net position, approximately \$3,489,000, is unrestricted, while approximately \$1,900,000 reflects its investment in capital assets (e.g. land, buildings, fire trucks and equipment) less any related debt used to acquire those assets that is still outstanding.

The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District reports the investment in its capital assets net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

	Governmental Activities	
	2023	2022
Current and Other Assets	\$ 3,155,840	\$ 2,543,777
Capital Assets	3,588,761	3,737,345
Net Pension Asset	566,837	189,484
Restricted Cash	819,438	474,765
Total Assets	8,130,876	6,945,371
Deferred Outflows of Resources - see note 7	164,114	173,448
Current and Other Liabilities	386,570	468,523
Long-Term Liabilities	1,646,549	1,933,786
Total Liabilities	2,033,119	2,402,309
Deferred Inflows of Resources- see note 7	53,196	62,981
Net Position		
Net investment in capital assets	1,900,005	1,727,833
Restricted	819,438	474,765
Unrestricted	3,489,232	2,450,931
Net Position	\$ 6,208,675	\$ 4,653,529

	Governmental Activities	
	2023	2022
REVENUES		
Program revenues		
Intergovernmental	\$ 138,275	\$ 90,563
General revenues		
Property taxes	3,436,920	2,894,822
Impact fees	303,420	372,324
Interest income	29,347	379
Other revenue	79,626	319,877
Total revenues	3,987,588	3,677,965
EXPENSES		
Public safety	2,383,895	2,146,940
Debt service interest	48,547	52,896
Total expenses	2,432,442	2,199,836
INCREASE IN NET POSITION	1,555,146	1,478,129
NET POSITION BEGINNING	4,653,529	3,175,400
NET POSITION ENDING	<u>\$ 6,208,675</u>	<u>\$ 4,653,529</u>

Governmental activities revenue increased during the current year due to increases in property tax revenues and impact fees based on residential growth in the District.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

GOVERNMENTAL FUNDS

The focus of the District's general fund is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the District's general fund reported ending fund balances of \$3,866,299. Changes within the General Fund are similar in nature to the changes discussed above for the Governmental Activities.

GENERAL FUND BUDGETARY HIGHLIGHTS

During the year, total actual expenditures were under budgeted expenditures by approximately \$704,000.

CAPITAL ASSET AND DEBT ADMINISTRATION

CAPITAL ASSETS

The Investment in capital assets includes land, buildings, improvements, equipment, and fire trucks and vehicles. The additions to the District's capital assets for the current fiscal year primarily consists of construction on the new fire station. Additional information on changes in capital assets is disclosed in Note 4 to the financial statements.

LONG-TERM DEBT

All of the District's debt, with the exception of compensated absences, represents bank loans secured solely by specified property. The District has no general obligation or special assessment debt. Additional information on changes in long term debt is disclosed in Note 6 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The District primarily relies upon property taxes, impact fees, grant revenues, and user fees to fund its activities. There are also a limited number of state shared revenues and recurring and nonrecurring grants from both the state and federal government, which provide funding for specific programs, projects, or activities. The primary source of revenue for the District is property taxes. The approved millage rate for the fiscal year 2024 is 1.53 mills.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the District's financial condition. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Chief Whitfield, Pace Fire Rescue District, 4773 Pace Patriot Blvd, Pace, Florida. The District's website address is www.pacefirerescuedistrict.com. Inquiries may also be sent via email to the Chief at rwhitfield@pacefirerescuedistrict.com.

BASIC FINANCIAL STATEMENTS

**PACE FIRE RESCUE DISTRICT
BALANCE SHEET
STATEMENT OF NET POSITION – GENERAL FUND
SEPTEMBER 30, 2023**

	<u>Balance Sheet</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and cash equivalents	\$ 3,144,247	\$ -	\$ 3,144,247
Accounts receivable	11,593	-	11,593
Capital assets			
Non-depreciable	-	260,404	260,404
Depreciable, net	-	3,328,357	3,328,357
Net pension asset		566,837	566,837
Restricted cash	819,438	-	819,438
TOTAL ASSETS	<u>\$ 3,975,278</u>	<u>\$ 4,155,598</u>	<u>\$ 8,130,876</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension related items - see note 7		164,114	164,114
LIABILITIES			
Accounts payable	\$ 69,181	\$ -	\$ 69,181
Accrued liabilities	39,798	-	39,798
Accrued interest	-	10,359	10,359
Noncurrent liabilities			
Due within one year:			
Notes payable	-	267,232	267,232
Due in more than one year:			
Compensated absences	-	225,025	225,025
Notes payable	-	1,421,524	1,421,524
TOTAL LIABILITIES	108,979	1,924,140	2,033,119
DEFERRED INFLOWS OF RESOURCES			
Pension related items - see note 7		53,196	53,196
FUND BALANCE / NET POSITION			
Fund Balance			
Restricted for capital expenditures and improvements	700,702	(700,702)	
Restricted for hydrant maintenance	118,736	(118,736)	
Unassigned	3,046,861	(3,046,861)	
TOTAL FUND BALANCE	<u>3,866,299</u>	<u>(3,866,299)</u>	
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 3,975,278</u>		
Net Position			
Net investment in capital assets		1,900,005	1,900,005
Restricted - capital projects and improvements		700,702	700,702
Restricted - hydrant maintenance		118,736	118,736
Unrestricted		3,489,232	3,489,232
TOTAL NET POSITION		<u>\$ 6,208,675</u>	<u>\$ 6,208,675</u>

See notes to the financial statements.

**PACE FIRE RESCUE DISTRICT
RECONCILIATION OF THE BALANCE SHEET
TO THE STATEMENT OF NET POSITION – GENERAL FUND
SEPTEMBER 30, 2023**

Fund balance, general fund (page 9)		\$ 3,866,299
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources; therefore, they are not reported in the general fund.		
Governmental non-depreciable assets	260,404	
Governmental depreciable assets	4,768,018	
Less accumulated depreciation	<u>(1,439,661)</u>	
		3,588,761
Deferred outflows are reported for the difference in expected and actual experience and changes in assumptions of the pension plan.		
		164,114
Deferred inflows are reported for the net difference between projected and actual earnings on pension plan investments.		
		(53,196)
The net position of the pension trust fund is more than the total pension liability; therefore, a net pension asset exists. This asset is not reported in the general fund.		
		566,837
Long-term liabilities are not due and payable in the current period and are not reported in the general fund.		
Notes payable	(1,688,756)	
Accrued interest	(10,359)	
Compensated absences	<u>(225,025)</u>	
		<u>(1,924,140)</u>
Net position of governmental activities (page 9)		<u><u>\$ 6,208,675</u></u>

See notes to the financial statements.

**PACE FIRE RESCUE DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE/STATEMENT OF ACTIVITIES – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
REVENUES			
Property taxes	\$ 3,436,920	\$ -	\$ 3,436,920
Impact fees	303,420	-	303,420
Intergovernmental revenues	138,275	-	138,275
Licenses and fees income	7,744	-	7,744
Interest income	29,347	-	29,347
Miscellaneous income	71,882	-	71,882
Total revenues	<u>3,987,588</u>	-	<u>3,987,588</u>
EXPENDITURES			
Current			
Public safety - fire protection			
Personal services	1,908,241	(335,747)	1,572,494
Operating expenditures	530,564	-	530,564
Depreciation and amortization	-	280,837	280,837
Capital outlay	132,253	(132,253)	-
Debt service			
Principal	320,756	(320,756)	-
Interest	59,828	(11,281)	48,547
Total expenditures	<u>2,951,642</u>	<u>(519,200)</u>	<u>2,432,442</u>
EXCESS OF REVENUES OVER EXPENDITURES			
	<u>1,035,946</u>		
INCREASE IN NET POSITION			
			1,555,146
FUND BALANCE/NET POSITION:			
BEGINNING OF YEAR	<u>2,830,353</u>		<u>4,653,529</u>
END OF YEAR	<u>\$ 3,866,299</u>		<u>\$ 6,208,675</u>

See notes to the financial statements.

**PACE FIRE RESCUE DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Net change in fund balance - general fund (page 11) \$ 1,035,946

Amounts reported for governmental activities in the statement of activities are different because:

The general fund reports capital outlays as expenditures; however, in the statement of activities, the cost of those assets is depreciated/amortized over the estimated useful lives of the assets.

Expenditures for capital assets	132,253	
Less current year depreciation	<u>(280,837)</u>	(148,584)

Pension expense in the statement of activities takes into into consideration the change in the net pension liability. 377,804

The issuance of long-term debt provides current financial resources to the general fund, while the repayment of the principal of long-term debt consumes the current financial resources of the general fund. Neither transaction, however has any effect on net position. Also, the general fund reports the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.

Principal payments	<u>320,756</u>	320,756
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Some expenses reported in the statement of activities do not require the use of current financial resources; therefore they are not reported as expenditures in the general fund.

Change in accrued interest on long-term debt	11,281	
Change in long-term compensated absences	<u>(42,057)</u>	<u>(30,776)</u>

Change in net position of governmental activities (page 11) \$ 1,555,146

See notes to the financial statements.

**PACE FIRE RESCUE DISTRICT
FIDUCIARY FUND
STATEMENT OF FIDUCIARY NET POSITION
SEPTEMBER 30, 2023**

ASSETS

Investments, at fair value	\$ 1,198,832
Accounts receivable	<u>11,818</u>

TOTAL ASSETS

1,210,650

NET POSITION

Held in trust for pension benefits	<u><u>\$ 1,210,650</u></u>
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See notes to the financial statements.

**PACE FIRE RESCUE DISTRICT
FIDUCIARY FUND
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

ADDITIONS

Contributions	
Employer	\$ 165,686
Plan members	125,498
State of Florida	<u>168,754</u>
Total contributions	459,938
Net increase in fair value of investments	<u>54,748</u>

TOTAL ADDITIONS

514,686

DEDUCTIONS

Administrative expenses	17,306
Benefits paid	<u>9,385</u>

TOTAL DEDUCTIONS

26,691

INCREASE IN NET POSITION

487,995

NET POSITION HELD IN TRUST FOR PENSION BENEFITS

BEGINNING OF YEAR	<u>722,655</u>
END OF YEAR	<u><u>\$ 1,210,650</u></u>

See notes to the financial statements.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

1. DESCRIPTION OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Pace Fire Rescue District (the "District") was created in 1959 by a special act of legislation as Pace Fire Rescue District and was recreated by another special act of legislation in 2018 as Pace Fire Rescue District. The purpose of the District is to raise funds for the operations of the fire department through the levy of ad valorem taxes on property within the District. The District is served by a five-member board of commissioners, elected at large from the residents of the District.

The financial statements of the District have been prepared in accordance with accounting principles generally accepted (GAAP) in the United States of America applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for governmental accounting and financial reporting.

The following is a summary of the District's accounting policies applied in the preparation of the financial statements.

A. The Reporting Entity

As required by GAAP, these financial statements present Pace Fire Rescue District as the primary government. In evaluating the District as a reporting entity, management has concluded there are no component units which are required to be included in these financial statements.

B. Government-Wide and Fund Financial Statements

The basic financial statements include presentations of both government-wide and fund financial statements. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the District. Since only one governmental fund is utilized, there is no interfund activity which requires elimination. Governmental activities of the District are primarily supported by taxes and intergovernmental revenues. There are no business-type activities conducted by the District, which rely, to a significant extent, on fees and charges for support.

As permitted by GAAP, the District has elected to present the government-wide financial statements and fund financial statements in a combined presentation with a column containing the adjustments to reconcile the two financial statements.

Separate fund financial statements are provided for the fiduciary fund, even though the fiduciary fund is excluded from the government-wide financial statements. Each fund is a separate accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The following two broad classifications are used to categorize the fund types used by the District:

Governmental

Governmental funds focus on the determination of financial position and changes in financial position (sources, uses and balances of financial resources). The District has only one governmental fund,

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

the General Fund, which is the District's primary operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

Fiduciary

Fiduciary funds are used to account for the assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. The District has one type of fiduciary fund, the Pension Trust Fund, which reports the resources required to be held in trust for the members and beneficiaries of the defined benefit pension plan administered by Pace Fire Rescue District Firefighters' Pension Trust Fund Board of Trustees.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using *the economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recorded as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for certain grant revenues which are recognized as revenues in the same period the grant expenditures occurred, or when received in advance, deferred until expenditures are made. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Revenue recognition criteria for property taxes requires that property taxes expected to be collected within 60 days of the current period be accrued. No accrual has been made for ad valorem taxes because property taxes are not legally due until subsequent to the end of the fiscal year.

Fiduciary funds are reported using the economic resources measurement focus and the *accrual basis of accounting*. The accrual basis of accounting recognizes revenues when earned and expenses when incurred. The Pension Trust Fund is used to account for the assets held by the District in a trustee capacity for the pension plan's participants.

Plan contributions to the Pension Trust Fund are recognized in the period in which the contributions are due. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first and then unrestricted resources, as they are needed.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Fund Balance or Net Position

Cash and Cash Equivalents

The District's cash on hand, demand deposits and short-term investments with maturities of three months or less when purchased are considered cash and cash equivalents.

Investments

Section 218.415, Florida Statutes, prescribes certain allowable investments including the Local Government Surplus Funds Trust Fund (Florida PRIME), Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency, interest-bearing time deposits or savings accounts in qualified public depositories or direct obligations of the U.S. Treasury.

Investments of the Firefighters' Pension Trust Fund are invested with the Florida Municipal Investment Trust (FMIvT), which is managed by the Florida Municipal Pension Trust Fund (FMPTF). The FMIvT is a Local Government Investment Pool (LGIP) and, therefore, considered an external investment pool. The Firefighters' Pension Trust Fund has a beneficial interest in the shares of the FMIvT portfolio, not in the individual securities held within the portfolio. The District has adopted the investment policy of the FMPTF as the investment policy for the Firefighters' Pension Trust Fund. Under this policy, a wide array of investments is allowable.

Capital Assets

The District's capital assets for its governmental activities as of September 30, 2023, totaled \$3.6 million (net of accumulated depreciation). Capital assets include land, construction in progress, buildings, equipment, vehicles, etc. The District capitalizes assets that have an estimated useful life in excess of one year and an initial cost greater than \$1,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend useful lives are not capitalized.

Property and equipment are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	5 - 40 years
Improvements	5 - 15 years
Equipment and apparatuses	2 - 10 years
Fire trucks and vehicles	5 - 15 years

Deferred Outflow/Inflow of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflow of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. The District's deferred outflows of resources as of September 30, 2023, totaled \$164,114.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. The District's deferred inflows of resources as of September 30, 2023, totaled \$53,196.

Compensated Absences

The District allows employees to accumulate sick and vacation leave benefits, which will be paid upon separation from service. Unpaid compensated absences are recorded as a liability in the government-wide financial statements when the benefits are earned. For governmental funds, these expenditures are recognized when payments are made to the employees.

Fund Balances

In the fund financial statements, fund balances are reported as either non-spendable or as restricted, committed, assigned and unassigned, based on the extent to which there are external and internal constraints on the use of these fund balances.

Restricted fund balances can only be used for specific purposes, which are externally imposed by creditors, grantors, contributors or laws or regulations, or are imposed by law through constitutional provisions or enabling legislation. As of September 30, 2023, the District had restricted fund balance in its General Fund consisting of \$700,702 for future capital expenditures and improvements and \$118,736 for fire hydrant maintenance.

Unassigned fund balances represent the residual positive fund balance within the General Fund which has not been restricted, committed or assigned. As of September 30, 2023, the District had unassigned fund balance in its General Fund of \$3,046,861.

Net Position

The government-wide financial statements utilize a net position presentation. Net investments in capital assets reflect the portion of net position which is associated with capital assets less outstanding capital asset related debt. Restricted net position consists of \$700,702 for capital projects and improvements and \$118,736 for hydrant maintenance. Unrestricted net position represents the portion of net position that is neither restricted nor invested in capital assets (net of related debt).

Net Pension Asset

The government-wide financial statements present a net pension asset equal to the difference between the actuarial present value of projected benefits to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service and the amount of the pension plan's fiduciary net position. Additionally, pension expense and deferred outflows of resources and deferred inflows of resources are annually recognized from changes in the components of the net pension asset. See Note 7 for more information.

E. Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

F. Property Tax

The Santa Rosa County Tax Collector bills and collects property taxes for the District. Property taxes attach as an enforceable lien on property as of the date of assessment and remain in effect until discharge by payment. Taxes are payable when levied (on November 1, or as soon thereafter as the assessment roll becomes available to the tax collector).

The following is the current property tax calendar:

Lien date	January 1
Levy date	November 1
Due date	November 1
Delinquent date	April 1

Beginning in November, discounts are granted of 1% for each month taxes are paid prior to the following March.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets

Annual budgets are adopted on a basis consistent with GAAP. An appropriated budget is adopted for the General Fund. The board of fire commissioners must approve any revision to the budget. Comparisons are made of actual results to budgeted amounts. Budget data presented in the financial statements includes approved amendments to the original adopted budget. Budgetary data reflected in the financial statements are based on procedures required by Florida Statutes.

Budget workshops are held by the District in which proposed budget information is reviewed and discussed. A newspaper of general circulation in the District advertises the proposed budget. Public hearings are conducted to hear requests and concerns from the public. The final budget is adopted by resolution. Any subsequent amendments must be enacted in the same manner as the original budget, except individual line-item transfers, which are approved by the board of fire commissioners. The legal level of budgetary control is at the fund level.

3. CASH AND INVESTMENTS

Cash

The District's deposits at year-end were held by a financial institution designated as a "Qualified Public Depository" as defined by the state treasurer. All deposits were fully insured through a combination of federal depository insurance and participation of the financial institution in the multiple financial institution collateral pool as specified in Chapter 280, Florida Statutes. Accordingly, risk of loss due to bank failure is not significant.

Investments

The types of allowable investments are restricted by state statutes, retirement fund plan documents and other contractual agreements. A description of the requirements and the types of investments allowed is in Note 1-D.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Pension Trust Fund

The District is a participating employer of the FMPTF, which provides the District's pension plan with administrative and investment services. All employee pension plan assets are included in the trust's Master Trust Fund and are invested by the FMPTF through the FMIvT for the benefit of the District, employees and beneficiaries. The FMIvT is a Local Government Investment Pool (an external investment pool for GASB reporting purposes) and the District has a beneficial interest in FMIvT Portfolio A and not the individual securities held within the portfolio. Portfolio "A" strives for a ratio of 60% equities / 40% fixed income.

These investments are reported at fair value within the pool. At September 30, 2023, the District's investment in the FMPTF was \$1,198,832.

The District measures and records the investment in the pool using fair value measurement guidelines established by GAAP. These guidelines recognize a three-tiered fair value hierarchy, as follows:

Level 1 Inputs – directly observable, quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 Inputs – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These inputs are derived from or corroborated by observable market data through correlation or by other means.

Level 3 Inputs – unobservable inputs used only when relevant Level 1 and Level 2 inputs are unavailable.

Fair Value of Investments:

Investment Funds	Asset Value at 9/30/2023	Fair Value Hierarchy Level
Fixed income fund		
FMIvT Broad Market High Quality Bond	\$ 175,029	2
FMIvT Core Plus	163,041	3
Equity portfolios		
FMIvT Diversified Large Cap Equity	292,515	2
FMIvT Diversified Small to Mid Cap Equity	166,638	2
FMIvT International Equity	231,375	2
FMIvT Core Real Estate Portfolio	153,450	3
Cash and money market	16,784	NA
Totals	<u>\$ 1,198,832</u>	

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Credit Risk and Interest Rate Risk Information:

Investment Funds	Asset Allocation	Credit Risk (Fitch Rating)	Interest Rate Risk (Years) Modified Duration	Interest Rate Risk (Years) - WAM
Fixed income fund				
FMIvT Broad Market High QualityBond	14.60%	Aaf/S4	5.58	6.90
FMIvT Core Plus	13.60%	not rated	6.8	8.03
Equity portfolios				
FMIvT Diversified Large Cap Equity	24.40%	not rated		
FMIvT Diversified Small to Mid Cap Equity	13.90%	not rated		
FMIvT International Equity	19.30%	not rated		
FMIvT Core Real Estate Portfolio	12.80%	not rated		
Cash and money market	<u>1.40%</u>	not rated		
Totals	<u><u>100%</u></u>			

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

4. CHANGES IN CAPITAL ASSETS

Capital asset activity for the year was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Deletions/ Transfers</u>	<u>Ending Balance</u>
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 214,660	\$ -	\$ -	\$ 214,660
Construction in progress	-	45,744	-	45,744
Total capital assets not being depreciated	214,660	45,744	-	260,404
Capital assets being depreciated				
Buildings	2,241,785	-	-	2,241,785
Radios	67,000	-	-	67,000
Extrication tools	50,750	-	-	50,750
Equipment	475,006	77,303	-	552,309
Fire trucks and vehicles	1,846,968	9,206	-	1,856,174
Total capital assets being depreciated	4,681,509	86,509	-	4,768,018
Less accumulated depreciation				
Buildings	739,690	72,370	-	812,060
Radios	41,679	6,700	-	48,379
Extrication tools	11,120	5,075	-	16,195
Equipment	111,959	45,558	-	157,517
Fire trucks and vehicles	254,376	151,134	-	405,510
Total accumulated depreciation	1,158,824	280,837	-	1,439,661
Total capital assets being depreciated, net	3,522,685	(194,328)	-	3,328,357
Governmental activities, net	<u>\$ 3,737,345</u>	<u>\$ (148,584)</u>	<u>\$ -</u>	<u>\$ 3,588,761</u>

Depreciation expense reported in the government-wide financial statement was \$280,837.

5. RISK MANAGEMENT

The District is exposed to various risks of loss related to tort; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District purchases insurance through commercial carriers to cover these risks. There have been no significant reductions in insurance coverage during the current year. Settlements have not exceeded insurance coverage in each of the past three years.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

The District's workers' compensation is insured under a retrospectively rated policy in which the initial premium is adjusted based on actual experience during the period of coverage. Premiums are paid on the basis of the carrier's estimated cost of providing insurance to similar groups.

6. LONG-TERM DEBT

The following table summarizes changes in long-term debt of the District for the year ended September 30, 2023:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities					
Notes payable	\$ 2,009,512	\$ -	\$ (320,756)	\$ 1,688,756	\$ 267,232
Compensated absences	182,968	42,057	-	225,025	-
Total governmental activities	<u>\$ 2,192,480</u>	<u>\$ 42,057</u>	<u>\$ (320,756)</u>	<u>\$ 1,913,781</u>	<u>\$ 267,232</u>

Annual Requirements to Amortize Debt Outstanding

The annual debt service requirements to maturity to retire notes payable are as follows:

<u>Year ending September 30,</u>	<u>Notes Payable</u>	
	<u>Principal</u>	<u>Interest</u>
2024	\$ 267,232	\$ 42,944
2025	274,027	36,149
2026	281,013	29,163
2027	217,786	21,981
2028	222,914	16,853
2029-2031	425,784	20,465
Total	<u>\$ 1,688,756</u>	<u>\$ 167,555</u>

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

<u>Notes Payable</u>	<u>Current</u>	<u>Long-Term</u>	<u>Total</u>
\$490,000 note payable with Truist Bank; due in annual payments of \$70,409 through March 2026, including interest at 3.21%. Secured by the fire engine.	\$ 64,051	\$ 134,325	\$ 198,376
\$950,000 note payable with Synovus Bank; due in annual payments of \$56,073 beginning March 2022 through September 2031, including interest at 3.27%. Secured by District property.	87,222	678,789	766,011
\$950,805 note payable with Truist Bank; due in annual payments of \$127,622 through June 2029, including interest at 1.61%. Secured by the ladder truck.	<u>115,959</u>	<u>608,410</u>	<u>724,369</u>
Total Notes Payable	<u><u>\$ 267,232</u></u>	<u><u>\$ 1,421,524</u></u>	<u><u>\$ 1,688,756</u></u>

7. DEFINED BENEFIT PENSION PLAN

Plan Description

Plan Administration

District's Firefighters' Pension Trust Fund (Plan) is a single-employer defined benefit pension plan for the sole benefit of the firefighters of the District. The Plan was established in 2019 and is administered by a board of trustees. The board consists of five trustees, two of whom are appointed by the Fire District Commission; two of whom are full-time firefighters (members of the Plan) elected by a majority vote of the members of the Plan; and a fifth trustee chosen by a majority of the first four trustees. Participation is mandatory for all firefighters. The Plan operates under the provisions of Chapter 175, Florida Statutes, as a "Chapter Plan" with administrative oversight provided by the Florida League of Cities. Chapter 175 establishes minimum benefits and minimum standards for the operation and funding of the Plan.

The financial activity of the Plan is reported as a Pension Trust Fund in the District's fiduciary fund financial statements. The Plan's assets may be used only for the payment of benefits to members. The Plan does not issue a stand-alone audited financial report.

Measurement Date for Pension Reporting

The pension related amounts reported in the financial statements as of and for the year ended September 30, 2023 (employer reporting period) are based upon the net pension liability and the pension expense determined as of and for the year ended September 30, 2023 (the measurement date).

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Benefits Provided

The Plan provides retirement, termination, disability and death benefits.

Retirement Age:

Normal: The date the member attains age 55 or older with ten or more years of credited service, or the date the member reaches 25 or more years of credited service and has attained age 52.

Early: The date the member attains age 50 with 10 or more years of Credited Service.

Retirement Benefits:

Normal: Tiered calculation of 3.25% of average final compensation (AFC) for each year of credited service.

Early: Tiered calculation, same as normal benefits except reduction equal to 3% per year for the years of credited service; early retirement date precedes normal retirement date.

Disability Retirement:

Line-of-duty: Accrued retirement benefit or 42% of AFC, whichever is greater.

Non-line-of-duty: If vested, accrued normal retirement benefit or 25%, whichever is greater.

If not vested, return of accumulated member contributions, without interest.

Pre-Retirement Death Benefits:

Vested member: Benefits, otherwise payable at early or normal retirement age, payable to beneficiary.

Non-vested member: Refund of accumulated member contributions without interest payable to beneficiary.

Plan Membership as of October 1, 2022:

Inactive non-vested Plan members entitled to but not yet receiving benefits	15
Active Plan members	22
	37
	37

Contributions

The state legislature establishes, and may amend, minimum contribution rates for Plan members. Employer contribution rates are actuarially determined by the Plan's actuary. The state of Florida contributes a discretionary portion of the 1.85% excise tax imposed on insurance premiums on property within the District into the Plan. The actuarially determined combined contribution rate for 2023 for both the state of Florida and the District was 14.22%, resulting in a total contribution rate of 39.89% of covered payroll. Employees are required to contribute 10% of pensionable earnings.

Investments

The District's adopted asset allocation was a target allocation of 45% domestic equity, 15% international equities, 10% real estate and 30% fixed income.

Concentrations

The Plan did not hold investments in any one organization that represents 5% or more of the Pension Plan's fiduciary net position.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Rate of Return

For the year ended September 30, 2023, the annual money weighted rate of return on Plan investments, net of Plan investment expense, was 5.31%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net Pension Liability

The components of the net pension liability of the Sponsor based upon the measurement date of September 30, 2023, were as follows:

Total pension liability	\$ 643,813
Plan fiduciary net position	<u>(1,210,650)</u>
Sponsor's net pension liability (asset)	<u><u>\$ (566,837)</u></u>

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of September 30, 2023, using the following actuarial assumptions:

Inflation	N/A
Salary increases	4.00%
Discount rate	7.00%
Investment rate of return	7.00%

The date of the most recent experience study for which significant assumptions are based upon is not available. The long-term expected rate of return on Plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of Plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the Long-Term Expected Rate of Return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in the Plan's target asset allocation as of September 30, 2023, are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Core bonds	1.60%
Core plus	2.10%
US large cap equity	4.60%
US small cap equity	5.50%
Non-US equity	6.70%
Core real estate	5.00%

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Discount Rate

The discount rate used to measure the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumed that Plan member contributions will be made at the current contribution rate and that Sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current Plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2023, the District recognized pension expense of \$377,804 in the government-wide financial statements. On September 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following source.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on Plan investments	\$ 84,635	\$ 4,977
Demographic experience	79,479	48,219
Total	\$ 164,114	\$ 53,196

Amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended September 30,			
2024		\$	28,240
2025			28,267
2026			30,743
2027			5,396
2028			3,247
2029-2032			15,025
		\$	110,918

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Changes in Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) – (b)
Beginning Balances	\$ 533,171	\$ 722,655	\$ (189,484)
Changes:			
Service cost	62,704	-	62,704
Expected interest growth	39,376	65,493	(26,117)
Changes of benefit terms	-	-	-
Demographic experience	17,947	-	17,947
Unexpected investment income	-	(10,745)	10,745
Contributions – employer	-	334,440	(334,440)
Contributions – employee	-	125,498	(125,498)
Benefit payment and refunds	(9,385)	(9,385)	-
Administrative expenses	-	(17,306)	17,306
Net changes	<u>110,642</u>	<u>487,995</u>	<u>(377,353)</u>
Balances at September 30, 2023	<u>\$ 643,813</u>	<u>\$ 1,210,650</u>	<u>\$ (566,837)</u>

Sensitivity of the Net Pension Liability to changes in the Discount Rate:

	1% Decrease	Current Discount Rate	1% Increase
	6.00%	7.00%	8.00%
Sponsor's net pension liability	\$ (457,131)	\$ (566,837)	\$ (652,421)

8. CHANGE IN ACCOUNTING PRINCIPLE

For the year ended September 30, 2023, the District implemented GASB Statement No. 96, *Subscription-Based Information Technology Agreements*. Implementation had no effect on the District's financial statements.

9. COMMITMENTS AND CONTINGENCIES

Litigation

The District may be contingently liable with respect to lawsuits and claims incidental to the ordinary course of its operations. In the opinion of management, there are no claims, either asserted or unasserted, which are likely to have a material effect on the financial position of the District.

**PACE FIRE RESCUE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

Station 4 Architect

In August 2023, the District entered into an agreement with an architect for the design of Station 4 at a cost of \$145,691. As of September 30, 2023, there were no payments towards this project.

Rescue 21 Engine Refurbishment

In August 2023, the District entered into an agreement with a company for refurbishment of the Rescue 21 at a cost of \$450,552. As of September 30, 2023, there were no payments towards this project.

10. SUBSEQUENT EVENT

In April 2024, the District received funding from Santa Rosa County which was allocated from the Local Option Sales Tax totaling \$300,000 for the purchase of a mini pumper.

REQUIRED SUPPLEMENTARY INFORMATION

**PACE FIRE RESCUE DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
BUDGET TO ACTUAL – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property taxes	\$ 3,556,762	\$ 3,556,762	\$ 3,436,920	\$ (119,842)
Impact fees	-	-	303,420	\$ 303,420
Intergovernmental	-	-	138,275	138,275
Licenses and fees	-	-	7,744	7,744
Interest	-	-	29,347	29,347
Miscellaneous	-	99,012	71,882	(27,130)
Total revenues	<u>3,556,762</u>	<u>3,655,774</u>	<u>3,987,588</u>	<u>331,814</u>
EXPENDITURES				
Current				
Public safety				
Personal services	2,381,367	2,381,367	1,908,241	473,126
Operating expenditures	726,019	754,623	530,564	224,059
Capital outlay	79,200	79,200	132,253	(53,053)
Contingency	57,776	57,776	-	57,776
Debt service				
Principal and interest	<u>312,400</u>	<u>382,808</u>	<u>380,584</u>	<u>2,224</u>
Total expenditures	<u>3,556,762</u>	<u>3,655,774</u>	<u>2,951,642</u>	<u>704,132</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	-	1,035,946	(1,035,946)
FUND BALANCE - BEGINNING OF YEAR	<u>-</u>	<u>-</u>	<u>2,830,353</u>	<u>2,830,353</u>
FUND BALANCE - END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,866,299</u>	<u>\$ 3,866,299</u>

See notes to schedule of revenue, expenditures and changes in fund balance – budget to actual – general fund.

**PACE FIRE RESCUE DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
SEPTEMBER 30, 2023**

	Measurement Date			
	<u>9/30/2023</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Total Pension Liability				
Service cost	\$ 62,704	\$ 57,108	\$ 36,719	\$ 36,971
Interest	39,376	26,970	27,222	16,750
Change in benefit terms	-	64,983	-	303,937
Differences between expected and actual experience	17,947	80,798	(70,071)	-
Benefit payments	<u>(9,385)</u>	<u>(45,744)</u>	<u>(1,648)</u>	<u>(824)</u>
Net Change in Total Pension Liability	110,642	184,115	(7,778)	356,834
Total Pension Liability – Beginning	<u>533,171</u>	<u>349,056</u>	<u>356,834</u>	<u>-</u>
Total Pension Liability – Ending (a)	<u><u>\$ 643,813</u></u>	<u><u>\$ 533,171</u></u>	<u><u>\$ 349,056</u></u>	<u><u>\$ 356,834</u></u>
Plan Fiduciary Net Position				
Contributions – employer	\$ 334,440	\$ 271,497	\$ 237,257	\$ 73,503
Contributions – employee	125,498	104,837	96,665	59,436
Net investment income	54,748	(81,744)	32,784	3,493
Benefit payments	(9,385)	(45,744)	(1,648)	-
Administrative expenses	<u>(17,306)</u>	<u>(12,521)</u>	<u>(13,454)</u>	<u>(1,706)</u>
Net Change in Plan Fiduciary Net Position	487,995	236,325	351,604	134,726
Plan Fiduciary Net Position – Beginning	<u>722,655</u>	<u>486,330</u>	<u>134,726</u>	<u>-</u>
Plan Fiduciary Net Position – Ending (b)	<u><u>\$ 1,210,650</u></u>	<u><u>\$ 722,655</u></u>	<u><u>\$ 486,330</u></u>	<u><u>\$ 134,726</u></u>
Net Pension Liability – Ending (a) – (b)	<u><u>\$ (566,837)</u></u>	<u><u>\$ (189,484)</u></u>	<u><u>\$ (137,274)</u></u>	<u><u>\$ 222,108</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	188.04%	135.54%	139.33%	37.76%
Covered Employee Payroll*	\$ 838,379	\$ 780,149	\$ 568,075	\$ 717,859
Net Pension Liability (Asset) as a Percentage of Covered Employee Payroll	-67.61%	-24.29%	-24.16%	30.94%

*The covered payroll amounts are in compliance with GASB 82.

See independent auditors' report.

**PACE FIRE RESCUE DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF CONTRIBUTIONS
SEPTEMBER 30, 2023**

	<u>9/30/2023</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Actuarially Determined Contribution	\$ 178,465	\$ 128,111	\$ 112,604	\$ 73,503
Contributions in relation to the actuarially determined contributions:	<u>334,440</u>	<u>271,497</u>	<u>237,257</u>	<u>73,503</u>
Contribution Excess	<u><u>\$ (155,975)</u></u>	<u><u>\$ (143,386)</u></u>	<u><u>\$ (124,653)</u></u>	<u><u>\$ -</u></u>
 Covered Employee Payroll*	 \$ 838,379	 \$ 780,149	 \$ 568,075	 \$ 717,859
Contributions as a Percentage of Covered Employee Payroll	39.89%	34.80%	41.77%	10.24%

*The covered payroll amounts are in compliance with GASB 82.

See independent auditors' report.

**PACE FIRE RESCUE DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF INVESTMENT RETURNS
SEPTEMBER 30, 2023**

	<u>9/30/2023</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Annual money-weighted rate of return:				
Net of investment expense*	5.31%	14.44%	14.18%	5.32%

Notes to schedule:

*The covered payroll amounts are in compliance with GASB 82.

See independent auditors' report.

**PACE FIRE RESCUE DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
NOTES TO SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET TO ACTUAL – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Revenues and expenditures are controlled by a formal budget adopted by the board of commissioners of the District. The budget is prepared on a basis consistent with GAAP.

The legal level of control for appropriations is exercised at the total expenditure level, including a contingency. Budget workshops are held by the District to plan, review and discuss the proposed budget prior to its advertisement in a newspaper of general circulation. Public hearings are conducted for the purpose of hearing requests and complaints from the public. The final budget is adopted by District resolution. Any subsequent amendments must be enacted in the same manner as the original budget, except for individual line-item transfers, which are approved by the board of commissioners.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners
Pace Fire Rescue District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the general fund and the pension trust fund of Pace Fire Rescue District (the "District") as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated May 20, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) as a basis for determining audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, where applicable, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements.

However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Warren Averett, LLC

Pensacola, Florida
May 20, 2024

**INDEPENDENT ACCOUNTANTS' REPORT ON EXAMINATION OF
COMPLIANCE REQUIREMENTS IN ACCORDANCE WITH CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

To the Board of Commissioners
Pace Fire Rescue District

We have examined Pace Fire Rescue District's (hereinafter referred to as "the District") compliance with Florida Statute 218.415, in regard to investments for the year ended September 30, 2023.

Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence that we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to the examination engagement.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2023.

Warren Averett, LLC

Pensacola, Florida
May 20, 2024

MANAGEMENT LETTER

To the Board of Commissioners
Pace Fire Rescue District

Report on the Financial Statements

We have audited the financial statements of Pace Fire Rescue District (the "District"), as of and for the fiscal year ended September 30, 2023, and have issued our report thereon dated May 20, 2024.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on Examination of Compliance Requirements in Accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, if any, which are dated May 20, 2024, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit. There were no such findings and recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. The legal authority for the District is disclosed in Note 1 to the financial statements. There are no component units related to the District.

Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require that we apply appropriate procedures and report the results of our determination as to whether the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Special District Component Units

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality or special district to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, *Rules of the Auditor General*, the District reported:

- a. The total number of District employees compensated in the last pay period of the District's fiscal year as 35.
- b. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the District's fiscal year as one.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency as \$1,406,654.
- d. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency as \$21,000.
- e. The District's construction projects with a total cost of at least \$65,000 approved by the District that are scheduled to begin on or after October 1 of the fiscal year being reported are disclosed in Note 9 on page 29.
- f. A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the District amends a final adopted budget under Section 189.016(6), Florida Statutes, as included in the accompanying schedule of revenues, expenditures and changes in fund balance—budget to actual, reported on page 30.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)7, *Rules of the Auditor General*, the District reported:

- a. The millage rate or rates imposed by the District as 1.48 mills.
- b. The total amount of ad valorem taxes collected by or on behalf of the District as \$3,436,920.
- c. The District does not have any outstanding bonds.

Other Matters

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires that we communicate noncompliance with provisions of contracts or grant agreements or abuse that have occurred or are likely to have occurred that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of This Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Warren Averett, LLC

Pensacola, Florida
May 20, 2024