

Pace Fire Rescue District  
Board of Commissioners  
Regular Meeting  
July 15, 2024

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Forum
5. Minutes from the previous meeting
6. Financial Report (Written report attached)
7. Chief's Report (Written report attached)
8. State EMS Inspection
9. Funding Exemptions
10. Station 4 Update

**Pace Fire Rescue District**  
**Regular Meeting**  
**June 24, 2024**

**1. Meeting Called to Order**

**Present:** Chairman Dean Anderson, Treasurer Bob Jankowski, Vice-Chairman Nick Gradia and Secretary Danel Mills.

**Not Present:** Commissioner Brandon Beecher, his absence was excused.

Chairman Dean Anderson called the meeting to order at approximately 5:10 p.m.

**2. Pledge of Allegiance**

- a. Chairman Dean Anderson led in the Pledge of Allegiance.

**3. Moment of Silence**

- a. Chairman Dean Anderson led in the opening prayer.

**4. Public Forum**

- a. Mr. Andrew Adcox, 5301 Stiles Lane, Pace, FL; President of the Santa Rosa County Professional Firefighters IAFF L-4836 Union, handed out their "Representation-Certification Petition". A lengthy discussion was held between Mr. Adcox, Chief Whitfield and the Board regarding the petition. Mr. Adcox wanted to submit the petition to the Board for information. Mr. Adcox mentioned he had a message on his phone to call his attorney the next day. Chairman Dean Anderson tabled the discussion until the next meeting due to Mr. Adcox needing to return his attorney's phone call.
- b. Mr. Robert Kramer Jr., 903 W. 3<sup>rd</sup> Street, Lynn Haven, FL; inquired about the sales tax the county receives and whether the fire department gets any of the taxes. The board and Chief Whitfield explained about the sales tax and how the fire department receives "fire tax" only from the county.

**5. Minutes from the previous meeting**

- a. Motion to approve 1<sup>st</sup> made by Treasurer Bob Jankowski and 2<sup>nd</sup> by Vice-Chairman Nick Gradia.
- b. Motion passed, unanimously.

**6. Financial Report (Written report attached)**

- a. Chief Whitfield will be looking at the possibility of moving to another bank with a higher interest rate than the account we have currently.
- b. Motion to approve 1<sup>st</sup> made by Treasurer Bob Jankowski and 2<sup>nd</sup> by Vice-Chairman Nick Gradia.

- c. Motion passed, unanimously.

**7. Chief's Report (Written report attached)**

- a. Motion to approve 1<sup>st</sup> made by Secretary Daniel Mills and 2<sup>nd</sup> by Treasurer Bob Jankowski.
- b. Motion passed, unanimously.

**8. Surplus Property**

- a. Chief Whitfield discussed the two trucks we have now that need to be surplus because of the age and not being feasible to repair either one of them. Treasurer Bob Jankowski asked, "what would the Hydrant Crew" use to check the hydrants. Chief Whitfield explained, "they are using the service truck, but he was looking to buy another truck for the hydrant crew."
- b. Motion to approve 1<sup>st</sup> made by Treasurer Bob Jankowski and 2<sup>nd</sup> made by Vice-Chairman Nick Gradia.
- c. Motion passed, unanimously.

**9. Station 4 Bids**

- a. Discussion was held to determine which contractor best qualified to hire to build Station 4.
  - i. A.E. New Jr. Inc. - All the requested paperwork was submitted, they have already built numerous fire departments, and the lowest bidder.
  - ii. Emerald Coast Constructors - All the requested paperwork was submitted, currently building their first fire department.
  - iii. Dominquez Design-Build - All the requested paperwork was submitted, hasn't built a fire department.
  - iv. Joy Gordon Construction - All the requested paperwork was not submitted so it was incomplete.
- b. Treasurer Bob Jankowski asked if Chief Whitfield had spoken to any other fire departments that had had recent construction completed". Chief Whitfield replied, "yes he has, and one was present". Deputy Fire Chief Derek Pratten, Pensacola Fire Department, was present, and gave an account of his experience with A.E. New Jr. Inc building their department. His only complaint was the subcontractors not with A.E. New Jr., Inc. His advice was to always stay on top of everything with whichever company we picked.
- c. Motion to approve A.E. New Jr., Inc. for Station 4 construction was 1<sup>st</sup> made by Treasurer Bob Jankowski and 2<sup>nd</sup> made by Vice-Chairman Nick Gradia.
- d. Motion passed, unanimously.

**10. Station 4 Addition Project**

- a. Chief Whitfield updated the Board on the "conditional" use approval from Santa Rosa County. He is trying to have this item added to the Zoning Board meeting agenda in July. There was a delay in the Department of Health with the gear extractor, it has been handled.
- b. No action was taken at this time.

**11. Station 1 Generator Grant**

- a. Chief Whitfield updated the Board stating the grant had been submitted for the State to review and consider.
- b. No action was taken at this time.

**12. Appeals Policy**

- a. Chief Whitfield had attached Attorneys opinion on the policy.
- b. No action was taken at this time.

**13. Non Ad-Valorem Resolution**

- a. The new "Law" that was signed by the Governor and will go into effect in October was discussed.
- b. Chairman Dean Anderson read Resolution 24-002.
- c. Motion to approve Resolution 24-002 was 1<sup>st</sup> made by Treasurer Bob Jankowski and 2<sup>nd</sup> by Secretary Daniel Mills.
- d. Motion was passed, unanimously.

**14. Motion to Adjourn**

- a. There being no further business the meeting was adjourned at approximately 6:00 p.m.
- b. Motion to Adjourn was 1<sup>st</sup> made by Treasurer Bob Jankowski and 2<sup>nd</sup> by Secretary Daniel Mills.
- c. Motion passed, unanimously.

Approved this 15<sup>th</sup> day of July 2024.



Dean Anderson, Chairman

**PACE FIRE & RESCUE DISTRICT INC**  
**Balance Sheet**  
**As of June 30, 2024**

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	<u>Jun 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11000 · Petty Cash	532.66
11100 · South State Bank MSBU	763,414.77
11200 · South State Bank Plan Review	875,170.69
11300 · South State Bank Hydrant	143,690.95
11400 · South State Bank Savings	190,558.15
11500 · Synovus Bank- Construction Acct	2,348.96
11550 · Synovus Bank -General Operating	3,681,531.55
<b>Total Checking/Savings</b>	<u>5,657,247.73</u>
<b>Other Current Assets</b>	
11025 · Sick Pay Employee Advance	1,297.93
<b>Total Other Current Assets</b>	<u>1,297.93</u>
<b>Total Current Assets</b>	<u>5,658,545.66</u>
<b>TOTAL ASSETS</b>	<u><b>5,658,545.66</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	60,517.87
24400 · AFLAC Withholding	25.02
<b>Total Other Current Liabilities</b>	<u>60,542.89</u>
<b>Total Current Liabilities</b>	<u>60,542.89</u>
<b>Total Liabilities</b>	60,542.89
<b>Equity</b>	
31000 · District Reserves	598,591.04
32000 · Unrestricted Net Assets	2,853,503.92
32100 · Restricted for Impact Fees	386,872.82
32200 · Restricted for Hydrant	84,620.68
Net Income	1,674,414.31
<b>Total Equity</b>	<u>5,598,002.77</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>5,658,545.66</b></u>

# PACE FIRE & RESCUE DISTRICT INC Profit & Loss Budget vs. Actual October 2023 through June 2024

	Oct '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
43400 · Direct Public Support	910.00	0.00	910.00
43450 · Individ, Business Contributions	0.00	0.00	0.00
43400 · Direct Public Support - Other			
Total 43400 · Direct Public Support	910.00	0.00	910.00
44500 · MSBU FUNDS/Ad Valorem Taxes			
44500.5 · Discounts	-146,603.80	0.00	-146,603.80
44500 · MSBU FUNDS/Ad Valorem Taxes - Other	4,105,194.92	4,122,456.00	-17,261.08
Total 44500 · MSBU FUNDS/Ad Valorem Taxes	3,958,591.12	4,122,456.00	-163,864.88
44530 · Public Safety FF Sup Comp	5,960.00	0.00	5,960.00
44600 · Hydrant Grant	48,858.56	0.00	48,858.56
44700 · Safer Grant	0.00	0.00	0.00
44850 · Fire Prevention Review Fees	5,796.36	0.00	5,796.36
Building Plan Review	375.00	0.00	375.00
Fire Alarm Plan Review	160.00	0.00	160.00
Fire Suppression not Sprinkler	625.00	0.00	625.00
Sprinkler Plan Review	440.00	0.00	440.00
Tents, Temporary Structures	450.00	0.00	450.00
Underground Fire Line			
Total 44850 · Fire Prevention Review Fees	7,846.36	0.00	7,846.36
45000 · Interest Income			
45030 · Interest-Savings, Short-term CD	448.20	0.00	448.20
45000 · Interest Income - Other	65,531.80	0.00	65,531.80
Total 45000 · Interest Income	65,980.00	0.00	65,980.00
46400 · Other Types of Income			
46420 · Impact Fees	295,974.79	0.00	295,974.79
46430 · Miscellaneous Revenue	308,868.69	0.00	308,868.69
Total 46400 · Other Types of Income	604,843.48	0.00	604,843.48
46500 · Sheriff Utility Offset	9,758.61	0.00	9,758.61
Total Income	4,702,748.13	4,122,456.00	580,292.13
Gross Profit	4,702,748.13	4,122,456.00	580,292.13
Expense			
62100 · Contract Services		21,000.00	-21,000.00
62110 · Accounting Fees	15,750.00	65,000.00	-49,250.00
62140 · Legal Fees	4,426.31		4,426.31

# **PACE FIRE & RESCUE DISTRICT INC** **Profit & Loss Budget vs. Actual** October 2023 through June 2024

	Oct '23 - Jun 24	Budget	\$ Over Budget
62160 · Physicals			
62165 · Pre-Hiring Expenses	1,396.85	3,500.00	-2,103.15
62160 · Physicals - Other	13,905.00	17,000.00	-3,095.00
Total 62160 · Physicals	15,301.85	20,500.00	-5,198.15
Total 62100 · Contract Services	35,478.16	106,500.00	-71,021.84
62120 · Audit Expenses	15,500.00	16,500.00	-1,000.00
62300 · Books/Pubs/Subscriptions	1,298.00	0.00	1,298.00
62350 · Dues & Memberships	23,755.18	27,500.00	-3,744.82
62380 · Medical Supplies	2,265.94	5,500.00	-3,234.06
62385 · Medical Director Fees	4,800.00	4,800.00	0.00
62390 · Interest Expense	12,811.80	0.00	12,811.80
62400 · Office Supplies	5,336.91	5,500.00	-163.09
62450 · Fire Prevention	895.78	4,419.00	-3,523.22
62500 · Communication	1,332.78	6,500.00	-5,167.22
62600 · Computer Supplies & Service	111.75	6,500.00	-6,388.25
62800 · Repair & Maintenance			
62820 · Building Maintenance	8,103.53	15,000.00	-6,896.47
62840 · Equip Maintenance & Repair	14,221.91	10,500.00	3,721.91
62850 · Truck Maintenance & Repair	54,985.03	65,000.00	-10,014.97
Total 62800 · Repair & Maintenance	77,310.47	90,500.00	-13,189.53
63000 · Fuel/Lube/Oil			
64100 · Utilities	35,289.31	62,500.00	-27,210.69
62135 · Garbage Service	2,697.80	2,800.00	-102.20
64110.1 · Electric Station 1	12,854.43	26,000.00	-13,145.57
64110.2 · Electric Station 2 & 3	4,317.72	10,000.00	-5,682.28
64110.4 · Electric Station 4	779.53	3,000.00	-2,220.47
64120 · Gas Sewer Water Station 3	2,111.25	2,500.00	-388.75
64130 · Water Station 1	3,002.65	3,144.00	-141.35
64150 · Internet & Telephone	3,404.64	3,500.00	-95.36
64160 · Cell Phones	4,761.36	7,500.00	-2,738.64
Total 64100 · Utilities	33,929.38	58,444.00	-24,514.62
64200 · Training & Education			
65000 · Operations	5,239.40	16,500.00	-11,260.60
65030 · Turnout Gear	2,134.02	30,000.00	-27,865.98
65040 · Station Supplies	4,234.72	7,500.00	-3,265.28
65050 · Uniforms	10,514.36	20,000.00	-9,485.64
65060 · Operating Cleaning Supplies	1,053.22	6,000.00	-4,946.78
65070 · Miscellaneous Equipment	32,424.66	38,000.00	-5,575.34
Total 65000 · Operations	50,360.98	101,500.00	-51,139.02

**PACE FIRE & RESCUE DISTRICT INC**  
**Profit & Loss Budget vs. Actual**  
October 2023 through June 2024

	Oct '23 - Jun 24	Budget	\$ Over Budget
65100 · Insurance & Bonds			
65150 · Insurance-Vehicle & Property	56,476.07	65,000.00	-8,523.93
65160 · Insurance-Worker's Comp & Other	0.00	50,000.00	-50,000.00
Total 65100 · Insurance & Bonds	56,476.07	115,000.00	-58,523.93
65210 · Permits Licenses	151.95	0.00	151.95
66000 · Payroll Expenses			
66100 · Salaries	1,230,043.53	2,086,624.00	-856,580.47
66120 · Benefits	229,441.92	401,760.00	-172,318.08
66130 · Payroll Taxes	93,596.34	159,627.00	-66,030.66
66140 · Retirement Match	153,168.02	131,718.00	21,450.02
66150 · Taxable Third Party Sick Pay	0.00	0.00	0.00
66000 · Payroll Expenses - Other	5,563.95	0.00	5,563.95
Total 66000 · Payroll Expenses	1,711,813.76	2,779,729.00	-1,067,915.24
66200 · Other Current Charges	0.00	0.00	0.00
66500 · Tax Collector Fees	79,074.58	103,061.00	-23,986.42
67100 · Operational Service Test	6,959.44	19,000.00	-12,040.56
68300 · Travel and Per Diem			
68320 · Travel	2,243.63	10,000.00	-7,756.37
68300 · Travel and Per Diem - Other	0.00	0.00	0.00
Total 68300 · Travel and Per Diem	2,243.63	10,000.00	-7,756.37
69100 · Loan Payment-Engine 21	0.00	70,409.00	-70,409.00
69200 · Loan Payment- Ladder 21	127,621.78	127,622.00	-0.22
69300 · Loan Payment Synovus Station 3	43,260.82	56,073.00	-12,812.18
Total Expense	2,333,317.87	3,794,057.00	-1,460,739.13
Net Ordinary Income	2,369,430.26	328,399.00	2,041,031.26
Other Income/Expense			
Other Expense			
70100 · Contingency	0.00	68,399.00	-68,399.00
80100 · Capital Purchases			
69400 · Station 4	128,301.59	75,000.00	53,301.59
80120 · Grant Capital Purchase Station3			
80120.1 · Station 3 Loan Payment	0.00	0.00	0.00
80120.2 · Capital Construction Draws	0.00	0.00	0.00
80120 · Grant Capital Purchase Station3 - Other	0.00	0.00	0.00
Total 80120 · Grant Capital Purchase Station3	0.00	0.00	0.00



**PACE FIRE & RESCUE DISTRICT INC**  
**Profit & Loss Budget vs. Actual**  
**October 2023 through June 2024**

	Oct '23 - Jun 24	Budget	\$ Over Budget
80130 · Grant Capital Purchase - Equip	27,962.24	60,000.00	-32,037.76
80140 · Grant Capital Purchase- Vehicle	393,240.60	60,000.00	333,240.60
80150 · Boat 21 Replacement	0.00	65,000.00	-65,000.00
Total 80100 · Capital Purchases	549,504.43	260,000.00	289,504.43
Total Other Expense	549,504.43	328,399.00	221,105.43
Net Other Income	-549,504.43	-328,399.00	-221,105.43
Net Income	1,819,925.83	0.00	1,819,925.83



# Chief's Report

June 2024

## Operations Division

### Calls

EMS	96
FIRE	133
Total Calls	229
Average Response Time	6:45
Turn Out Time –EMS Compliant Percentage	63.16%
Turn Out Time-FIRE Compliant Percentage	84.62%
Automatic / Mutual Aid Given	8
Automatic / Mutual Aid Received	12

- Of the 229 calls for service in June, **65**, or **28.38 %**, were overlapping calls for service.

Property Pre-Incident Value	Losses	Saved
\$629,178.00	\$382,422.00	\$246,756.00

### Training

- During June, there were **532.25** personnel hours of required training.

**Fire Prevention Division**  
**Pre-fire Plans/ Hydrants /Smoke Detectors /Public Education**

Annual Inspections	54			
Pre-Plans	1			
Plans Review	0			
Sprinkler Inspections	0			
Final Inspections	1			
Complaints	0			
Re-Inspections	0			
Permits	5			
Public Education	4	0-18 Age	19-54 Age	55+ Age
		170	111	33
Smoke Detectors	3			
Impact Fees Residential	149			
Impact Fees Commercial	0			
Hydrants Tested	94			

**Miscellaneous:**

# Pace Fire Rescue District

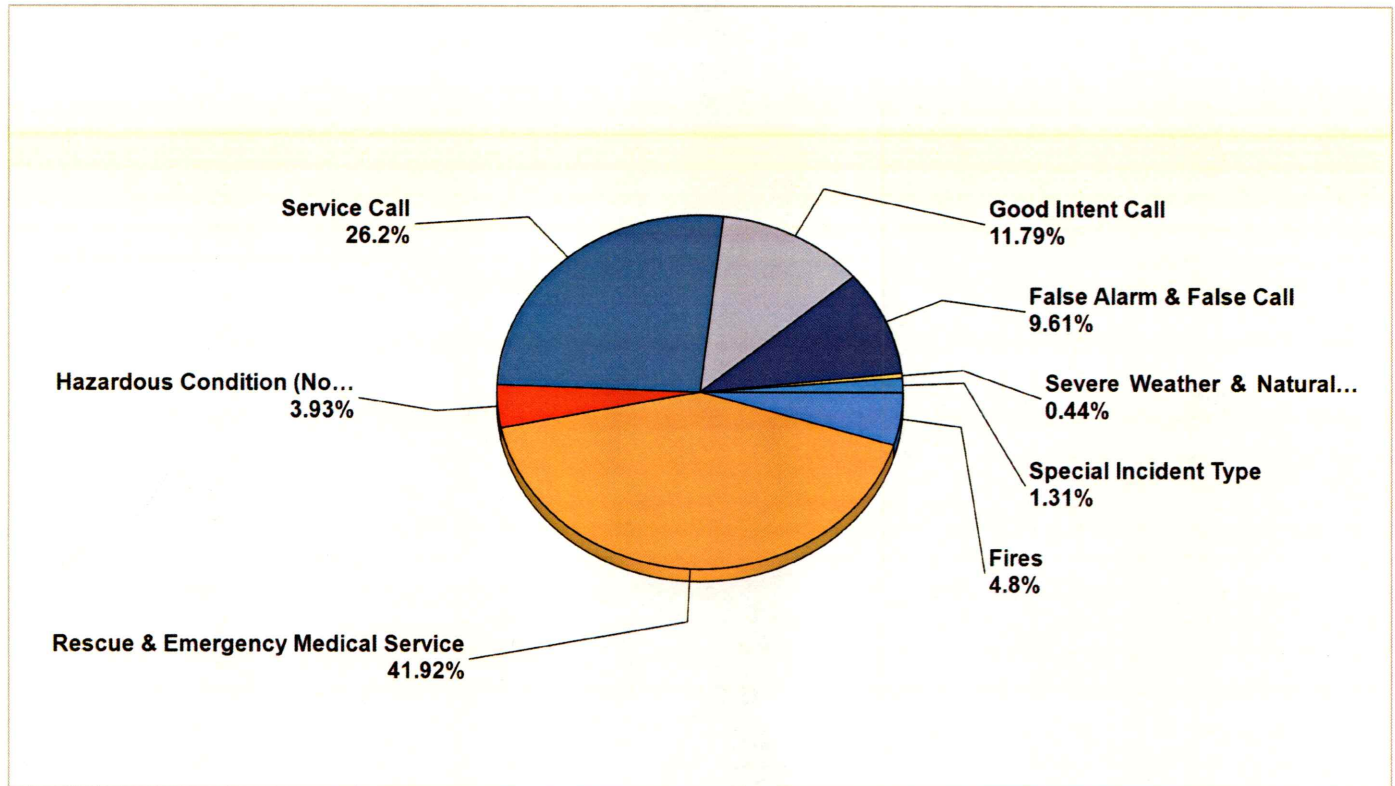
Pace, FL

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	4.8%
Rescue & Emergency Medical Service	96	41.92%
Hazardous Condition (No Fire)	9	3.93%
Service Call	60	26.2%
Good Intent Call	27	11.79%
False Alarm & False Call	22	9.61%
Severe Weather & Natural Disaster	1	0.44%
Special Incident Type	3	1.31%
TOTAL	229	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	1.75%
112 - Fires in structure other than in a building	1	0.44%
113 - Cooking fire, confined to container	1	0.44%
122 - Fire in motor home, camper, recreational vehicle	1	0.44%
131 - Passenger vehicle fire	1	0.44%
138 - Off-road vehicle or heavy equipment fire	1	0.44%
141 - Forest, woods or wildland fire	1	0.44%
151 - Outside rubbish, trash or waste fire	1	0.44%
311 - Medical assist, assist EMS crew	30	13.1%
321 - EMS call, excluding vehicle accident with injury	51	22.27%
322 - Motor vehicle accident with injuries	7	3.06%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.44%
324 - Motor vehicle accident with no injuries.	4	1.75%
331 - Lock-in (if lock out , use 511 )	1	0.44%
352 - Extrication of victim(s) from vehicle	1	0.44%
353 - Removal of victim(s) from stalled elevator	1	0.44%
400 - Hazardous condition, other	1	0.44%
412 - Gas leak (natural gas or LPG)	3	1.31%
440 - Electrical wiring/equipment problem, other	1	0.44%
444 - Power line down	2	0.87%
445 - Arcing, shorted electrical equipment	2	0.87%
500 - Service Call, other	1	0.44%
511 - Lock-out	3	1.31%
550 - Public service assistance, other	2	0.87%
551 - Assist police or other governmental agency	6	2.62%
553 - Public service	1	0.44%
554 - Assist invalid	37	16.16%
561 - Unauthorized burning	9	3.93%
571 - Cover assignment, standby, moveup	1	0.44%
600 - Good intent call, other	2	0.87%
611 - Dispatched & cancelled en route	17	7.42%
622 - No incident found on arrival at dispatch address	4	1.75%
651 - Smoke scare, odor of smoke	3	1.31%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.44%
733 - Smoke detector activation due to malfunction	4	1.75%
740 - Unintentional transmission of alarm, other	1	0.44%
743 - Smoke detector activation, no fire - unintentional	8	3.49%
744 - Detector activation, no fire - unintentional	1	0.44%
745 - Alarm system activation, no fire - unintentional	8	3.49%
814 - Lightning strike (no fire)	1	0.44%
900 - Special type of incident, other	3	1.31%
<b>TOTAL INCIDENTS:</b>	<b>229</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Pace Fire Rescue District

Pace, FL

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## Incident Statistics

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		96	
FIRE		133	
TOTAL		229	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
E21	0	0	8
LA21	0	0	6
SQ21	0	0	44
TOTAL	0	0	58
PRE-INCIDENT VALUE		LOSSES	
\$629,178.00		\$382,422.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
Aid Received		12	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
65		28.38	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS		FIRE
PACE FIRE RESCUE DISTRICT 1	0:07:07		0:07:38
PACE FIRE RESCUE DISTRICT 3	0:04:50		0:06:06
PACE FIRE RESCUE DISTRICT 4	0:12:02		0:14:45
AVERAGE FOR ALL CALLS			0:06:45
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS		FIRE
PACE FIRE RESCUE DISTRICT 1	0:00:51		0:01:14
PACE FIRE RESCUE DISTRICT 3	0:00:59		0:00:58
PACE FIRE RESCUE DISTRICT 4	0:00:18		0:00:15
AVERAGE FOR ALL CALLS			0:00:54

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Pace Fire Rescue District	30:32

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.





# Pace Fire Rescue District

Pace, FL

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## Property Values versus Loss and Save per Incident for Date Range

Start Date: 06/01/2024 | End Date: 06/30/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-01125	\$25,000.00	\$1,500.00	\$23,500.00
2024-01174	\$238,856.00	\$15,600.00	\$223,256.00
2024-01195	\$40,200.00	\$40,200.00	\$0.00
2024-01200	\$52,000.00	\$52,000.00	\$0.00
2024-01212	\$38,000.00	\$38,000.00	\$0.00
2024-01236	\$6,000.00	\$6,000.00	\$0.00
2024-01283	\$180,000.00	\$180,000.00	\$0.00
2024-01318	\$49,122.00	\$49,122.00	\$0.00
Totals:	\$629,178.00	\$382,422.00	\$246,756.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



**EMERGENCY  
REPORTING**

emergencyreporting.com  
Doc Id: 968  
Page # 1 of 1



# Pace Fire Rescue District

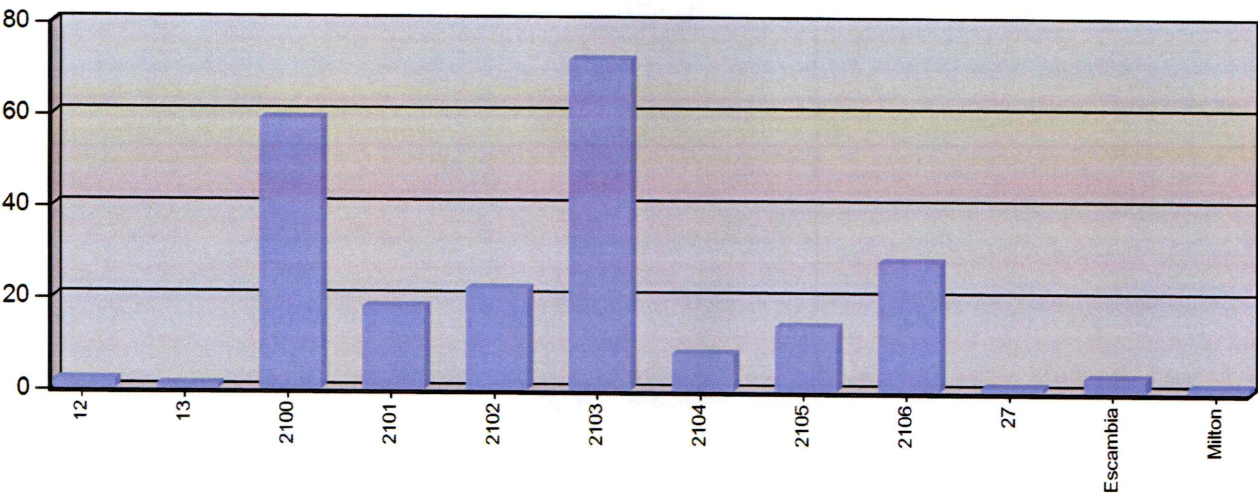
Pace, FL

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## Incident Count per Zone for Date Range

Start Date: 06/01/2024 | End Date: 06/30/2024



ZONE	# INCIDENTS
12 - AVALON	2
13 - Bagdad	1
2100 - 2100	59
2101 - 2101	18
2102 - 2102	22
2103 - 2103	72
2104 - 2104	8
2105 - 2105	14
2106 - 2106	28
27 - Jay	1
Escambia - Escambia	3
Milton - City of Milton	1

TOTAL: 229

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Pace Fire Rescue District

4773 Pace Patriot Blvd. • Pace, Florida 32571

850/994-6884 Fax 850 / 994-3683

Robbie Whitfield  
Fire Chief / Administrator

## Board of Fire Commissioners

### Agenda Item

Meeting Date: July 15, 2024  
Item: State EMS Inspection  
Attachment(s): Department of Health EMS Inspection Letter

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#### **ACTION NEEDED**

Informational

#### **SUMMARY/BACKGROUND**

On June 20, 2024, the Bureau of Emergency Medical Oversight conducted a site survey and inspection of our Advanced Life Support program.

#### **RECOMMENDATION**

None

#### **FISCAL IMPACTS**

None

#### **NEXT STEP**

None

**Mission:**

To protect, promote and improve the health of all people in Florida through integrated state, county, and community efforts.



**Ron DeSantis**  
Governor

**Joseph A. Ladapo, MD, PhD**  
State Surgeon General

**Vision:** To be the Healthiest State in the Nation

June 27, 2024

Chief Robert Whitfield  
Pace Fire District  
Pace, Florida

Chief Whitfield:

Congratulations on your outstanding Compliance Monitoring site survey conducted by the Bureau of Emergency Medical Oversight on 06/20/2024. We found no deficiencies during our site survey. Your vehicles and service records were outstanding. Thank you for being a role model of excellence as an EMS provider in the state of Florida.

Also, please extend my sincere gratitude to your staff for their assistance and for the overall contribution to your service and community. Your continued support of emergency medical services is deeply appreciated.

Please take a moment to complete the survey, via the link below, for your Regional EMS Coordinator's site visit; this will help us ensure quality customer service and improve our processes.  
<https://www.surveymonkey.com/r/ReviewerJeff>

Again, thank you for your assistance in the Compliance Monitoring program and I look forward to hearing from you.

Sincerely,

Jeff Guadiana  
Regional Coordinator

Enclosures  
Records and Facilities  
ALS/BLS

cc: Ty Carhart



# Pace Fire Rescue District

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## Board of Fire Commissioners

Robbie Whitfield  
Fire Chief / Administrator

## Agenda Item

Meeting Date: July 15, 2024  
Item: Non-Ad-Valorem Fees Exemptions  
Attachment(s): Summary from ANSER Consulting

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### ACTION NEEDED

Board Decision

### SUMMARY/BACKGROUND

House Bill 1573 ( Pace Fire District) was signed into law by Governor Ron DeSantis on June 27, 2024. This law changed the funding mechanism for three Special Fire Districts in Santa Rosa County. With this change, those properties previously exempted from the Fire Tax will now lose this exemption.

The District can allow for exemptions; however, it will have to make arrangements to fund the exemptions for those it chooses to allow. The District must have a mechanism to cover the exemptions that constitute a valid public purpose. Attached are the Exemptions and Impact of exemptions from Anser Advising Consulting, LLC, which recently completed the Midway Fire Districts fee study. Should you decide to give any exemptions, we must provide legal authority for them.

The Santa Rosa County Property Appraiser has requested that all three districts agree on this to maintain consistency. The Midway Fire District and the Avalon Fire District do not allow exemptions.



**RECOMMENDATION**

Staff recommends that exemptions not be considered due to the lack of a funding mechanism to cover the exemptions from the District's budget. The approximate loss to the District would be 180,582.00 in funding.

**FISCAL IMPACTS**

180,582.00 in funding.

**NEXT STEP**

None

## EXEMPTIONS AND IMPACT OF EXEMPTIONS

Since the fire assessment is being developed to meet the case law standards for a valid special assessment, any proposed exemptions require special scrutiny. The crafting of an exemption must be founded upon a legitimate public purpose, and not tramp on state or federal constitutional concepts of equal protection and constitutional prohibitions against establishment of religion or the use of the public treasury directly or indirectly to aid religious institutions. Furthermore, to ensure public acceptance, any exemption must make common sense and be fundamentally fair. Finally, the impact of any proposed exemption should be evaluated in terms of its magnitude and fiscal consequences on the District's general funds.

Whenever crafting an exemption, it is important to understand that the fair apportionment element required by Florida case law prohibits the shifting of the fiscal costs of any special assessment from exempt property owners to other non-exempt property owners. In other words, the funding for an exemption from a special assessment must come from a legally available external revenue source, such as the District's general fund. Funding for fire assessment exemptions cannot come from the proceeds derived directly from the imposition of special assessments for fire rescue services and facilities. Because any exemption must be funded by an external funding source, the grant of any exemption will not have any impact upon the fire assessment to be imposed upon any other non-exempt parcels.

Whether or not the District decides to fund exemptions for fire assessments on property owned by non-governmental entities would be based upon a determination that such exemptions constituted a valid public purpose. The importance of special assessments on non-governmental, tax-exempt parcels has been addressed by the Florida Supreme Court in Sarasota County v. Sarasota Church of Christ, 667 So.2d 180 (Fla. 1995). (In reciting the facts of the case on appeal, the Court stated that the party challenging the assessment consisted of religious organizations or entities owning developed real property in Sarasota County [the Churches] that are exempt from ad valorem taxes but not from special assessments.) The funding of exemptions for non-governmentally owned institutional property wholly exempt from ad valorem taxes could be based on a finding that such properties provide facilities and uses to their ownership, occupants or membership, as well as the public in general, that otherwise might be required to be provided by the District. Such a finding would be the basis for a determination that such properties served a legitimate public purpose or provided a public benefit that merited the District's funding of an exemption from the fire assessment.

In identifying an appropriate exemption scheme, the District should be cautious not to confuse the ownership of a parcel with the parcel's use. For example, a determination to exempt properties used for institutional purposes would have to be extended to similar institutional property owned by entities created for profit, as well as institutional property owned by non-profit or governmental entities. However, if the District wanted to make the policy decision to narrow the exemption to only institutional property owned by not-for-profit entities, it might consider adding a second test to the exemption which afforded exemptions to institutional properties which were wholly exempt from ad valorem taxes. Adding the tax-exempt criteria further narrows the exemption on a well-tested tax-exempt premise.

Whether the District decides to charge governmental entities or fund exemptions on government-owned property requires somewhat different considerations. First, a forced sale of government property is not available as an enforcement mechanism. The charge to government-owned parcels would be more akin to a service fee for each government parcel's proportionate benefit from the availability and provision of fire rescue services by the District. The billing would be direct, received by government buildings and facilities. Enforcement would be by judicial proceedings to require payment. As to each level of government, differing concepts of immunity and other statutory provisions or case law decisions may prevent collection or frustrate special assessment imposition.

State and federal laws contain a patchwork of provisions exempting certain governmental property owners from the payment of special assessments. For example, section 423.02, Florida Statutes, exempts certain housing projects from the payment of special assessments. This general law does provide that a housing authority may agree with a local government to make payments in lieu of taxes, but past experience is that

such an agreement, if in existence at all, under-funds the impact of such properties on a District's fire assessable cost calculations.

Accordingly, if the District chooses to exempt government-owned property from the fire assessment and fund such costs through interlocal agreements with the affected government or from the District's general fund, it is important that the District take steps to set up a reasonable contingency within its general budget to fund the cost incurred in providing fire services to these government-owned properties.

Table 13 summarizes the estimated impact of exempting institutional, wholly tax-exempt and governmental, wholly tax-exempt property based on 100% of the 5-year average assessable budget.

**Table 13**

**Estimated Exemptions (100% Funding)**

Estimated Assessable Costs	\$10,271,143
Estimated Buy-down for Ag Exemption	\$5,908
Estimated Buy-down for Governmental Tax-Exempt	\$182,973
<b>Estimated Revenue Generated</b>	<b>\$10,082,262</b>

Row Labels	Parcel Count	Sum of proposed_fire_assessment
COUNTY EXEMPT	210	\$16,605
COUNTY SCHOOL EXEMPT	13	\$27,965
COUNTY, COMMON AREA EXEMPT	1	\$0
EDUCATIONAL EXEMPT	5	\$10,698
FEDERAL EXEMPT	2	\$8,737
FIRE DISTRICT EXEMPT	4	\$5,397
GOVERNMENT FEDERAL EXEMPT	1	\$31
GOVERNMENT PARTIAL YEAR EXEMPT	1	\$44
STATE EXEMPT	34	\$111,104
<b>Grand Total</b>	<b>271</b>	<b>\$180,582</b>