

GHPWCF Constitution and By-Laws

Revised and approved by GHPWCF Board of Directors on 05/13/2026 and approved unanimously by GHPWCF members on 23June2026. Submitted to AKC 24June2026 and currently under review.

GREATER HOUSTON PEMBROKE WELSH CORGI FANCIERS

CONSTITUTION AND BY-LAWS

CONSTITUTION

Article 1

Name and Objects

Section 1. The name of the Club shall be Greater Houston Pembroke Welsh Corgi Fanciers.

Section 2. The Objects of the Club shall be:

- (a) To encourage and promote quality in the breeding of pure-bred Pembroke Welsh Corgis and to do all possible to bring their natural qualities to perfection;
- (b) To urge members and breeders to accept the Standard of the breed as approved by the American Kennel Club as the only Standard of excellence by which Pembroke Welsh Corgis shall be judged;
- (c) To do all in its power to protect and advance the interests of the breed and to encourage sportsmanlike competition at dog shows, obedience trials, and other performance events under the rules and regulations of the American Kennel Club and/or other governing entities.
- (d) To conduct sanctioned matches, specialty shows, obedience trials, tracking tests and performance events under the rule of the American Kennel Club and/or other governing entities.

Section 3. The Club shall not be conducted or operated for profit and no part of any profits or remainder or reside from dues or donations to the Club shall inure to the benefit of any member or individual.

Section 4. The members of the Club shall adopt and may from time to time revise such bylaws as may be required to carry out these objectives.

Revised by GHPWCF Constitution & Bylaws Committee Approved by the GHPWCF Board on 05/13/2026 and approved unanimously by members on 23June2026.

BY-LAWS

Article I Membership Section

1. Eligibility.

- (a)** There shall be an individual membership open to all persons eighteen years of age and older who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club, including the right to vote and hold office.
- (b)** There shall be a **family membership** open to two or more members of the same family who are eighteen years of age and older and may also include persons at least eight years of age and under eighteen years of age. These persons must be in good standing with the American Kennel Club and must subscribe to the purposes of this Club. Each member of the family unit who is eighteen years of age and older is entitled to a separate vote. Each member of the family unit who is at least eight years of age and under eighteen years of age shall have all rights, privileges and benefits of membership except the right to vote or hold elective office.
- (c)** There shall be a **junior membership** open to all persons at least eight years of age and under eighteen years of age, who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club. Junior members shall have all rights, privileges, and benefits of membership except the right to vote or hold elective office.
- (d)** While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.
- (e)** Honorary Membership – Honorary members shall include persons of outstanding achievement or service placed in this class by unanimous vote of the Board. They enjoy the privileges of the Club except that they do not pay dues and are ineligible to vote or hold office. Such members may maintain individual membership upon payment of dues.

Section 2. Dues

Membership dues shall be determined by the membership in January each year and shall be payable on or before the 1st day of May each year. Membership dues shall be pro-rated quarterly for new members.

Section 3. Election to Membership

Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by these Constitution and ByLaws and the rules of the American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two

members in good standing and not of the same family. Accompanying the application, the prospective member shall submit dues payment for the current year.

All applications are to be filed with the Membership Committee Chairman and each application is to be read at the first meeting of the Club following its receipt. At the next Club meeting the application will be voted upon, and a Ufirmative vote of $\frac{3}{4}$ of the members present and voting at that meeting shall be required to elect the applicant. Unless waived by the Board of Directors, all applicants shall have attended at least two Club meetings before being voted into membership.

Applicants for membership who have been rejected by the Club may not re-apply within six months after such rejection.

Upon election to membership in the Club, all new members will be given copies of the current membership roster and will have access to the constitution and by-laws and code of ethics.

Section 4. Termination of Membership Membership

may be terminated:

- (a) **By resignation.** Any member in good standing may resign from the Club upon written notice to the Recording Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the 1st day of May each year.
- (b) **By lapsing.** A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 30 days after the 1st day of May each year; however, the Board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- (c) **By expulsion.** A membership may be terminated by expulsion as provided in Article VI of these by-laws.

Article II

Meetings and Voting Section 1. Club Meetings.

At least quarterly meetings of the Club shall be held each fiscal year. Meetings are to be held either in person and/or by electronic means of communication, including teleconferencing, video or audio conference call. The date, time and method of attendance may be designated by the Board of Directors. A calendar for Club meetings shall be set at the first meeting of each fiscal year. Written notice of each such meeting shall be distributed by the Recording Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20% of members in good standing.

Section 2. Special Club Meetings.

Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Recording Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held either in person and/or by electronic means of communication, including teleconferencing, video or audio conference call. The date, time and method of attendance may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be distributed by the Recording Secretary at least 5 days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted at that time. The quorum for such a meeting shall be 20% of the members in good standing.

Section 3. Board Meetings.

Meetings of the Board of Directors shall be held within two weeks before each general membership meeting at such hour and method as may be designated by the Board. Written notice of each such meeting shall be distributed by the Recording Secretary at least 5 days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board. Meetings shall be held either in person and/or by electronic means of communication, including teleconferencing, video or audio conference call.

Section 4. Special Board Meetings.

Special meetings of the Board may be called by the President; and shall be called by the Recording Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held either in person and/or by electronic means of communication, including teleconferencing, video or audio conference call. The method, date and hour as may be designated by the person authorized herein to call such a meeting. Written notice of each such meeting shall be distributed by the Recording Secretary at least 5 days prior to the date of the meeting, or telegraphic notice shall be filed at least 3 day and not more than 5 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted . A quorum for such meeting shall be a majority of the Board.

Section 5. Voting.

Each member eighteen years of age and older, in good standing, whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he/she is present. Proxy voting will not be permitted at any club meeting or election.

Article III

Directors and Officers Section 1. Board of Directors.

The Board shall be comprised of the President, Vice President, Corresponding Secretary, Recording Secretary, Treasurer and three other persons all of whom shall be members in good standing and all of who shall be elected for one-year terms at the Club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

Section 2. Officers.

The Club's officers, consisting of the President, Vice President, Corresponding Secretary, Recording Secretary and Treasurer shall serve in the respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- (a) The **President** shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.
- (b) The **Vice-President** shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.

- (c) The **Corresponding Secretary** shall conduct the general correspondence of the Club.
- (d) The **Recording Secretary** shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He/she shall notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of members of the Club with the addresses, and carry out such other duties as are prescribed in these by-laws.
- (e) The **Treasurer** shall collect and receive all moneys due or belonging to the Club. He/she shall deposit the same in a bank designated by the Board, in the name of the Club. He/she must provide payment to any vendors for services due upon receipt of invoice(s). His/her books shall at all times be open to inspection of the Board and he/she shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported; and at the annual meeting he/she shall render an account of all moneys received and expended during the previous fiscal year. .

Section 3. Vacancies.

Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting call for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy in the office of Vice-President shall be filled by the Board.

Article IV

The Club Year, Annual Meeting, Elections

Section 1. Club Year.

The Club's Fiscal year shall begin on the 1st day of January and end on the 31st day of December. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

Section 2. Annual Meeting.

The first general meeting of the fiscal year shall be considered the Club's annual meeting at which Officers, and Directors for the ensuing year shall be elected by

secret, written or electronic ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon conclusion of the election and each retiring officer shall turn over his/her successor in office all properties and records relating to that office within 30 days after election.

Section 3. Elections.

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The three nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

Section 4. Nominations.

No person may be a candidate in a Club election who has not been nominated. During the month of October, the Board shall select a Nomination Committee consisting of three members, not more than one of whom may be a member of the Board. The Recording Secretary shall immediately notify the committee members of their selection. The Board shall name a Chairman for the Committee and it shall be his/her duty to call a committee meeting which shall be held on or before October 31st of each year.

- (a) The Committee shall nominate one candidate for each office and at least three candidates for the three other positions on the Board, and after securing the consent of each person so nominated, shall immediately report their nominations to the Recording Secretary in writing.
- (b) Upon receipt of the Nominating Committee's report, the Recording Secretary shall before November 15th notify each member in writing of the candidates so nominated.
- (c) Additional nominations may be made at the last general meeting of the fiscal year by any member in attendance provided that the person so nominated does not decline when his/her name is proposed, and provided further that if the proposed candidate is not in attendance at the meeting, his/her proposer shall present to the Recording Secretary a written statement from the proposed candidate signifying his/her willingness to be a candidate. No person may be a candidate for more than one position.
- (d) Nominations cannot be made at the annual meeting or in any matter other than is provided in this Section.

Article V

Committees

Section 1.

The Board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, obedience trials, herding events, tracking test, trophies, annual prizes and awards, membership and any other field which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

Section 2.

Any committee appointed may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose services have been terminated.

Article VI.

Discipline Section

1. American Kennel Club Suspension.

Any member who is suspended from the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period of time.

Section 2. Charges.

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or breed. Written charges with specifications must be filed in duplicate with the Corresponding Secretary together with a deposit of \$10, which shall be forfeited if such charges are not sustained by the Board following a hearing. The Corresponding Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of a hearing by the Board not less than 3 weeks nor more than 6 weeks thereafter. The Corresponding Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant will personally appear in his/her own defense and bring witnesses if he/she wishes.

Section 3. Board Hearing.

The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its finding shall be put into written form and filed with the Corresponding Secretary. The Corresponding Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 4. Expulsion.

Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the Club to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. If expulsion is not so voted, the Board's suspension shall stand.

Article VII

Amendments

Section 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Corresponding Secretary signed by 20% of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendation of the Board by the Corresponding Secretary for a vote within three months of the date when the petition was received by the Corresponding Secretary.

Section 2. The constitution and by-laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and shared with each member at least two weeks prior to the date of the meeting.

Article VIII

Dissolution

Section 1. Dissolution.

The Club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club, other than for the purposes of reorganization, whether voluntary or involuntary, or by operation of law, none of the property of the Club, nor any proceeds thereof, nor any asset of the Club shall be distributed to any members of the Club, but after payment of debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

Article IX

Order of Business

Section 1.

At meetings of the Club general membership, the order of business, so far as the character and nature of the meeting may permit shall be as follows:

Roll Call

Minutes of last meeting

Report of the President

Report of the Corresponding Secretary

Report of the Recording Secretary

Report of the Treasurer

Report of Committees

Election of Officers and Board (at annual meeting)

Election of new members

Unfinished business

New business

Adjournment

Section 2.

At meetings of the Board the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

Roll Call

Reading of minutes of last meeting

Report of Corresponding Secretary

Report of Recording Secretary

Report of Treasurer

Report of Committees

Unfinished Business

New Business

Adjournment

Section 3.

Ad-hoc committee meetings may be created with permission of the Board.

Section 4.

Roberts Rules of Order shall be the authority in all cases in which they are not incompatible with these by-laws..

