
**CENTRAL INDIANA REGIONAL DEVELOPMENT AUTHORITY (CIRDA)
REQUEST FOR PROPOSALS AND QUALIFICATIONS TO MANAGE AN EPA
GRANT FOR DEVELOPING A CLIMATE ACTION PLAN TO REDUCE
GREENHOUSE GASES**

Issued: June 2, 2023

Responses Due: July 9, 2023

**CIRDA Contact: Jordin Alexander
alexanderj@fishers.in.us
3 Municipal Drive
Fishers, IN 46038**

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

TABLE OF CONTENTS

I.	Introduction.....	Page 3
II.	CIRDA Background.....	Page 3
III.	Project Overview.....	Page 3
	A. Summary.....	Page 3
	B. Maximum Budget.....	Page 4
	C. Payment.....	Page 4
	D. Consultant Responsibilities & Experience.....	Page 4
	E. Timeline.....	Page 5
IV.	Procurement Process.....	Page 5
	A. Review RFPQ Responses.....	Page 5
	B. Offeror Selected For PSA.....	Page 5
V.	Anticipated Procurement Schedule.....	Page 6
VI.	CIRDA’s Reserved Rights	Page 6
VII.	General Contract Terms.....	Page 6
VIII.	RFPQ Requirements.....	Page 7
	A. RFPQ Submission Deadline.....	Page 7
	B. Delivery Of Responses.....	Page 7
	C. Questions & Requests For Clarifications	Page 7
	D. Addenda To The RFPQ.....	Page 8
	E. Modification & Withdrawal Of RFPQ Responses.....	Page 8
IX	Format And Content Of RFPQ Response.....	Page 8
	A. Format of Response.....	Page 8
	B. Organization.....	Page 9
X.	Evaluation And Selection.....	Page 10
	A. Responsiveness.....	Page 10
	B. Content of Proposal.....	Page 10
EXHIBITS		

I. INTRODUCTION. Pursuant to Ind. Code § 5-22-9 *et. seq.*, the Central Indiana Regional Development Authority (“CIRDA”) seeks to retain a consultant to create a comprehensive action plan to reduce greenhouse gas (“GHG”) emission within the Indianapolis-Carmel-Anderson Metropolitan Statistical Area (the “ICA MSA”). The Project (as defined in Section III(A)) will be funded by the United States Environmental Protection Agency’s (“EPA”) Climate Pollution Reduction Grant (the “GPRG”), and all Phase 1 Deliverables (as defined in Section III(A)) shall be provided consistent with EPA GPRG rules and regulations. The consultant will manage project deliverables, implement best practices, coordinate various stakeholders, streamline project delivery, and engage subject matter experts to fulfill technical requirements of the GPRG.

II. CIRDA BACKGROUND. Comprised of fourteen (14) central-Indiana communities, CIRDA is organized and authorized pursuant to Indiana law to coordinate and fund projects of regional importance. CIRDA enjoys broad power to fulfill its objectives, including, among others, the right to seek funds, finance and construct projects, acquire real property, seek and make grants and enhance regional infrastructure and amenities. CIRDA serves the ICA MSA, an area that includes approximately 4,306.6 square miles and a population of over 2 Million residents. To ensure that central-Indiana continues as a destination for world-class talent, innovation and investment, CIRDA has adopted a comprehensive plan focused on attracting and maintaining key economic sectors, including health care and medical technology, software, advanced manufacturing and professional services industries. With individuals and businesses rightfully focused on reducing carbon and GHG emissions, CIRDA now desires to use the CPRG efficiently and effectively to complete the Project resulting, ultimately, in the reduction of GHGs in the ICA MSA.

III. PROJECT OVERVIEW.

A. Summary. Phase 1 of the CPRG provides a \$1 Million planning grant for CIRDA to prioritize the ICA MSA’s actions to reduce GHG emissions by creating a climate action plan. The deliverables include:

1. A Priority Climate Action Plan identifying actions that can be accomplished in the short-term, with recommendations on how Phase 2 implementation funds can be best utilized;
2. A Comprehensive Climate Action Plan identifying actions that can be taken in the long-term; and
3. A Status Report identifying how actions will be measured and tracked.

See Exhibit G for CIRDA’s vision and general approach to these deliverables. Offerors are encouraged to incorporate these elements into their proposals. (items 1-3 above, the “Phase 1 Deliverables”, and together with the consultant Responsibilities described in Section III(D), the “Project”).

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

B. Maximum Budget. CIRDA’s maximum budget for completion of the Project is \$650,000.00 (the “Maximum Budget”). Please note that approximately \$320,000 of the \$1 Million GPRG is reserved for sub awardees selected by CIRDA (and with which CIRDA will contract) to support consultant’s completion of the Project, including (1) academic partners that will provide research and data collection support, and (2) the Indianapolis Metropolitan Planning Organization (“MPO”) which will manage the community engagement related to the Phase 1 Deliverables (collectively, and together with any other sub awardees selected by CIRDA, the “Sub-Awardees”). The consultant is responsible for coordinating with the Sub-Awardees. Additionally, approximately, \$30,000 is reserved for CIRDA to pay administrative fees associated with the CPRG and this RFPQ.

C. Payment. CIRDA will pay in arrears for portions of the Project performed during the previous thirty (30) days. Consultant shall submit a disbursement request on or before the fifth (5th) day of each month of the Term (as defined in Section III(E)) in the form attached as **Exhibit A** (the “Disbursement Request”). In the absence of default by consultant, CIRDA will compensate consultant within thirty (30) days of receipt of a proper Disbursement Request. CIRDA will not be responsible for any payment in excess of the Maximum Budget.

D. Consultant Responsibilities & Experience. To provide the Phase 1 Deliverables and complete the Project, the selected consultant, using its expertise and experience, shall fully perform and/or manage the Sub-Awardees to fully satisfy each of the following:

1. *Project Management*
 - Tracking project timeline and ensuring Phase 1 Deliverable timelines (as set forth in Section III(E)) are met.
 - Scheduling meetings, preparing agendas, recording, and distributing meeting notes
2. *Meeting Facilitation & Stakeholder Engagement*
 - Co-facilitating regular meetings with stakeholder steering committee and working groups to identify priority actions related to the Climate Action Plan and execute project deliverables.
 - Working with stakeholders to deliver, monitor, and communicate progress toward the Priority Climate Action Plan
 - Preparing presentations and performing follow-up between meetings.
 - Preparing and presenting (in conjunction with CIRDA representatives) progress reports for CIRDA Board
3. *Sub-Awardee Collaboration*
 - Coordinating with Sub-Awardees on portions of the Phase 1 Deliverables assigned to Sub-Awardees.
4. *Subject Matter & Technical Expertise*
 - Compiling existing data from the ICA MSA to produce a GHG Emissions Inventory for the ICA MSA.

- Completing a comprehensive review of existing implementation efforts underway within the ICA MSA.
- Identifying critical assets within the ICA MSA and complete a gap analysis using the results of the climate risk assessment. The ICA MSA’s workforce should be prioritized as a critical asset through critical asset & gap analysis.
- Identifying short-term (1-5 year) and long-term actions to reduce GHG emissions, reduce waste, and improve public and environmental health. A Benefits Analysis should be completed for each Priority GHG Reduction Measure identified, along with associated outputs and outcomes.
- Analyze benefits for Low Income & Disadvantaged Communities as outlined by the Inflation Reduction Act (“IRA”). Complete a Climate Risk & Vulnerability Assessment for the region to better understand the projected changes in climate conditions and how this will impact critical assets identified and different populations throughout the region.
- Demonstrate extensive knowledge of the requirements under IRA and CPRG, including requirements for Quality Assurance Plans.

E. Timeline. The Project shall commence upon CIRDA and the consultant entering into a contract and the consultant completing the Project (the “Term”). CIRDA’s estimated timeline for completion of the Project is as follows:

1. August 2023: CIRDA Steering Committee Kickoff;
2. March 2024: Priority Climate Action Plan;
3. Fall 2025: Comprehensive Climate Action Plan; and
4. Fall 2027: Status Report.

IV. PROCUREMENT PROCESS. Pursuant to Ind. Code § 5-22-9 *et. seq.*, CIRDA hereby solicits proposals to complete the Project. CIRDA plans to conduct discussions with offerors to confirm full understanding of and responsiveness to the requirements of this RFPQ, and to determine whose proposal is most advantageous to CIRDA taking into consideration price and the other evaluation factors set forth in Section X(B) of this RFPQ. CIRDA anticipates the following sequential steps as part of the procurement process:

A. Review RFPQ Responses. CIRDA will (1) review responses to this RFPQ based on the factors and weight provided to each factor included in Section X(B); (2) determine which offerors will be offered interviews before a CIRDA committee responsible for evaluating responses to this RFPQ; (3) interview selected offerors; and (4) at a public CIRDA meeting, select an offeror to enter into a professional services agreement (the “PSA”) for completion of the Project.

B. Offeror Selected for Professional Services Agreement. CIRDA will enter into a PSA with the consultant that includes the terms listed in Section VII, together with other terms to which CIRDA and the Consultant mutually agree.

V. ANTICIPATED PROCUREMENT SCHEDULE.

RFPQ Issued	June 2, 2023
Deadline for Questions regarding the RFPQ	June 16, 2023
Addenda (responses to questions) issued by CIRDA	June 23, 2023
<i>RFPQ Responses Due</i>	<i>July 9, 2023 at 5:00 p.m.</i>
Interviews	Week of July 19 th
CIRDA Board Meeting and Proposed consultant considered	Week of August 1 st or 7 th , 2023
Consultant PSA finalized	Week of August 1 st or 7 th , 2023

This schedule is for illustration purposes only and should not be construed as binding, except that all **RFPQ Offers shall be submitted by or before July 9, 2023. Offers submitted after July 9, 2023 at 5:00 p.m. EST will not be considered.**

VI. CIRDA’S RESERVED RIGHTS.

CIRDA reserves, at all times in connection with this procurement, all rights available to it under applicable law, including without limitation, without notice and for any reason, the right to the following: (A) terminate this RFPQ in whole or in part, (B) issue a subsequent RFPQ after terminating this RFPQ, (C) reject any RFPQ response, (D) terminate, suspend, or elect not to proceed with awarding the PSA, and/or (E) waive any deficiencies, nonconformities, irregularities, and/or apparent clerical mistakes in a RFPQ response. The issuance of this RFPQ does not commit or bind CIRDA to enter into a PSA. **The cost of responding to this RFPQ shall be borne exclusively by each offeror, and CIRDA assumes no obligations, or liability to reimburse all or part of the costs incurred by offerors responding to this RFPQ.**

VII. GENERAL CONTRACT TERMS. In addition to other standard or negotiated contractual terms, the PSA will include the following:

- A. The Consultant shall be responsible for fully performing the Project.
- B. Termination. (1) CIRDA or Consultant may terminate without cause upon 90 days’ notice; (2) CIRDA or Consultant may terminate for default upon 60 days’ notice; and (3) CIRDA may immediately terminate for gross misconduct.
- C. Non-discrimination provision.
- D. Drug-free workplace provision.
- E. Compliance with E-Verify requirements.
- F. Indemnification by the Award Recipient. CIRDA will not indemnify the Consultant.
- G. Application of Indiana law with venue in Hamilton County.
- H. Maintenance of the policies of insurance included at **Exhibit B.**
- I. In the absence of default, monthly payments for work performed during the previous month in response to properly submitted Disbursement Requests.

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

VIII. RFPQ REQUIREMENTS.

A. RFPQ Submission Deadline. RFPQ Responses must be received by CIRDA at the address provided below **no later than July 9th at 5:00 p.m. EST** (the "Submission Deadline"). Only complete RFPQ responses delivered before the Submission Deadline will be accepted by CIRDA. RFPQ responses delivered after the Submission Deadline will be rejected and returned unopened to the offeror. CIRDA will not accept facsimile or e-mail submission of RFPQ responses.

B. Delivery of Response. All RFPQ responses shall be delivered to the following:
CIRDA
c/o The City of Fishers
Attn: Jordin Alexander
3 Municipal Drive
Fishers, IN 46038

Offerors shall submit one (1) original and three (3) complete copies of the original. Additionally, offerors shall submit one (1) electronic copy on CD or DVD or USB flash drive. The sealed package containing the RFPQ Responses must have the following information written on the outside of the package:

SEALED PROPOSALS – DO NOT OPEN
Central Indiana Regional Development Authority
c/o The City of Fishers
Attn: Jordin Alexander
3 Municipal Drive
Fishers, Indiana 46038
(Name of offeror)
(Name of offeror’s Duly Appointed Representative)
(Mailing Address of offeror)
(Telephone Number of offeror)
(E-Mail Address of offeror)

RFPQ responses need not be accompanied by a certified check.

C. Questions & Requests for Clarification. Offerors must refrain from communicating with any CIRDA member, official, employee, agent, or representative regarding this RFPQ. All communication requests for information and clarifications shall be made via e-mail correspondence to both of the following : alexanderj@fishers.in.us and jennifercmesserlaw@gmail.com. No oral requests will be considered. No requests for additional information or clarification to any person other than the e-mail address provided in this section will be considered. **Failure to abide by this section may result in disqualification from the procurement process.**

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

If offeror considers any of its questions or request for clarifications to be confidential in nature, it must specifically state the reasons it believes the information to be confidential. CIRDA intends to respond individually to those questions identified by offeror and deemed by CIRDA, in its sole discretion, as containing confidential information relating to offeror's response. CIRDA reserves the right to disagree with offeror's assessment regarding confidentiality to comply with applicable law. If CIRDA disagrees with offeror's confidential assessment, CIRDA may allow offeror to withdraw the question, rephrase the question, or have the question answered non-confidentially.

All questions and requests for clarification must be submitted on or before June 16, 2023 at 5:00 p.m. EST. Answers to questions deemed appropriate for response by CIRDA, in its sole discretion, will be distributed by publication on June 23, 2023. CIRDA may consolidate and rephrase questions as it deems appropriate.

D. Addenda to the RFPQ. CIRDA reserves the right to issue written addenda to this RFPQ (each, an "**Addendum**" or "**Addenda**") at any time before the Submission Deadline and will post any addenda on its website (<https://centralindianarda.org/>). Any Addenda shall constitute a part of this RFPQ. All RFPQ responses shall be prepared with full consideration of the Addenda issued prior to the Submission Deadline. Each offeror is solely responsible to ensure that it has received and considered all Addenda issued by CIRDA. Offerors should monitor CIRDA's website for information concerning this procurement.

E. Modification & Withdrawal of RFPQ Responses. RFPQ responses may be modified or withdrawn in writing by request to CIRDA Contact, if received prior to the Submission Deadline. Any modification to an RFPQ response received by CIRDA after the Submission Deadline will not be considered by CIRDA. The offeror may also withdraw its RFPQ in person at any time before the Submission Deadline.

IX. FORMAT AND CONTENT OF RFPQ RESPONSE.

A. Format of Response. The RFPQ response shall be bound and typed, single or double sided, on 8 1/2" x 11" paper in English using no less than 11-point font with 1" margins on all sides. The response shall include a table of contents, which identifies the major response sections as outlined herein, and any illustrations, tables, charts, graphics or exhibits included in the response.

Offerors shall submit one (1) original and three (3) complete copies of the original. Additionally, offerors shall submit one (1) electronic copy on CD, DVD, or USB flash drive in searchable and printable format.

B. Organization & Content of Response. Offerors shall organize their RFPQ responses in following order:

1. *Cover Letter:* Summarize your interest in and qualifications for the Project and any unique attributes of your entity that should be considered.

2. *Entity Information:*

- Legal name of offeror
- Nature and History of Organization
- Date entity was created
- Location of organization
- Number of employees
- Operations within the State of Indiana

3. *Personnel:* Identify the project manager, main point of contact for the project and all key team members working on the Project. Provide contact information for each person (phone number and email address) a detailed resume, qualifications, and references (name, entity name, phone number and email address) for each, and a brief summary of each person's expected roles and responsibilities for this project.

4. *DBE Certification.* State whether the offeror is a Disadvantaged Business Enterprises ("DBE") certified by the State of Indiana

5. *Relevant Experience*

a. Describe the entity's experience performing similar climate action planning and/or regional committee facilitation for governmental entities.

b. Include at least three (3) projects that demonstrate project experience in the Phase 1 Deliverables. The three (3) examples should be specific to the team members who will complete the Project, and you should specifically identify the role each team members played in the projects.

6. *Project Approach & Organization*

a. Provide a proposed scope of work including a description of the technical approach to the Project, an outline of the sequence of task and list major benchmarks.

b. Provide a detailed list of data points to be collected as part of the GHG inventory.

c. Provide an overview of how data will be stored, organized, updated, and ultimately transferred to CIRDA at the conclusion of the Project.

d. Provide a description of what the final Priority Climate Action Plan, Comprehensive Climate Action Plan, and Status Report will include.

7. *Work Plan, Budget, and Deliverables.* Complete the Chart included as **Exhibit C** and summarize additional features, attributes, or conditions that CIRDA should consider in the selection process.

NOTE: Any responsive information that offeror considers confidential and proprietary should be clearly labeled as confidential. Offeror is solely responsible for reviewing the Indiana Access to Public Records Act, Ind. Code 5-14-3 *et. seq.* (the “APRA”) concerning CIRDA’s disclosure obligations. **CIRDA shall not be liable to offeror for disclosing materials that CIRDA determines, in its sole discretion, are not protected by APRA, including, without limitation, materials marked “Confidential”.**

8. *Legal Requirements.* This section shall include responses to the following documents:

- **Transmittal Letter.** One fully executed Transmittal Letter, in accordance with the form of Transmittal Letter set out in **Exhibit D** from the offeror acknowledging that the offeror has fully reviewed and understands and agrees to be bound by the terms and requirements of this RFPQ and procurement process. The Transmittal Letter must be executed by a duly authorized representative of offeror.
- **Non-Collusion Affidavit.** Offeror must certify that it has not participated in collusion or other anticompetitive practices in connection with its RFPQ response or this procurement process by executing and returning with its RFPQ response the Non-Collusion Affidavit provided in **Exhibit E** attached hereto.
- **No Default, Breach or Bankruptcy.** Offeror must include an affidavit, as provided in **Exhibit F** attached hereto and incorporated herein, of the offeror’s authorized representative affirming that the offeror and/or its affiliates are not: (a) involved in any current or pending litigation or legal disputes with any governmental entity; (b) in arrears to any governmental entity of any debt or contract; (c) a defaulter as surety or other obligation upon any governmental entity; (d) in failure to perform faithfully in any previous contract with a governmental entity in the preceding five (5) years; and (e) have not, in the preceding five (5) years, voluntarily or involuntarily filed for bankruptcy or other similar insolvency proceeding. In the event offeror cannot affirm representations (a)-(e), it must sufficiently detail the reasons why and provide CIRDA with sufficient detail surrounding the event or proceedings.

X. EVALUATION AND SELECTION.

A. Responsiveness/ Minimum Qualification (Pass/ Fail). In accordance with the Act, CIRDA will evaluate the RFPQ responses to determine whether the response is complete and responsive. Only those timely submitted RFPQ responses that are as complete and responsive will be evaluated by CIRDA.

B. Content of Proposal (Scored). CIRDA will complete an evaluation and ranking of the RFPQ Responses based upon the following criteria and other standards for evaluation :

- Proposal for completing each Phase 1 Deliverable, including each proposed action item:

30%

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

- Fees and fee structure: 30%
- Business Experience & Expertise: 20%
- DBE status: 20%

EXHIBIT A
Disbursement Request
[included on following page]

EXHIBIT B
Required Insurance

Consultant shall obtain and maintain and require any general contractor or subcontractor(s) to obtain and maintain the below listed policies of insurance written by a company reasonably acceptable to CIRDA and for which certificates of insurance shall be provided to CIRDA prior to commencement of any work on the Project. CIRDA shall be named as an additional insured on Consultant’s Commercial General Liability policies of insurance.

1.	Workers Compensation insurance coverage in accordance with statutory requirements.
2.	Employers Liability Insurance with limits of not less than \$1,000,000.00 each accident; \$1,000,000.00 Disease- each employee; and \$1,000,000.00 Disease Policy Limit.
3.	Commercial General Liability Insurance on ISO form GC0001 10 01 (or a substitute form providing equivalent coverage) and General Contractor and Subcontractors shall provide the Developer with Certificate of Insurance and Additional Insured Endorsement on ISO form GC2010 11 85 (or a substitute form providing equivalent coverage) and CG2037 10 01 (or substitute forms providing equivalent coverage) naming CIRDA as an additional insured thereunder. Additional insured coverage shall apply as primary insurance with respect to any other insurance afforded CIRDA per the follows: \$1,000,000.00 Each Occurrence (BI & PD Combined Single Limit); \$2,000,000.00 General Occurrence (subject to per project general aggregate provision); and
4.	Business Automobile Liability Insurance: Written in the amount of not less than \$1,000,000.00 each accident to include CIRDA.
5.	Umbrella Liability: \$2,000,000.00.

EXHIBIT C
Proposed Elements For Each Phase 1 Deliverable/Cost Chart
[separately included]

EXHIBIT D
Transmittal Letter

Offeror: _____

CIRDA

c/o City of Fishers

Attn: Jordin Alexander

3 Municipal Drive

Fishers, Indiana 46038

The undersigned (“Offeror”) submits this proposal in response to the Request for Proposal and Qualifications dated June __, 2023, as amended (“RFPQ”), issued by Central Indiana Regional Development Authority (“CIRDA”) to manage an EPA grant for developing a climate action plan to reduce greenhouse gases in the ICA MSA (the “Project”). Offeror represents and warrants that it has read the RFPQ and any addenda issued by CIRDA and agrees to abide by the contents and terms of the RFPQ.

Offeror understands that CIRDA is not bound to negotiate with any Offeror and may reject each response that it receives. Offeror further understands that all costs and expenses incurred by it in preparing this RFPQ Response and participating in the procurement process will be borne solely by Offeror, except as specifically provided in the RFPQ. Offeror understands that any documents, work product, or proprietary information submitted to CIRDA in response to this RFPQ or throughout the procurement process shall become the sole and exclusive property of CIRDA.

Offeror acknowledges and agrees that CIRDA reserves, at all times in connection with this procurement, all rights available to it under the Act and applicable law, including without limitation, with or without cause and with or without notice, the right to the following: (1) terminate this RFPQ in whole or in part at any time prior to the execution of the PSA, (2) issue a subsequent RFPQ after the withdrawal of this RFPQ, (3) reject any and all RFPQ Responses, (4) terminate, suspend, or elect not to proceed in negotiations with Offeror at any time, and (5) waive any deficiencies, nonconformities, irregularities, and/or apparent clerical mistakes in an RFPQ Response. Offeror acknowledges and agrees that the issuance of this RFPQ does not commit or bind CIRDA to enter into a contract or proceed with the procurement process.

Offeror acknowledges and agrees that this RFPQ and all aspects of the procurement process shall be governed by and construed according to the laws of the State of Indiana.

By: _____

Date: _____

Its: _____

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

**EXHIBIT E
NON-COLLUSION AFFIDAVIT**

The undersigned authorized representative of offeror, being duly sworn on oath, states and affirms that neither offeror nor any other member, representative or agent of the offeror has entered into any combination, collusion or agreement with any person or entity relative to the price or other factors offered or in response to the RFPQ or in any way acted to prevent any other offeror from responding or otherwise submitting a proposal to the RFPQ. Offeror's proposal is made without reference to any other proposal and without any agreement, understanding or combination with any other person in reference to such proposal.

Further, no member of CIRDA or other officers of CIRDA, or any person in the employ of CIRDA is interested in the proposal, or the work to which it relates.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING FACTS AND INFORMATION ARE TRUE AND CORRECT.

Dated this ____ day of July, 2023

(offeror)

(offeror's Authorized Representative)

(Signature)

ACKNOWLEDGEMENT

STATE OF INDIANA)
COUNTY OF _____)

Before me, a Notary Public, personally appeared the above-named and swore that the statements contained in this Non-Collusion Affidavit are true and correct.

Subscribed and sworn to me this _____ day of July, 2023.

Notary Public Signature

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

**EXHIBIT F
NO DEFAULT, BREACH OR BANKRUPTCY**

The undersigned authorized representative of offeror, being duly sworn on oath, states and affirms that offeror and its affiliates: (a) are not involved in any current or pending litigation or legal disputes with any federal, state, or local governmental entity; (b) are not in arrears to any federal, state, or local governmental entity of any debt or contract; (c) are not a defaulter as surety or other obligation upon any federal, state, or local governmental entity; (d) have not failed to perform faithfully in any previous contract with a federal, state, or local governmental entity in the preceding five (5) years; or (e) have not, in the preceding five (5) years, voluntarily or involuntarily filed for bankruptcy or other similar insolvency proceeding

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING FACTS AND INFORMATION ARE TRUE AND CORRECT.

Dated this ____ day of July, 2023

(offeror)

(offeror's Authorized Representative)

(Signature)

ACKNOWLEDGEMENT

STATE OF INDIANA)
COUNTY OF _____)

Before me, a Notary Public, personally appeared the above-named and swore that the statements contained in this Non-Collusion Affidavit are true and correct.

Subscribed and sworn to me this _____ day of July, 2023.

Notary Public Signature

RFPQ FOR EPA CLIMATE
POLLUTION REDUCTION
GRANT MANAGEMENT

EXHIBIT G
VISION DOCUMENT
[separately included]