

Stone Barn

Wedding Venue

Frequently Asked Questions, Vendors and more

Some of our couples would say that finding the right partner was the easy part. It's everything that follows when planning the perfect day that things get complicated.

We are here to help. We have been holding weddings here for over 10 years and while the couples change and improvements are made on the farm it does take planning and a bit of luck to create the perfect day.

We have put together a list of Facility Guidelines to help answer some of your questions that you and your chosen vendors may have about the wedding venue. You can always reach us by email or phone if you have a specific request or question.

kim@stonebarnweddings.com

Stone Barn
729 Old 11 and 15 Road
Selinsgrove, PA 17870



1

Catering

Catering Guidelines and Questions

The Stone Barn wedding venue does not require a specific Catering company and have relationships with several local great companies. See our Vendor page for a current list of some of our favorites or bring in your own.

- Set-Up and Tear down time includes vendors.
- If it is a vendors first time working here we do allow a site visit to insure that they have the necessary information to provide you with the best experience.
- The caterer is responsible for set-up and cleaning of food areas inside the barn as well as removing trash from inside the barn and storing in designated area for removal.
- We take care of Trash removal and provide containers for recycling
- No vehicles are permitted to drive onto the patio/slate
- All food or liquid spilled on furnishings, floors, or rugs must be cleaned immediately.

We provide Two Areas for Catering one indoor for food service during the reception and one outdoor for cocktail and preparation/clean-up.

We also have a Large Deep Freezer for ice 200lbs max

Outdoor Appetizer area with Umbrella

Additional Tables if required for set up

A large French Style Refrigerator is located in the Cottage

We do not have a on site Kitchen



2

Alcohol and Bar Service

Alc. and Bar Service Guidelines and Questions

The Stone Barn wedding venue does not provide any type of Bar service. Alcohol is BYOB and must be served by a Pennsylvania Certified Bartender.

- You supply your own alcohol
- A Pennsylvania RAMP certified bartender must be utilized as a bartender.
- No self-service
- Some Catering companies will supply bar staff
- The Keg-orator will hold 2 ½ barrels
- Keller's Beer Distributor in town will deliver Beer and Ice on Thursday prior to your event (570) 374-1046
- PA Liquor store is 2 miles from site. PA allows any unopened containers to be returned.
- How much do we need? On average 3 drinks per guest during cocktail hour and 1 drink per hour after.(includes water and soda)
- A ½ Barrel of beer contains about 165 12oz bottles .
- A Fifth or 750L bottle contains 16 shots, A 1.75L or Handle contains 39 shots.
- A 750L bottle of wine contains 4 glasses . A box or 3L contains 20 glasses
- All Alcohol Service must end at 10 PM
- Single Event Liability insurance is required for your protection and peace of mind. These policies must list the Stone Barn Vineyard as additionally insured and must contain a Liquor Liability clause.
- These policies are available through your homeowners insurance or online <http://www.markelinsuresfun.com>
- Weikel Busing/Shuttle Service (570) 374-5280
- Several old metal wash tubs, and reclaimed wooden wash tub for water and soda



3

Live Music and Dj's

Live Music and Dj's Guidelines and Questions

The Stone Barn wedding venue does not provide any type of Music on site nor do we have any type of AV equipment for use.

- Music must end at 10 PM
- No vehicles are permitted to drive onto the patio/slate
- No VIP Parking all vendors must park in parking lot
- Barn has new 200 amp electrical service
- Power is available from the Shack for power to the Ceremony area



4

Florists

Florists Guidelines and Questions

- No artificial flower petals may be thrown on the grounds
- Arbor size is 9' tall 9'wide
- There are 10 rows on each side of the ceremony area
- Shepard Hooks are available for every row or every other row
- A large refrigerator is located in the Cottage if storage of flowers is needed
- Ladder available on site

5

Photographer/Video

Photographer/Video Guidelines and Questions

- Photo Sessions for your bridal portrait and or engagement photos are included in the price of the venue and are by appointment only, if other than the day of your event.
- Photographs may be taken anywhere on the property except inside and directly adjacent to the house.

6

Rehearsal/Decorating

Rehearsal/Decorating Guidelines and Questions

- Rehearsal/Decorating time is included the day before your wedding from 2:00 pm-5:00 pm
- The Barn will be set up prior to your arrival on Friday according to your final guest count and set-up plan.
- No staples please. Thumb tacks and command strips work best.
- Additional time beyond 3 hours will be billed at \$100.00/hour
- Ladder available
- On site coordinator to help with set-up
- No staples please. Thumb tacks and command strips work best.
- Leather sofa and Rocking Chairs create a comfortable seating area beside the fireplace. This set up, will depend on your final guest count.
- Additional time beyond 3 hours will be billed at \$100.00/hour
- Several old metal wash tubs, and reclaimed wooden wash tub for water and soda
- Other Props While we can't provide everything it is wise to check before you buy. If we have it, you are free to use it.

7

Wedding Day

Wedding Venue Day Guidelines and Questions

- Saturday arrival after 9:00 am Rental period is until 10:00 pm Depart by 11pm
- Pets are allowed with permission and the understanding that they will be cared for and cleaned up after appropriately.
- Clients are responsible for the behavior of their guests. Clients and guests are to conduct themselves in a responsible manner at all times, conforming to all state and federal laws, county ordinances and all facility rules and regulations.
- Children must be supervised at all times.
- Guest Vehicles are permitted to remain overnight.
- On-Site Parking
- Handicapped accessible. Handicapped parking.
- Golf Cart and driver available to transport guests to ceremony area. Not for general use.
- Recycling and Trash receptacles will be placed out for your use. With additional containers available as needed. Please do not remove bags from containers.

8

Final Walk-thru

- 8:00 am-11:00 am is allotted for clean-up and final walk-thru.

Frequently Asked Questions

How Many Tables do you have and what size?

- We have Twenty 60" Round Tables which seat a max of eight guests per table
- Four 72" Round Tables which seat a max of 10 guests per table
- Reclaimed Barn wood Sweet Heart table 39"x 74"
- 9 High top cocktail tables
- 4 8' Additional catering tables
- 120" will go all the way to the floor

What size Linen do I need?

- 90" Will just cover the top with a 4" overhang
- 108" Is most used and falls just before half way down linentablecloth.com sells them for around \$5.00- 7.00 each
- 120" will go all the way to the floor
- Some Catering companies will supply linens, also "Washtubs" in Lewisburg has a large selection available for rental

Can I come back to visit the Wedding Venue again before my event?

- Yes, We typically do our showings on Sunday after clean-up. Please contact Kim to set up a time to come back to the Farm time permitting.

Do we need Event Insurance?

- Yes, Single event liability insurance is required for your protection and peace of mind. These policies must list the Stone Barn as additionally insured and must contain a liquor liability clause.
- These policies are available through your homeowners insurance or online <http://www.markelinsuresfun.com>

Can we use candles in the buildings or outside? Sparklers or Chinese Lanterns, or Glitter or Confetti bombs, at the Wedding Venue?

- No, Absolutely no open flame in any of the buildings. Only battery operated candles are permitted for use in the buildings.
- No Chinese Lanterns or Sparklers or Glitter or Confetti Bombs, are permitted.
- Smoking in any of the Buildings is prohibited

Frequently Asked Questions

What if it Rains?

- We have options. We can either wait until the rain has passed wipe down the benches and continue or the ceremony is moved inside the barn. For rain after the ceremony we have both an outdoor and indoor bar area.

Is someone on site during our event?

- Yes, We live here and while not the coordinator we are here to insure that everything runs smoothly and are available as needed through out your event.

What about tobacco use and is there a designated smoking area?

- Any type of tobacco use is not allowed in any of the buildings or areas adjacent to them. A designated smoking area is in front of the garage area. Please place all butts in the appropriate containers.

During the week of my event can we drop things off before Friday at 2:00 PM at the wedding Venue?

- Typically No, We have limited storage ability. However, Guests utilizing large props such as Classic vehicles or tractors or use of the deluxe trailer bathrooms may have these on site on Thursday. Contact us to arrange delivery.

Can I change my Rehearsal and arrival time?

- Rehearsal/Decorating time is included the day before your event for the time period of 2:00 pm-5:00 pm. Any additional time above the allotted time will be billed at an additional charge of \$100.00/hour.

What if I have over 150 Guests?

- The Barn is set-up to hold up to 150 Guests while still maintaining an indoor bar area, dance floor, and catering area. Over 120 Guests we move the seating area. Over 150 and tables are placed on the dance floor.

What if I need to cancel or move my date?

- While we do understand that unfortunately these things happen it is important to contact us as soon as possible. Should you cancel your date the initial \$500 deposit to save your date is non-refundable.

Lessons Shared

from our past couples and guests

For over 10 years we have been hosting weddings here on the farm and have been humbled by the incredible love stories and friendships made with new friends and family. Below are some of the lessons they shared with us. We share them with you in hopes that they may make your day even better, maybe save some money, and at best maybe save a bit of stress.

Assigned Seating?

This seems to be often a huge stress for our couples. Who sits where and with whom? I have seen charts with different colors for each group of guests, power point presentations, to bags full of names taped to different tables. Some of our couples spend a lot of time on this. On Sunday after the event we will always ask you how did it go? More than not we here that "they all sat where they wanted some followed but most did not." While every family is different and we respect that, we have found that the couples that simply reserve certain tables and allow everyone to sit where they want works. Logistically it also works. The tables are designed to hold 8 so for every table that has assigned seating of say 4 at this table 6 at this table requires more tables. More tables less space.

How much Alcohol, Soda and Water Do We Need?

The Short answer...Not that much. Or maybe you do if on the latter side then please consider using a Shuttle. The bus company is right next door and for less than 600 dollars can provide transportation. Start with Soda you can make 4 mixed drinks with 1 can or 48 rum and cokes from a 12 pack. For just drinking and not mixing at most 6 cans. So 1 case minimum for each brand. Water for 150 guests if it's hot 6 cases if not 4-5 seems to be enough. If you give most guests the choice between beer or a mixed drink at an open bar they tend to lean into the mixed drinks. Wine, Beer, and Kegs? The amounts vary and only you can decide how much. One Red One White seems to be fast for the bar and easy for the guest to choose. Kegs vs Bottles and Cans? A keg holds 165 12 oz. Glasses of beer so all 150 guests would need to each drink one glass. We have seen a lot of kegs mostly full go back to the Distributor. Money lost. What seems to work if you have a lot of beer guests is 1 barrel and the rest in cases. If in fact you run out the Distributor is less than a mile from the venue and open until 9 PM.

Lessons Shared

from our past couples and guests

Decorations?

The Barn is decorated in such a way that you don't need much to create a beautiful and personal space for the day. However if you are going to order something on line especially table linens of any type Don't wait until the day before to open them. Some of our brides have been disappointed on Friday or had to quickly find a replacement because what it said it was was not what it turned out to be.

Bon Fire?

We all love a great camp fire. We have 2 areas for a camp fire one small area up top next to the bar and bathrooms and music the other is next to the ceremony area and is designed for much larger Bon Fires. The larger one will cost you 100 dollars the small area up top is included free of charge. If you choose to have the larger fire you will want to have more than just the fire in this area otherwise as we have seen the only people there are the kids and the one guest who did not bring a date. So if you are planning on the Bon Fire you may want to incorporate some other activity in this area.

Cake?

Cake is a must have at most weddings. What isn't typically planned is how do we take it home. Some Bakers may bring it in a box and let you keep the box however most transport the cake here, set it up, and leave. Ask for a box if you can or plan on getting something to transport it in. We have seen the happy look of our couples as someone has to ride home for 2 hours holding a cake. Size? Most couples are opting for the personal cake for them and another dessert for there guests. Think small like two pieces and done small. A huge cake in a box frozen for a year even properly preserved is still year old frozen cake. Some Bakers will offer you a new fresh cake on your anniversary so don't be afraid to ask you don't have to store the big frozen cake and in the end may save you some money.