



# Application for Employment Substitute Teacher

| APPLICANT INFORMATION |  |                |  |      |  |
|-----------------------|--|----------------|--|------|--|
| Last Name             |  | First          |  | M.I. |  |
| Street Address        |  |                |  |      |  |
| City                  |  | State          |  | ZIP  |  |
| Preferred Phone       |  | E-mail Address |  |      |  |

| BACKGROUND  |
|---|
| <p>Under Florida State statutes, all teachers and staff at Bay Grove Montessori School must be vetted through a series of background checks. This includes a Level 2 Background Screening (via FL VECHS system), which will require the submission of fingerprints.</p> |
| <p>Have you ever been accused of child abuse or convicted of a crime (other than minor traffic offenses)?<br/>If yes, please explain:</p> <div style="border: 1px solid black; height: 150px; margin-top: 10px;"></div>   |

| REFERENCES (please list three professional references) |  |       |  |       |  |
|--|--|-------|--|-------|--|
| Name   |  | Email |  | Phone |  |
| Name   |  | Email |  | Phone |  |
| Name   |  | Email |  | Phone |  |

Bay Grove Montessori School is an equal opportunity employer committed to maintaining a school environment free from discrimination or bias in any form, including but not limited to race, color, nationality, religion, cultural heritage, political beliefs, marital status, sexual orientation, or disability. We also respect your privacy, safety, and security and will not share any of your personal information without your express consent, except as required by law or in cases of emergency.

Please complete the following questionnaire. Attach additional pages if necessary

**QUESTIONNAIRE**

What most interests you about Montessori education?

Why are you interested in a position at Bay Grove Montessori School?

Describe an especially challenging experience with children, your role and actions in that experience, and if you would act differently in a similar situation in the future.

Describe an especially positive experience with children, and what your role was in fostering that experience.

What would former colleagues say are your best professional qualities? Do you agree?

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What would former colleagues say are your professional challenges? Do you agree?

From what you know about Bay Grove Montessori School, which of your skills, experiences, or other qualities do you think would most benefit the School community in serving our mission?

I certify that the information I have given in this application is true and complete to the best of my knowledge. I further agree that if selected for a position at Bay Grove Montessori School, I will provide documentation of all credentials, professional certificates, and degrees earned, and will submit my fingerprints for a Level 2 Background Screening as required by the State of Florida.

|           |  |      |  |
|-----------|--|------|--|
| Signature |  | Date |  |
|-----------|--|------|--|

**To apply, please email a cover letter, your current resume, and a completed application form to the Head of School, Kimberly Clauson, [kimberly@baygrovemontessori.org](mailto:kimberly@baygrovemontessori.org).**

**Resumes should include formal education and areas of specialty (e.g., occupational therapy, art, music), teaching certifications and training, and work experience.**

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