

LCHS Cardinal Booster Event/Fundraising Request

- Please complete both sides of this form.
- If this is a **joint ASB/CBC** Event, please attach a copy of your approved ASB Event/ Fundraising form with this request. *Booster events cannot be approved prior to ASB Approval.*
- If you are also requesting a **LCHS Facility** for your event, please attach a copy of your approved facility use form to this request. Forms are available online and in the LCHS office. *Events at the LCHS campus cannot be approved without it.*

Event or Fundraiser Name _____

Date Submitted _____

Sport/Group of LCHS		
Group Sponsor (must match Group Registration Form)		Signature
Type of Fundraiser/Event		Date of Event/Dates of Fundraiser
Location of Fundraiser/Event		
What items or services will be purchased with these funds? (Must be aligned to goals)		
What will be the student/family responsibility for this fundraiser/event? (Example: each student will sell 4 tickets)		
Primary Contact Name		
Address		City, Zip
Contact Phone Home:		Contact Phone Cell:
Email Address		Signature
Cost/Profit Estimates	What are you selling? Include costs per item if applicable.	
	Estimated Volume to be sold	
	Estimated Profit	\$
What kind of donations will you receive that will support this event?		

Special Considerations or Comments:

What support do you need from the Booster Organization?

_____ Website Announcements (Submit event info to:)

_____ Pay Pal Services (2.7% + .30 per transaction fee will be assessed)

_____ Deposit Support (after hours)

This form must be submitted to the CBC no less than 30 days prior to the start of the fundraiser/event. I understand the above procedures and agree to follow the guidelines prescribed by the LCHS Cardinals Boosters Club.

Signature

Date

LCHS BOOSTER USE ONLY

Date Received:

Board Meeting Date Presented:

_____ Approved Facilities Form Attached

_____ Flyer Attached with proper notation

_____ Joint Event with ASB Approval

_____ Copies of all ASB Approvals attached

Approved by:

Date Approved:

Date submitted to School Calendar: