

Office Memo. . .

I know I can't measure up to the writing talents of John with his manager's memo. I am struggling to find the words, but I will do my best.

I have not only lost my co-worker, but my family has lost a dear friend. We met John and his family 22 years ago. My son was 5 and John was his first baseball coach. I can still remember talking to John that day and never imagined how our lives would become connected in so many ways for such a long time.

John had a great sense of humor and always had some quick "dad joke" or pun to lighten the mood. There are so many funny stories to share from over the years but John would always remind me that "he's the funny one".

John and his family are the kindest, most caring, dedicated and genuine people I have ever known. I am so glad I had the opportunity to meet John, call him "Coach John", work with him on a daily basis, but most of all able to call him my friend. He will be forever missed.

The staff and I want to thank all the residents for their kind words and support during this most difficult time. We ask that you provide our staff grace and understanding as we continue to navigate these unexpected circumstances.

Please be assured that we are in daily contact with Acuity for continued guidance and support. We plan on having a meeting with all of the residents as soon as we can to discuss our plan moving forward and to answer any questions that you may have. The logistics of this meeting are to be determined as we continue to comply with CDC guidelines regarding COVID-19. In the meantime, we will get communications out as quickly and best we can. Please keep an eye on the U.S. Mailbox announcement areas for updates.

With my thanks, Patty

From the Entire Staff Here at Buchert Ridge Community

Have a Wonderful Holiday Season!



COVID Info

Over the past many months, our residents have exhibited great care and support for one another as well as for the staff as we have all had to face the challenge of adapting to the Coronavirus pandemic together. As we approach the cold weather months and witness a significant rise in positive cases in our area, the increased risk of exposure to our community also rises. The health and safety of our residents remains our priority.

In the event a resident is experiencing any symptoms of illness, has tested positive for COVID-19, or has been exposed to someone with COVID-19, we ask that residents please:

- Follow CDC guidelines for self-quarantine
- **Contact the office** NOTE: Any information shared with the Office will be maintained in strict confidence and used only for the purpose of ensuring the safety of our staff and residents

** Please do not linger in the BRC Garden & Rec Center ** MASKS REQUIRED **

The following rooms are open in the SRC Community Center with restrictions

- Game Room limited use waiting area for hair salon and to return/retrieve puzzles
- Library limited use return/retrieve DVDs or books
- Hair Salon policy listed in salon one person allowed at a time with exception for caregiver
- Fitness Room policy listed in room

The Centers for Disease Control and Prevention (CDC) offers the following suggestions:

- Cover your mouth and nose with a cloth face cover when around others continue to keep at least 6 feet between yourself and others. A face cover is not a substitute for social distancing.
- Wash your hands often

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- Clean and disinfect frequently touched surfaces
- Limit visitors social interaction is important, but it also increases risk of infection. Encourage visitors to use cloth face covers and to follow social distancing recommendations. People *should not* visit if they have been diagnosed with or have symptoms of COVID-19 or if they have recently had contact with someone who has symptoms of COVID-19.
- Minimize use of common spaces if you are not able to maintain social distance from other people (at least 6 feet apart).
- Ensure your regular care and medical services continue
 - \circ $\,$ Contact your healthcare provider to discuss your care $\,$
 - Be aware of COVID-19 symptoms & know who to ask for help or when to call 911:
 - Cough, shortness of breath/difficulty breathing, fever/chills, muscle/body aches, vomiting/diarrhea, new loss of taste/smell
- Be prepared Ensure that you have an adequate supply of food and everyday essentials in your home should a disruption occur for an extended period.
- Seek out a "buddy" in the community who will check on you and make sure you are getting basic necessities, including food and household essentials.
- Manage stress and coping Learn and practice alternative ways to interact, including replacing inperson group interactions with video or telephone calls. Facetime is a great, fun way to keep in touch with family and friends!

More information can be found at <u>www.cdc.gov</u>. Informational handouts will also be available at the office window.



Holiday Closings & Trash Schedule

<u>A reminder that the Offices will be closed on:</u>

- Christmas Thursday & Friday, December 24 & 25
 - New Years Friday, January 1, 2021

Christmas Week Schedule:

- There will be NO Monday trash collection.
- Trash AND Recyclables will only be collected once for that week on WEDNESDAY, DECEMBER 23.

New Year's Week Schedule:

• Trash will be collected as usual.

If you must dispose of trash before the scheduled pick-up, you may use the dumpster at the rear of the Garden & Rec Center.

Seasonal Maintenance Items

Salt Bags - If you need a replenishment of salt in your bin, you may refill from the bins at the mailboxes.

Mechanical Rooms - Please be sure that your mechanical room door is closed tightly at all times to prevent any pipes from freezing during the winter months. It is important that nothing is placed on top of the heater or water heater.

Lawn/Garden Décor - Please remember to remove all outside flower pots, chairs, solar lights, flag holders, etc. from edges of sidewalks and driveways to prevent damage during snow removal.

Windows - Maintenance calls have been received regarding residents feeling drafts in their homes. Check your windows to make sure they're latched securely.

Outdoor Holiday Lights - The decorated trees & shrubs around the community are on a timer and will turn on and off automatically.

SNOW? Yes! It's That Time of Year Again

The basics of the Snow/Ice policy are as follows:

- You must sign a waiver in the Office giving permission to move and clean your car.
- A set of your car keys will be kept and locked in the office for the snow staff to be able to move your car for plowing.
- It is NOT mandatory to participate with this snow policy.
- If you do not participate, please be aware that your car will NOT be moved or cleaned off and YOU will be responsible for moving your car temporarily to a designated parking area.
- If you do not move your car, then you will be responsible for clearing the snow around your car.
- The snow removal staff will not scrape ice from residents' vehicles.
- If snow is predicted and you MUST get out on that day, please call by 4 PM at least a day BEFORE the snow arrives to let us know the time you need to leave. The earlier the office knows, the easier it is to coordinate with the snow removal staff.
- If you have a true emergency, for which you need to leave, push your emergency button. Do not leave a message at the office after hours and weekends.
- If your car has already been moved to a snow parking area and you need to use it, please let the office know and your car will be put back in your assigned parking spot.
- If trash/recycle day falls on a snow event day, please know that trash/recycle pick-up may be delayed or even canceled.

Snow removal is typically <u>completed</u> within 24 hours once the snow event has stopped. If possible, we will allow nature to work in our favor to melt the majority of the elements, saving time and resources.

Yard Clippings – Monday Pickups

We will be collecting yard clippings on Mondays during the trash pickup. Please put the clippings out with your regular trash. Do not place the clippings in bags. While your trash may have been picked up and the clippings left behind, we will be through again just to collect the yard clippings. For special cases, call the office to be put on the schedule to have them removed.

Outdoor Seating Areas

All remaining chairs and benches (including at mailbox areas) will be removed for the winter season. Removal of these items is necessary to avoid damage during the winter.



Home Safety

The holidays can be a popular time to light candles. Please be especially mindful to never leave your home for any duration with a lit candle. Please also use this same consideration when cooking on your stove or in your oven. When leaving a home under these conditions for even a very short time, you run the risk of becoming distracted or maybe even locked out of your home. Blow out all candles and turn off all cooking appliances before leaving your home for any reason. Keep in mind that candles can blacken the walls and ceilings.

Mechanical rooms are to be free of combustible materials. If you have combustibles in your mechanical room and need assistance in their removal, please call the Office. It is important that nothing is placed on top of the heater or water heater.

Dishwasher Detergent

It has been recommended that dishwasher users should not use liquid or powdered soaps in their dishwashers as they do not dissolve properly. Dishwasher detergent packets should be used instead. It is also recommended running a cup of vinegar every six months to clean out any buildup of detergents or minerals. The cup of vinegar should be placed on your top dish rack. These simple steps will ensure that your dishwasher will work at its peak performance for many years.



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Resident Dues

Since the Resident's Committee has not met since March and since no one knows when we will continue to meet, the Committee has decided to not collect the annual dues from each resident for 2021. *Kerry, Chairperson*

Christmas Carolers

You may see carolers strolling through our community singing Christmas carols. If you see or hear them outside, just peek your head outside your door, or wave from your window to let them know you enjoy their music and that they have brightened your day.





Resident & Guest Parking

BRC residents are asked to park in the numbered parking spaces corresponding to their own units. In addition, please have your guests park in the unnumbered spots around them. Thank you.

Words on Wheels Bookmobile

The Bookmobile is here the 2nd & 4th Monday at 10 AM in the SRC Community Center parking lot.





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During the upcoming Holidays, the Daily Bread Food Pantry will collect and distribute ingredients for and provide gift cards for a Christmas turkey or ham for over 200 families. During this season the Pantry is collecting toys and gifts for children from birth to 18. With the donated toys and gifts, Santa's Workshop is set up so parents can choose gifts for their children, wrap them and put the under the tree for Christmas morning. For some children these are the only gifts they receive.

Cardboard ornaments will be added to the Christmas Tree in the Garden & Rec Center. Each ornament will list the age of the child and a few suggested gifts. If you would like to donate a gift, please choose an ornament and place the unwrapped gift at the Garden & Rec Center.



ANNOUNCEMENTS



Happy Birthday!

- 4 Rick
- 5 Phyllis
- 26 Kit
- 31 Jim



16 - Doug & Judy



Fun Facts

- One of 7 months with the length of 31 days.
- Starts on the same day of the week as September & ends on the same day as April.
- The shortest daylight hours of the year in the Northern Hemisphere and the longest daylight hours of the year in the Southern Hemisphere.
- December 4 International Free Hugs Day. Hugs are meant to be random act of kindness, a selfless act performed just to make others feel better. wonderlist.com