****

**Friends of the Doylestown Library**

**Board Meeting Minutes**

December 6, 2022, 7:00 pm

**Pearl Buck Room**

**Officers -** Steve Schreiner, President; Liz McCarthy, Vice President; Lin Schreiner, Treasurer; Jane Miller, Secretary

**Directors -** Doug Black; Kathy MacLean; Lorrie Richardson; Donna Tobin

**Members -** Ed Richardson

Steve Schreiner called the meeting to order at 7:00 pm

**President’s Comments –** Steve reported that Travis is moving into a new position where he will be overseeing all branches of the library system. It is unclear who will replace him.

**Board reports**

* Minutes – Minutes from the November 10, 2022, meeting were approved. (Motion by Donna Tobin, seconded by Lin Schreiner)
* Treasurer’s Report – Lin explained a correction to the November report and clarified the dates covered. The report was approved (motion by Liz McCarthy, seconded by Lorrie Richardson)

**Committee reports**

**Finance** – Committee chair Doug Black reported that he, Steve Schreiner, and Lin Schreiner had met to discuss the rules and responsibilities of the finance committee as an oversight committee responsible for preparing the annual budget, periodic review (twice a year) of finances and review of regulatory documents such as the organization’s tax return. Members of the committee will include the committee’s chair, the treasurer, at least one other member who is not the treasurer plus other members who will be recruited from the membership. The concept for the committee was approved. (Motion by Donna Tobin, seconded by Kath MacLean) As a result of an announcement in the FoDL newsletter, Friends member Jim LoGiudice has volunteered to serve on the committee.

Board members also reviewed a draft budget for 2023, which contains an increase of $1300 over 2022, mostly from program and publicity budgets. The primary question was whether the organization can cover the increases, which it can. In response to a question on how to proceed if more funds are needed for certain projects, the process is to bring the question to the board. The budget was approved. (Motion by Donna Tobin, seconded by Lorrie Richardson)

**Publicity** – Committee chair Ed Richardson reported on publicity for the AARK program, which included a press release which resulted in an article in the Cardinal. The next publicity effort will be for Reading to the Dogs. He also announced new members to the committee, Lee Davis and Amy Mazzanti. Emily Weber-Wood, who handles marketing for the library system, will also work more closely with us and will be adding FoDL events to the library calendar and adding our events to the library Facebook page and online newsletter.

**Membership –** Steve Schreiner reported that the current count is 161 units representing 196 individuals

**Program** – Kath MacLean

* **Program committee** chair Kath MacLean announced that two new members – Cathy Arnold and Katherine Moore – are joining the committee and that the next meeting will be January 13 at 11:45 at the library. She and Steve Schreiner will be meeting with Glenda Childs, owner of the Doylestown Bookshop to discuss potential cooperation on public programs.

The next public program at the library is *Reading to the Dogs,* which will take place on January 7 and thereafter on the first Saturday of the month from 10:00 to 11:30 am in the Pearl Buck room. We have three therapy dogs from Comfort Caring Canines for the January program. We are requesting registration for these programs. (The Quakertown Branch is presenting Reading to the Dogs programs on the second Saturday of the month.)

* **Book Club** (Jane Miller) There were nine attendees, one of them new, at the November meeting focused on *Klara and the Sun*by Kazuo Ishiguro, and inquiries by three additional new people. Susan Abramson facilitated. Discussion was especially lively on this futuristic book centered on Artificial Intelligence. The next meeting will take January 31 at 7:00 pm via Zoom; the book is *Oh William!* by Elizabeth Strout, selected by polling meeting attendees about books recommended by members of the board and Friends group.

**Fundraising** – Donna Tobin and Lorrie Richardson

* Donna reported that one of the ideas that has emerged is a mini art sale and that she is involving Kathy Rancourt in the discussion.
* Liz reported that we are still collecting, sorting, and considering the logistics for a potential April sale.

**Old Business** –

**New Business** –

* Staff Appreciation Lunch - Liz McCarthy reported that the date for the Staff Appreciation Lunch has been set for December 21 from noon to 2 pm.
* Bookpage - There was discussion of an increase in the cost of Bookpage, the cost of which FoDL covers, effective March 2023. It was decided to subscribe for 500 copies, which will increase the subscription cost from $1600 to $2700.

**Adjournment –** Meeting was adjourned at 8:08 pm (motion by Donna/seconded by Lin)

**Meeting Dates (7 pm)**

**December 6, January 3, February 7, March 7, April 4, May 23**

**(all meetings are on Tuesdays in the Pearl Buck Room.)**