# **Pack Right, Ship Right**

Packaging techniques that are cost-effective and keep your shipments safe



# **CHECKYOUR SIZE & WEIGHT**





165" IN TOTAL GIRTH

FEDEX HOME DELIVERY®

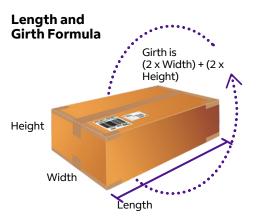
70 LBS MAX 165" IN TOTAL GIRTH

### SHIPPING SAFETY TIP

Place yellow and black safety heavyweight labels over the diagonal corners of your package if it weighs more than 75 lbs.

To get labels, contact your FedEx Express courier or FedEx account executive, or go to a FedEx Office® Print and Ship Center or FedEx Ship Center.®

# MEASURE BY LENGTH & GIRTH



Length is the longest side of the package or object

## CALCULATE DIMENSIONAL WEIGHT

Dimensional weight applies when your package is relatively light compared with its volume. If the dimensional weight exceeds the actual weight, charges based on the dimensional weight will be assessed.

#### TO CALCULATE IT:

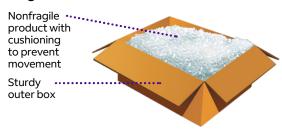
Multiply length by width by height in inches.
Divide by 139 for U.S., Puerto Rico, and international shipments.
Compare the dimensional weight and actual weight.

# **CHOOSEYOUR PACKAGING**

#### SINGLE BOX



#### Single Box Filled With Loosefill Peanuts



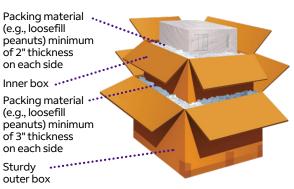
#### TIPS

Place goods that might be affected by dirt, water, or wet conditions inside a plastic bag.

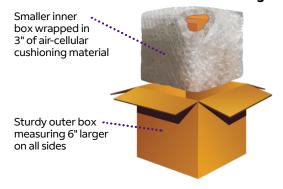
Consolidate small parts or spillable granular products in a strong sealed container and then package in a sturdy outer box

## **BOX IN BOX**

## **Box in Box With Loosefill Peanuts**



## Box in Box With Air-Cellular Cushioning



#### **TIPS**

Fill void spaces with cushioning material.

Close & tape the inner box using the H-taping method to prevent accidental opening.

## **SEALYOUR PACKAGE**



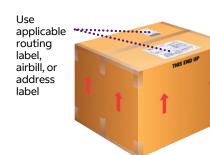
## TIPS

Use pressure-sensitive plastic tape, water-activated paper tape (minimum 60-lb. grade), or water-activated reinforced tape that is at least 2" wide.

Using the H-taping method, apply tape evenly across flaps and seams to both the top and bottom of the outer box.

A void using cell ophane tape, duct tape, masking tape, string, or rope to seal packages.

# **ADDRESS & LABELYOUR PACKAGE**



#### TIPS

Place delivery information inside and outside the package. Include an address for your recipient and yourself.

Apply package labels and packing slips to face the same direction on the same side of the package.

Place shipping labels on the package's largest surface.

Use tie-on tags on transit cases, golf bags, skis and luggage.

Remove or cross out any old address labels on the outer box.

Avoid wrapping labels around the corner or directly on the edge or seam of the package.

