

**MANOR GRANGE HALL SINGLE EVENT RENTAL CONTRACT**

Rev April 2024

This rental agreement made this day \_\_\_\_\_ between Manor Grange rental agent and the renter listed.

**RENTER INFORMATION: NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_ **EMAIL** \_\_\_\_\_

THE RENTER WISHES TO RENT THE FOLOWING PORTIONS OF THE MANOR GRANGE LOCATED AT 17901 NE 72<sup>ND</sup> AVE. BATTLEGROUNND WA. FOR THE PERIOD OF \_\_\_\_\_ TO \_\_\_\_\_ ON \_\_\_\_\_  
PLEASE STATE THE PURPOSE OF THE RENTAL: \_\_\_\_\_

**UPPER or LOWER FLOOR:** Mondays through Thursday rental ----- \$200 \_\_\_\_\_

Or

Fridays through Sunday rental ----- \$300 \_\_\_\_\_

Or

**BOTH FLOORS:** Mondays through Thursday rental ----- \$400 \_\_\_\_\_

Or

Fridays through Sunday rental ----- \$600 \_\_\_\_\_

An additional non - refundable booking fee of \$50.00 will hold your date and time. ---- \$50 \_\_\_\_\_

A \$500.00 refundable damage/security deposit is required for all rentals. ----- \$500 \_\_\_\_\_

A \$20 dumpster deposit to be returned if all trash generated is removed. ----- \$20 \_\_\_\_\_

THE RENTER agrees to the following (please read and initial each):

•to return building and grounds in the same condition as rented including returning chairs and tables to original locations **immediately at the completion of the event.** \_\_\_\_\_

•that **NO alcohol or intoxicating substances** will be served or consumed anywhere on the entire property. \_\_\_\_\_

•that no food or beverage will be allowed on the wooden floor of the main level. \_\_\_\_\_

•that the conduct of their guests is their responsibility. \_\_\_\_\_

•that any key(s) issued must be returned at the end of the rental. \_\_\_\_\_

•that all trash must be removed at the end of the rental. \_\_\_\_\_

**Contact rental agent for payment details: Josh, 360-573-1456**

THE RENTER agrees to hold Manor Grange and its officers and members harmless in respect to any and all incidents that may arise out of the renter and their guests use of the property. The renter accepts all liability and responsibility for injuries, fines and/or judgments incurred as a result of their rental and use of the hall. \_\_\_\_\_

Any violation of this agreement including misrepresentation of rental purpose will result in the automatic forfeiture of the damage deposit plus the cost of any repairs and all janitorial services required. A credit card hold will be placed to insure payment of the above and all card fees are the responsibility of the renter. \_\_\_\_\_

This contract may be canceled up to 7 calendar days prior to event/use. Payment in full and proof of event insurance is required 7 calendar days prior to event/use. <https://www.eventsured.com>

**I have read and accept the above contractual requirements. Signed:** \_\_\_\_\_

BOOKING FEE \_\_\_\_\_ PAID ON \_\_\_\_/\_\_\_\_/20\_\_\_\_ METHOD \_\_\_\_\_

KEY(S) ISSUED ON \_\_\_\_/\_\_\_\_/20\_\_\_\_ RETURNED ON \_\_\_\_/\_\_\_\_/20\_\_\_\_ or FEE if lost \$ \_\_\_\_\_

DAMAGE/CLEANING PAID ON \_\_\_\_/\_\_\_\_/20\_\_\_\_ TOTAL PAID \$ \_\_\_\_\_ ON \_\_\_\_/\_\_\_\_/20\_\_\_\_

TOTAL REFUNDED/CHARGED \$ \_\_\_\_\_ METHOD \_\_\_\_\_ Signed \_\_\_\_\_