

VENDOR REGISTRATION AGREEMENT AND CONTRACT
 60TH Studebaker Drivers Club International Meet
 Dubuque County Fairgrounds, 14569 Old Highway Road, Dubuque, Iowa,
 June 25-29, 2024



CONTACT INFORMATION: SDC Member # _____

Business Name: _____

Owner/Contact Name: _____

Address: _____ City/State/Zip: _____

Phone #: (H) _____ (C) _____ Email: _____

INDOOR SPACES:

	QUANTITY	EACH	TOTAL
10' x 10'	# _____ @	\$45 each	\$ _____
8' Table	# _____ @	\$10 each	\$ _____
Chairs	# _____ @	\$2 each	\$ _____
Extra Helpers	# _____ @	\$10 each	\$ _____

The first three helpers are included with registration. Helpers #4+ are \$10 each.

OUTDOOR SPACES:

Does not include tables, chairs, or electricity.

12' x 14'	# _____ @	\$25 each	\$ _____
Car Corral	# _____ @	\$25 each	\$ _____
Extra Helpers	# _____ @	\$10 each	\$ _____

The first three helpers are included with registration. Helpers #4+ are \$10 each.

Total \$ _____ Payable to Iowa Hawkeye Chapter SDC

NAME TAGS for:

List names of additional helpers. The vendor and three helpers are included with registration. Any additional helpers are \$10 each.

- _____ Helper #1 included with registration.
- _____ Helper #2 included with registration.
- _____ Helper #3 included with registration.

Include additional names of helpers on a separate sheet.

Camping at the fairgrounds is limited to 24 spots with water and electricity and cannot be reserved through Cornerstone. See the camping form for details. The deadline for camping reservations is 5/13/2024.

VENDOR SIGNATURE: _____ Date: _____

PAYMENTS:

Please make payments payable to: Iowa Hawkeye Chapter Studebaker Drivers Club. Please mail Contract & Check to: Steve Spicher, 2634 61st St, Vinton, IA 52349 or spicher52349@gmail.com

ACCEPTANCE: This application is a contract upon acceptance by SDC. You will receive confirmation from Tom Sexton.

Confirmation Signature

 Date _____

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VENDOR CONTRACT GENERAL INFORMATION

- Registrations will be accepted beginning November 1, 2023
- Deadline for Registration is April 30, 2024
- A \$15 Cancellation fee will be incurred for registrations canceled before 5/24/2024. No refunds for cancellation on or after 5/24/24.
- All buildings are non-smoking.
- ATM Banking machines are located on the event grounds.
- No alcohol permitted.
- The Iowa Hawkeye Chapter of the Studebaker Drivers Club reserves the right to:
 - Change Swap Meet layout & space assignments as needed for the good of the Meet.
 - Reject any vendors who are selling unacceptable items (such as firearms, tobacco, or other items as determined by Meet Officials of the Fairgrounds)
 - Eject any vendor determined to disrupt the Meet or who does not fully comply with the rules set forth here by the Meet Officials.
 - To amend these rules as needed throughout the Meet.
- All vendors are expected to work together to ensure timely & orderly move-in and move-outs.
- All trash should be placed in trash containers provided throughout the facility during the Meet.
- The Iowa Hawkeye Chapter Studebaker Drivers Club is not responsible for damage, accidents, or loss of personal property.
- Changes to the swap meet's layout or space reassignment must be cleared through Meet Officials.
- All questions should be addressed to the Vendor Coordination or Meet Officials at the Registration Desk.
- Vendor parking is in the designated parking areas. A map will be provided.
- Vendor enters at the main gate off Old Highway Road.
- Early setup can be arranged by contacting Meet Officials before arrival. Move in or setup after hours must be prearranged through the Meet Officials.
- No vehicles will be allowed in the building for unloading/loading. It is recommended that vendors bring a cart or dolly to assist in this process. The Fairgrounds or the Iowa Hawkeye Chapter will not provide carts/dollies.
- All vendors are required to check in at the registration desk before moving in and setting up spaces.
- Portable shelters (tents, lean-tos, etc.) must be anchored or taken down in winds above 5 mph.
- Do not put any heavy or greasy parts on rented tables.
- Move-out should not begin until Saturday afternoon at the earliest, and early departures must be prearranged with Meet officials. Do not leave unsold or unusable parts behind.

ALL VENDOR HOURS

SET-UP

TUESDAY, June. 25 10 a.m. to 5 p.m.

SWAP MEET HOURS

WEDNESDAY, THURSDAY, & FRIDAY,

June 26-28 from 8 a.m. to 5 p.m.

SATURDAY,

June. 29 from 8 a.m. to NOON

TEAR-DOWN ON SATURDAY

June. 29 from Noon to 5 p.m.

VENDOR SIGNATURE: _____ Date: _____