

July 2024 Dynamic Minds Academy Board Minutes

Attendees

Board Members – Michael Gilbert, Amy Thornburg, Rachel Deaton, Amanda Scott, Katie Kunkel,
DMA Staff – Aaron Wallace
Education One Representatives – Amanda Web
Guests – Kevin

A quorum was established.

June's Board Meeting Minutes were approved.

Board Position Vote

A motion was made to appoint Michael Gilbert as the DMA President. The motion was seconded and approved. Rachel Deaton will continue as Treasurer. A motion was made to appoint Amy Thornburg as the DMA Vice President. The motion was seconded and approved.

Financials

A motion was made to postpone the June 2024 financial review until the August board meeting when Samantha Bandy returned from medical leave. The motion was accepted.

Personnel

Aaron Wallace updated the board that no personnel changes had taken affect since the June 2024 report.

Enrollment

Aaron Wallace reviewed the enrollment report, and he updated the board on a structure change within the Bigs age group.

Operational

Aaron Wallace is working with IMPD regarding a review of community safety during emergencies that may occur in the area.

Expansion Subcommittee

Amy Thornburg provided an THS expansion update and shared the timeline as an informational item.

Education One

Amanda Web provided a high-level overview of the Annual Review rubric. Financial operations, Organizational, and School Climate metrics are all within the meets standard range. Academic performance is approaching standard, however it does not take into consideration DMA's student population.

Public Input

Michael Gilbert discussed gathering the board for a training session. Transportation challenges for a charter school were discussed.

August 2024 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Education One – Amanda Webb

Guests – Kevin Davis

A quorum was established.

July's Board Meeting Minutes were approved.

Financials

Due to some confusion the June financials may not been received, the group confirmed receipt of the July financials. A motion was made to accept the June 2024 financials and it was accepted. A motion was made to accept the July 2024 financials and it was accepted.

Personnel

Samantha reviewed the August 2024 personnel report and it was discussed amongst the board.

Enrollment Summary

Samantha reviewed the enrollment summary. The placement of students regarding insurance benefit coverage with The Hope Source was discussed. A motion was made to accept the August 2024 personnel report and it was accepted.

School Leader Goals

Samantha reviewed her school leader goals with the board. A motion was made to accept the goals as written and it was accepted.

Staff Performance Evaluation Plan

Samantha reviewed the staff evaluation plan with the board. A motion was made to accept the plan and it was accepted.

2024 Data Review

Samantha reviewed the data with the board.

Sub-committees

The expansion subcommittee had no update since the last board meeting.

The remaining board position, which if filled would move the board to a seven-member board, was discussed. The goal would be to source a board member with business background.

Education One

Amanda Webb reviewed the Accountability Update and Deficiency Update.

Public Input

The Autism Cares Act was discussed for general knowledge.

September 2024 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha, Aaron Wallace

Education One – Amanda Webb

Guests – Kevin Davis

A quorum was established.

Financials

A motion was made to accept the September 2024 financials and it was accepted.

Personnel

A motion was made to accept the September 2024 personnel report and it was accepted.

Enrollment Summary

Samantha reviewed the enrollment summary. A motion was made to accept the September 2024 personnel report and it was accepted.

New attendance policy review

The board reviewed the attendance policy and recommended edits to Samantha. Samantha agreed to make the adjustments and the board agreed to provide approval via email.

Sub-committees

The expansion subcommittee had no update since the last board meeting.

Education One

Amanda Webb reviewed the Accountability Update and Deficiency Update.

Public Input

None noted.

October 2024 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Education One – Caitlin Hicks

A quorum was established and the meeting started at 5:34 pm ET.

The August and September minutes will be voted on in November.

Financials

Samantha reviewed the financials and she updated the board on a grant received and how the grant will be spent. A motion was made to accept the October 2024 financials and it was accepted.

Personnel

Samantha reviewed the staff report. A motion was not needed since personnel was stable for the month.

Enrollment Summary

Samantha reviewed the enrollment summary.

Late Pick-Up Policy

Samantha updated the board regarding an update to the late pick-up policy. A motion was made to accept the policy change and it was accepted.

High School Credit Update

Samantha provided an update on high school credits earned. The board was updated on the high school credit changes which will affect the current 7th grader and younger students.

Exact Path Participation Update

Samantha provided an update on the status of completion for Exact Path.

Sub committees

The expansion and the board recruitment subcommittee had no update.

Education One

Caitlin Hicks reviewed the Accountability Update which reviews the academic performance, financial performance, and organizational performance. The Trine University Innovation in the Classroom grant was reviewed along with upcoming dates.

Public Input

An update on the Autism Care Act was provided. An update on a grant provided to the Autism Society of Indiana was provided.

November 2024 Dynamic Minds Academy Board Minutes

Board – Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Education One – Caitlin Hicks

Guests- Kevin Davis

A quorum was established and the meeting started at 5:33 pm ET.

The September and October minutes were presented and accepted.

Financials

The board discussed several items related to the financial report presented by Samatha. A motion was made to accept the November 2024 financials and it was accepted.

Personnel

Samantha reviewed the staff report. A motion was made to accept the November 2024 personnel report and it was accepted.

Enrollment Summary

Samantha reviewed the enrollment summary.

Department of Education (DOE) Attendance Dashboard

The DOE dashboard which is available to the public and shows attendance history for schools was discussed. The data can be sorted in various ways to help with improved school calendar planning. Samantha is working to understand how the DMA's school calendar with more educational days and DMA student's excused and unexcused absences impact the dashboard.

Lilly Grant

Samantha provided an update on the utilization of that grant funds which will focus on the post-secondary readiness of DMA students. Funds will also be used to improve staffing structures, and develop strategies to help student families in need of community resources.

Evaluation Rubric

Strategies for improvement were discussed.

Board Training

The board discussed an agenda and location for an upcoming board training in January.

Education One

Education One will continue to work to customize the attendance reporting to be effective for DMA.

Public Input

DOE Update

Changes to Article 7 were provided.

An update on the Autism Care Act was provided.

The meeting was adjourned at 6:48 pm ET.

January 16th 2025 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Ed One - Amanda Webb

Guests- Kevin Davis

A quorum was established and the meeting started at 5:32pm.

Accept minutes from November meeting

A motion was made and accepted to accept the minutes.

Financials from November and December

The board decided to vote on the November financials only and hold the December financials until the next board meeting which will allow the board time to review. The board asked about some “catch up” payment questions. Samantha explained that the basic grant is higher for two months and that all catch-up payments occur differently. A question was asked about Medicaid reimbursement and Samantha explained that it can fluctuate due to attendance and the school calendar. A motion was made to accept the financials, and the board accepted the financials.

Personnel Report

Samantha presented the personnel report which reflects some shifts within the Bigs classrooms, and one teacher moving from littles to middles, and a THS staffer moving from THS to DMA in the little classroom. With the changes reviewed, DMA is slightly overstaffed but there were no concerns noted. A motion was made to accept the personnel report, and the board accepted the report.

Enrollment Update

Samantha reviewed the enrollment report. The board discussed the impact of the upcoming graduating class in 2025.

Audit findings

Samantha updated the board regarding the audit findings that the school does not need to pay sales tax. However, Samantha explained that the work to remove the sales tax from every purchase is not enough of a benefit for the work to update each purchase. That sales tax finding was the only finding. The board congratulated the staff team on a clean audit.

Academic Update

Samantha reviewed the mid-year academic update. The littles data has been changed with Ed One. The data will focus on the 4th graders because 3rd grade and under are still adjusting to school. The bigs participation in Exact path saw significant increases over the previous year. Samantha reviewed the percentages of middles and bigs who are working at grade level. The

percentage of students who are “pace” to graduate was shared. Samantha reviewed the UDL behavior strategies.

Update from Julie Gordon with THS

Julie updated the board on ABA providers and Medicaid billing changes.

2025-2026 School Year Calendar Proposal

Samantha reviewed the board calendar for 2025-2026. A motion was made to accept the calendar, and it was accepted.

Update on Lilly Grant process

Samantha gave an update on the usage of the Lilly grant funds and the out of state school visits.

Committee updates

There were no updates from the active committees.

Public Comment Policy

Rachel updated the board on the proposed public comment policy. A motion was made to accept the policy and it was approved.

Education One Report

Amanda Webb reviewed the Education One report.

Public input

Some highlights on proposed house bills was reviewed. The senate side also has a large number of bills being proposed.

The meeting was adjourned at 7:10pm ET.

February 20th 2025 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Ed One - Amanda Webb

Guests- Kevin Davis, Julie Gordon, Kasey Kanger

A quorum was established and the meeting started at 5:31pm.

Bruce Breedan In Memoriam

Julie dedicated the meeting to Bruce Breedan who passed away in January of 2025. She provided the history and background of Bruce to DMA and THS.

Financials from December

A question was asked about the balance sheet and a discussion occurred. Being no other questions, a motion was made to vote to accept the December financials. The motion was seconded, and the financials were approved.

Financials from January

A motion was made to vote to accept the January financials. The motion was seconded, and the financials were approved.

Accept minutes from January meeting

A motion was made and accepted. The minutes were accepted.

Personnel Report

Samantha presented the personnel report. No significant staffing changes occurred. A motion was made to accept the personnel report, and the board accepted the report.

Enrollment Update

Samantha reviewed the enrollment report and a discussion occurred about Fall 2025 projected enrollment.

Medicaid Changes

Samantha reviewed the current Indiana Medicaid updates that were recently passed. Impacts to DMA were discussed. The little classroom will be most impacted by the hour limitations.

Parent Survey Results

Samantha reviewed the results of those families that responded.

Committee updates

Samantha had an update regarding expansion update and an empty school building.

Education One Report

Amanda Webb reviewed the Education One report and the academic performance.

Public input

A question was asked regarding sending an updated communication out to families regarding the Medicaid changes.

The meeting was adjourned at 6:35pm ET.

March 20th 2025 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Ed One - Amanda Webb

Guests- A DMA parent, Kevin Davis, Julie Gordon, Kasey Kanger

A quorum was established and the meeting started at 5:34pm.

Minutes from February meeting

A motion was made and accepted. The minutes were accepted.

Personnel Report

Samantha presented the personnel report. No significant staffing changes occurred and the high staff retention rate was shared.

Enrollment Update

Samantha reviewed the enrollment report. A discussion occurred about Fall 2025 projected enrollment and the current retention rates. Questions were asked about the impact to the budget, the level of interest by grade, and the waiting list. A motion was made to accept the enrollment report, and the board accepted the report.

Grant Progress

Samantha reviewed the current and potential grants for the school.

School start/stop Time Proposal

Samantha reviewed the results of the parent survey. The board conducted a discussion about the proposal. The board had a consensus on the start/stop time, and Samantha was asked to edit the before and after care schedule to be a bit more simpler. A motion was made to adjust the school start and stop change for the 2025-2026 schedule and the motion passed.

Medicaid Changes

Rachel updated the board on communications with the Governor of Indiana and a status update on the federal level of Medicaid. Julie updated the group regarding a provider survey that she conducted and an FSSA update regarding RBT certification.

Committee updates

The group discussed a few items regarding the grant applications and how those impact the potential of future DMA expansion.

Education One Report

Amanda Webb reviewed the Education One report and the academic performance.

Public input

A question was asked about how the RBT process and how it will impact the children within The Hope Source. Julie Gordon responded based on The Hope Source's perspective. A follow-up question regarding how the RBT change would impact the DMA school day. Samantha explained the impact to enrollment of new families.

The meeting was adjourned at 7:03pm ET.

April 17th 2025 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy

Ed One - Amanda Webb

Guests- Kevin Davis, Kasey Kanger

A quorum was established and the meeting started at 5:32pm.

Minute Approval

Questions were asked about the Ed One self assessment. It was confirmed that in the past a self-assessment tool was created by the Board Chair. Rachel confirmed that she had sent a reminder email that the board needed to do a needs assessment. There is an open item that the board will need to complete a board assessment, compile, and review results.

The March minutes were approved.

Financial Review

Samantha confirmed that the February financials were in the board folder and the summary that Kevin's team prepared was mentioned. It was confirmed that it is best to have the financials a month behind to allow Kevin's team to prepare the financials. A motion was made to accept the financials and the motion was accepted.

Personnel Report

Samantha updated the board on staff changes for the month. A motion was made to accept the personnel and the motion was accepted.

Enrollment Update

Samantha reviewed the enrollment update. A motion was made to accept the enrollment update and the motion was accepted.

Engagement with Donovan for Audit Services

Samantha reviewed the quote for audit services and the pricing. A motion was made to accept the engagement contract with Donovan for the audit. The motion was accepted.

Proposed 25-26 budget

The 25-26 DMA budget was reviewed with multiple questions. The board agreed to do more work on the budget details and bring it back to the May meeting.

Proposed Staff Handbook Revisions

Samantha reviewed some changes to the staff handbook. A motion was made to accept the change to the handbook. The motion was accepted.

Medicaid Updates

Rachel and Julie provided updates but there were no board actions.

Committee updates

Rachel updated the board that her term is up in June and that a new board recruitment chair. The treasurer role was discussed. The board agreed to discuss the open board positions at the May meeting.

Education One Report

Amanda Webb reviewed the Education One report.

Public input

A DMA staffer asked if they could attend board meetings and it was confirmed that the board meetings are open to all attendees.

With no further agenda items, a motion was made to end the meeting and the motion was accepted.

The meeting was adjourned at 7:18pm ET.

May 15th 2025 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Michael Gilbert, Katie Kunkel, Amanda Scott, Amy Thornburg

DMA – Samantha Bandy

Ed One - Amanda Webb

Guests- Kevin Davis, Kasey Kanger

A quorum was established and the meeting started at 5:31pm.

Minute Approval

The approval of the April 2025 minutes were moved to the June meeting because the minutes were not ready.

Financial Review

Samantha opened the floor for questions regarding the March financials. It was confirmation that the 2024-2025 budget was developed to be in the positive due to the utilization of the surplus. A motion was made to accept the financials and the motion was accepted.

Personnel Report

There were no changes to personnel for the month. Samantha updated the board that the offer letters are distributed to the staff team in early June and must be signed by the end of June. A motion was made to accept the personnel report and the motion was accepted.

Enrollment Update

Samantha reviewed the enrollment update.

2025-2026 Academic Changes

Samantha reviewed changes with the Indiana state testing schedule which will take effect for the 25-26 school year. She also reviewed the high school diploma updates for the class of 2029 and beyond. The DMA staff team dedicated to high school curriculum is working to modify the educational offering to align with the standards.

Proposed 25-26 budget

The 25-26 DMA budget was reviewed. Samantha opened the floor to questions. The board conducted a conversation about the enrollment levels required to maintain a budget neutral position without having to rely on the surplus. The budget neutral position is estimated at 133 students on count day. Samantha reviewed contingencies if necessary. A motion was made to accept the budget and the motion was accepted.

Proposed offering of AFLAC services

Samantha reviewed with the board the request to add the AFLAC employment benefits as an benefit. She confirmed there is no direct expense for DMA to offer the benefit as it is paid through payroll deduction by the staff member. Kevin confirmed that it will very slightly increase the time spent on

payroll as it is an additional deduction, but the time is considered negligible. A motion was made to accept the additional employment benefit, and it was accepted.

Medicaid Updates

There were no significant updates to provide.

Committee updates

An update regarding expansion involved Aaron receiving the fellowship and that will impact the second charter for the high school. However, that does not require a second school facility and the focus of the committee was intended to report on a second or expanded school facility.

The board discussed the open board position made available from the expiration of Rachel's seat in June of 2025. Samantha explained that she is working on several organizations which may provide options for board member recruitment. The board discussed the addition of the executive committee roles of Secretary and Treasurer. Micheal will follow up with brief descriptions of those roles.

Education One Report

Amanda Webb reviewed the Education One report.

Public input

A question was asked about the current parent, student, and staff survey which is in process.

The meeting was adjourned at 7:03pm ET.

June 19th 2025 Dynamic Minds Academy Board Minutes

Board – Blair Dawson, Rachel Deaton, Micheal Gilbert, Katie Kunkle, Amy Thornburg

DMA – Samantha Bandy, Aaron Wallace

Ed One - Amanda Webb

Guests- Kevin Davis, Kasey Kanger, Julie Gordon

A quorum was established and the meeting started at 5:32pm.

Minute Approval

A motion was made to the April minutes and the minutes were accepted. A motion was made to accept the May minutes and the minutes were accepted.

Financial Review

Samantha confirmed that the April financials were in the board folder and she opened the floor for questions. A motion was made to accept the April financials and the motion was accepted.

Personnel Report

Samantha updated the board on staff changes for the month. A motion was made to accept the personnel and the motion was accepted.

Enrollment Update

Samantha reviewed the enrollment update.

Stakeholder Survey Results

Samantha reviewed the results of the satisfaction survey. The board discussed the results and there were no board actions.

Medicaid Updates

Julie provided updates and there were no board actions.

Fellowship Update

Aaron provided the board with an update on the Mind Trust fellowship.

Officer Election

A motion was made to table the officer elections until the July board meeting. The motion was passed.

Committee Updates

There were no board committee updates. Potential candidates should be asked for resumes and forwarded to the President and previous lead of the board recruitment committee.

Public input

A question was asked about the school space and the ability to adapt the space to moving the classes around.

With no further agenda items, a motion was made to end the meeting and the motion as accepted.

The meeting was adjourned at 6:18pm ET.