



**P&A** *Scholars*  
BEAUTY SCHOOL

## STUDENTS RIGHT TO KNOW

# CONSUMER INFORMATION GUIDE 2018

12001 Grand River Ave, Detroit, MI 48204  
(313) 933-9393

### **CONSUMER INFORMATION**

Consumer Information is updated on an annual basis and made available to enrolled and prospective students and staff of P&A Scholars Beauty Schools electronically online at [www.pandascholars.com](http://www.pandascholars.com) by clicking the “Consumer Information” tab and viewing our Consumer Information Guide and Catalog or in paper format upon request.

### **STUDENT RIGHT TO KNOW ACT**

The Student Right to Know and Campus Security Act requires that universities throughout the country produce statistics and/or information on the following subjects: 1) completion and graduation rates; 2) financial assistance available to students and requirements and restrictions imposed on Title IV aid; 3) crime statistics on campus; 4) other institutional information including: the cost of attendance, accreditation and academic program data, facilities and services available to disabled students, and withdrawal and refund policies.

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**CORPORATE OFFICERS, ADMINISTRATIVE AND INSTRUCTIONAL STAFF**

CEO / Co- Owner..... Anna Jackson  
Co-Owner.....Preston Jackson Sr.  
President / Co-Owner.....Lakia Hairston  
Vice-President / Co-Owner.....Preston Jackson Jr.  
Financial Aid Director.....Rick Hairston

**All employed instructors hold a current Michigan Cosmetology Instructor License.**

**LICENSED BY**

**State of Michigan  
Department of Commerce  
Board of Cosmetology**

P.O Box 30244  
Lansing, Michigan 48904  
(517) 373-0580

**ACCREDITED BY**



**National Accrediting Commission Of Career Arts & Sciences**

3015 Colvin Street  
Alexandria, VA 22314  
(703) 600-7600  
www.naccas.org

**EXAMINATION AGENCY**

**PSI Examinations**

3210 East Tropicana  
Las Vegas, NV 89121  
(800) 733-9267  
Email: comments@psiexams.com

**LICENSING, REGISTRATION, RE-REGISTRATION AGENCY**

**Michigan Department of Licensing and Regulatory Affairs**

**Licensing Division**

P.O. Box 30244  
Lansing, Michigan 48909  
Phone (517) 241-9202

## Notice of Availability of Consumer Information

Consumer Information is updated on an annual basis and made available to enrolled and prospective students and staff of P&A Scholars Beauty Schools electronically online at [www.pandascholars.com](http://www.pandascholars.com) or by paper upon request. This information is updated as required or by July 1<sup>st</sup> annually. For more information about the Consumer Information, please contact: Lakia Hairston by email: [lakiahairston@pandascholars.com](mailto:lakiahairston@pandascholars.com)

## FERPA

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.

Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Under FERPA, a school must provide an eligible student with an opportunity to inspect and review his or her education records within 45 days following its receipt of a request. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records, which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. This written permission must be obtained per occurrence. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:
  - School officials with legitimate educational interest\*;
  - Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Organizations conducting certain studies for or on behalf of the school;
  - Accrediting organizations;
  - To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - State and local authorities, within a juvenile justice system, pursuant to specific State law.
  - Schools may disclose, without consent, "directory information" records of a student that would not generally be considered harmful or an invasion of privacy if disclosed.
  - the parents of a "dependent student" according to the prior year tax returns.

Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a bulletin, student handbook, or newspaper article) is left to the discretion of each school.

If an eligible student believes that a school has failed to comply with FERPA, the student may complete a FERPA complaint

form. An eligible student may obtain a complaint form by calling (202) 260-3887.

“School Officials” include parties such as: professors; instructors; administrators; health staff; counselors; attorneys; clerical staff; trustees; members of committees and disciplinary boards; and a contractor, volunteer or other party to whom the school has outsourced institutional services or functions. A school official generally has a “legitimate educational interest” if the official needs to review an education record in order to fulfill his or her professional responsibility.

For more information on FERPA visit: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/students.html>

### **Retention, Licensure, Placement and Graduation Rates**

P&A Scholars retention rate as reported to the Integrated Postsecondary Education Data System (IPEDS) must be made available to any enrolled student or prospective student through appropriate publications or electronic media. In the case of a request from a prospective student, the information must be made available prior to the student’s enrolling or entering into any financial obligation with the school.

Retention Rates:

- Full time students – 73%
- Part time students – N/A

(This is the retention rate as of Fall 2014)

Pursuant to NACCAS Standard I Criterion 3 and 4, An institution must assess its achievement of its programs and students on a basis of pass rates for the State of Michigan licensing examination (70%min) Job

Placement Rates for those who took the licensing exam (60%min) and program completion rates (50%min).

This institution is proud to announce that with 2013 data Annual Report, submitted in 2016; it exceeds the required benchmarks set by NACCAS with the following rates:

- The percentage of those who took the licensing exam and passed was 82.35%.
- Those who are working in the field for a placement rate of 62.90%.
- The average percentage of program completers scheduled to complete in the calendar year 2016 and who completed by submission of the 2017 annual report was 58.88%.

### **Disabled Students**

P&A Scholars Beauty School recognizes and accepts its obligations under the Rehabilitation Act of 1973, Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act of 2008, prohibiting discrimination on the basis of a disability and requiring the us to provide reasonable accommodations and academic adjustments to qualified disabled students in all programs and activities.

Students have the responsibility to both self-disclose and request accommodation through the school manager. Communication with faculty or other staff members does not constitute fulfilling the ADA accommodation requirements. Verification through documentation from a health care provider is required prior to accommodations or adjustments being determined and fulfilled.

## Obtain Information

The school manager is responsible for managing the ADA process, including negotiations, and finalizing appropriate student accommodations.

P&A Scholars is wheel chair accessible.

## Copyright Infringement Policies and Sanctions

The use of copyrighted material may require the permission of the copyright owner. The absence of a copyright notice or symbol on a work does not mean it is not copyrighted. Copyrighted works can include, but are not limited to, text, graphics, music, and photographs.

It is stated in the copyright law that, “anyone who violates any of the exclusive rights of the copyright owner is an infringer of the copyright or right of the author.” Commonly, anyone who engages in any of these activities including unauthorized peer-to-peer file sharing, without obtaining the copyright owner’s permission may be liable for infringement and subject to civil and criminal liabilities.

Anyone responsible for civil copyright infringement may be ordered to either pay actual damages or statutory damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For willful infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For details, see Title 17, United States Code, Sections 504, 505.

***All P&A Scholars students and staff are required to abide by and comply with all state and federal laws governing copyrights and trademarks. Failure to do so may result in termination from school.***

The following sites are sources for more information on compliance and copyright laws:

<http://www.copyright.gov/>

<http://www.copyright.gov/circs/circ1.pdf>

<http://www.copyright.gov/legislation/hr2281.pdf>

## Plagiarism

Students at P&A Scholars Beauty School are prohibited to plagiarize any information out of the text books used by the school as well as plagiarizing any information from the school’s website and catalog. If a student has been caught plagiarizing, disciplinary actions will be taken.

## Vaccinations

Vaccinations are not required for admission into P & A Scholars Beauty School.

## Drug Free Workplace – Notice to Students and Staff

The use of illegal drugs, controlled substances or alcohol in any form during the school day/evening is prohibited. Students or staff members who exhibit evidence of drug, alcohol abuse or intoxication in School, are subject to disciplinary action of suspension or termination. Possession of drug paraphernalia is subject to the laws of the State of Michigan. Students that may have a drug or alcohol problems affecting their progress should see the Administrator for advising. He/she will refer them to a Drug Prevention Program coordinator. All advising will be confidential. If needed, students shall be referred to: Detroit Drug Rehab and Alcohol Addiction Treatment Centers Toll Free: (877)437-8422