

HIGHER EDUCATION EMERGENCY RELIEF FUND

On March 27, 2020, the Federal government enacted the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Pub L. No. 116-136, providing funds to institutions from the Higher Education Emergency Relief Fund (HEERF) to make Emergency Financial Aid Grants to Students for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under a student's cost of attendance, such as food, course materials, technology, health care, and child care. The law requires institutions to report certain information related to the use of these funds. The following information is reported for the period, August 4, 2020 to September 30, 2020.

This statement shall serve to acknowledge that our institution signed and returned to the US Department of Education the *Certification and Agreement – Emergency Financial Aid Grants to Students*. We further attest that our institution has used, and/or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students.

The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Student is \$139,127.00.

The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of September 30, 2020, is \$119,110.

The estimated total number of students at our institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 96.

The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act through September 30, 2020 is 95.

The following is the method used by our institution to determine which students receive Emergency Financial Aid Grants and how much each student has received under Section 18004(a)(1) of the CARES Act.

All eligible currently attending students receive between \$50 - \$200 per week, based on their attendance, to assist with expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under student's cost of attendance, such as food, course materials, technology, health care, and

child care. This will continue until the funds are depleted in full. The students signed an acknowledgment of receipt each time they pick up a check.

The following instructions/directions/guidance was provided by our institution to students concerning the Emergency Financial Aid Grants.

Our institution was granted funds through the CARES Act and the U.S. Department of Education to assist our students and the institutions operations during the Covid-19 Pandemic. This funds are intended for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under a student's cost of attendance, such as food, course materials, technology, health care, and child care.

Students are eligible between \$50 - \$200 per week based on the attendance percentage from the prior week as follows:

<u>Attendance %</u>	<u>Amount:</u>
100%	\$200
80-99%	\$100
60-79%	\$50

TO BE ELIGIBLE TO RECEIVE A CARES ACT STUDENT GRANT, A STUDENT MUST MEET ALL OF THE FOLOWING CRITERIA:

1. 1) Be an active student after March 13, 2020, the date that the National Emergency was declared by the President;
2. 2) Not be on a leave of absence;
3. 3) Be participating in or eligible to participate in Federal Student Aid Programs; and
4. 4) Certify that they have a qualifying need and that they will use the Student Grant funds to meet that need.

We will be distributing these funds to all of our eligible students beginning on June 19 , 2020, until all Emergency Financial Aid Grants to Students funds are disbursed. Students will pick up checks from an authorized staff person on Fridays, between 2:30 pm – 4 pm.

The Institute will not apply CARES Act Student Grant funds to tuition or fees.