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Application Guidelines:

The Home Repair Program provides grants to low-income households or households with a disabled person. If qualified, we provide the following:

Minor Home Repair:

1. For very low-income individuals or households with a disabled person.

Requirements:

Disability must be documented, and the disabled person must reside in the home and have proof of residence at the time of application. assistance in the form of a grant for minor home repairs for qualified housing including, but not limited to, roof repair/replacement, handicap accessibility improvements, mechanical, electrical, weatherization, and plumbing improvements.

Property Location:

2) Applicants must reside within the Northampton County service area which includes the rural areas of 11 cities which are apart of Northampton County for service.

Requirements:

The home must be a single-family dwelling and owner-occupied by an elderly or disabled head of household that demonstrates they are unable to afford the repair(s) needed. (Please review Income Limits below.) A feasibility inspection must be conducted to determine if a home is eligible for assistance. Mobile homes are not eligible under this program. To apply for assistance in this program, please complete the attached Application including attachments listed below, and submit it to Pear Tree Peace Community Economic Development Corporation.

**ALL** of the following documents must be submitted before your application for assistance can be processed:

1. Signed and Completed Application Form

2. Copy of Valid Current Identification (e.g., Driver’s License, OR State of Texas ID Card)

3. Proof of Citizenship Status

4. Verification Forms (please complete highlighted sections of these forms only and return with your Application):

• Verification of Employment for all wage earners is required and copies of paycheck stubs for the last sixty (60) days

• Verification of Mortgage or Deed of Trust

5. Employment/Income Information for all adult members of the household:

• Copies of signed current two (2) years Federal Income Tax Returns if self-employed, including all schedules for all persons in the household, 1099’s, etc.

6. Provide copies of the most recent utility statements such as electricity and gas

If you need assistance in completing this Application or have questions about this program please contact us by phone at via email at [peartreepeace6@gmail.com](mailto:peartreepeace6@gmail.com).

Pear Tree Peace Community Economic Development

Application

Name: Click or tap here to enter text.

Property Address: Click or tap here to enter text.

City/State/Zip: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Date: Click or tap here to enter text.

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| PLEASE COMPLETE THE FOLLOWING INFORMATION ABOUT YOUR HOUSE: | |
| Year your home was built: Click or tap to enter a date. | |
| Number of Bedrooms: Click or tap here to enter text. | Number of Bathrooms: Click or tap here to enter text. |
| Utilities: Gas  Electricity City Water  Water Well Sewer  Septic Tank | |
| Air Conditioning:  Central Air  Window Unit | |
| Has your home flooded:  Yes  No When:(If within the past 10 years) | |
| PLEASE DESCRIBE THE REPAIRS NEEDED: Click or tap here to enter text. | |
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| PLEASE DESCRIBE HOW THE NEED FOR THESE REPAIRS AFFECTS YOUR HEALTH AND/OR SAFETY: Click or tap here to enter text. | |
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| The information collected in this application will be used to determine eligibility. Pear Tree Peace Community Economic Development will not disclose any information in this application without your consent except as required by law. | | | | | |
| **Previous**  Has your home been repaired in the past with funding from a city, County, State, or  **Rehabilitations:** Federal Grant  YES NO  If yes, Click or tap to enter a date. Cost : | | | | | |
| I. Property Information | | | | | |
| Address of Property (Street, City, State & Zip Code): Click or tap here to enter text. | | | | | |
| Mailing Address, if different from Property Address above: | | | | | |
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| II. Applicants Information | | | | | |
| HEAD OF HOUSEHOLD | | | | | |
| Name :Click or tap here to enter text. | | | | | |
| Date of Birth: Click or tap here to enter text. | | | | | |
| Last Four of SSN: Click or tap here to enter text. | | | | | |
| TDL or ID# Click or tap here to enter text. | | | | | |
| Marital Status: Click or tap here to enter text. | | | | | |
| Number of Dependents Click or tap here to enter text. | | | | | |
| Home Phone: Click or tap here to enter text. | | | | | |
| SPOUSE OR CO-APPLICANT | | | | | |
| Name: Click or tap here to enter text. | | | | | |
| Date of Birth: Click or tap here to enter text. | | | | | |
| Last four of SSN: Click or tap here to enter text. | | | | | |
| TDL or ID#: Click or tap here to enter text. | | | | | |
| Marital Status: Click or tap here to enter text. | | | | | |
| No. of Dependents: Click or tap here to enter text. | | | | | |
| Home Phone: Click or tap here to enter text. | | | | | |
| Name of contact person not residing with you:  Name:  Address Click or tap here to enter text.  City: Click or tap here to enter text. State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.  Relationship (Select One) Neighbor  Relative  Family Friend Other Click or tap here to enter text. | | | | | |
| III. EMPLOYMENT INFORMATION | | | | | |
| HEAD OF HOUSEHOLD | | | | | |
| Employed:  Yes  No | | | | | |
| Self- Employed: Yes  No | | | | | |
| Retired:  Yes  No | | | | | |
| Current Employer: Click or tap here to enter text. | | | | | |
| Address: Click or tap here to enter text. | | | | | |
| City/State/Zip: Click or tap here to enter text. | | | | | |
| Earnings: Click or tap here to enter text. | | | | | |
| Pay Period: Click or tap here to enter text. | | | | | |
| Job Title/Position: Click or tap here to enter text. | | | | | |
| Work Phone: Click or tap here to enter text. | | | | | |
| How long at this job: Click or tap here to enter text. | | | | | |
| SPOUSE OR CO-APPLICANT | | | | | |
| Employed:  Yes  No | | | | | |
| Self- Employed: Yes  No | | | | | |
| Retired:  Yes  No | | | | | |
| Current Employer: Click or tap here to enter text. | | | | | |
| Address: Click or tap here to enter text. | | | | | |
| City/State/Zip: Click or tap here to enter text. | | | | | |
| Earnings: Click or tap here to enter text. | | | | | |
| Pay Period: Click or tap here to enter text. | | | | | |
| Job Title/Position: Click or tap here to enter text. | | | | | |
| Work Phone: Click or tap here to enter text. | | | | | |
| How long at this job: Click or tap here to enter text. | | | | | |
| |  |  | | --- | --- | | OTHER INCOME:  $ | OTHER INCOME FOR SPOUSE OR CO APPLICANT:  $ | | | | | | |
| SSA:  $ | SSI:  $ | PENSION:  $ | CHILD SUPPORT:  $ | RENT:  $ | OTHER:  $ |
| **TOTAL**: $Click or tap here to enter text. | | | | | |

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| IV. HOUSEHOLD COMPOSITION  (Please list all household members including dependents) | | | | | | | |
| Name: | Date of Birth | | Relationship | Social Security No. | Sex | | Employed  (Y/N) |
|  |  | |  | xxx-xx-Click or tap here to enter text. |  | |  |
|  |  | |  | xxx-xx- Click or tap here to enter text. |  | |  |
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| Do you have a mortgage? Yes No | | | | | | | |
| V. MORTGAGE INFORMATION | | | | | | | |
| Name(s) that appear on the title/deed: Click or tap here to enter text.  Additional information may be required for any additional person(s) listed on the deed. | | | | | | | |
| Are Taxes and Insurance included? Yes No | | | | | | | |
| Is your current mortgage current? Yes No | | | | | | | |
| VI. INSURANCE INFORMATION | | | | | | | |
| Do you have flood insurance?  Yes  No | | | | | | | |
| Do you have property insurance?  Yes  No | | | | | | | |
| Insurance Company Name: Click or tap here to enter text. | | | | | | | |
| Address: Click or tap here to enter text. | | | | | | | |
| City/State/Zip: Click or tap here to enter text. | | | | | | | |
| Amount of Premium | | $ Click or tap here to enter text. | | Coverage Amount | | $ Click or tap here to enter text. | |
| Agent Name | | Click or tap here to enter text. | | Expiration Date of Policy | | Click or tap to enter a date. | |
| Telephone Number: Click or tap here to enter text. | | | | | | | |
| VII. ADDITIONAL APPLICANT INFORMATION | | | | | | | |
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| Are there any known judgments against and/or liens on the property?  YES No  Any negative liens affecting the property may disqualify you for assistance? Click or tap here to enter text.  Are Property taxes current or in deferment? Yes No  If No, please explain: | | | | | | | |

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| VIII. ACKNOWLEDGEMENT OF NOTICES |
| Initial As an applicant for and potential recipient of home repair assistance  Below from Pear Tree Peace Community Economic Development Corporation |
| Federal Equal Credit Opportunity Act: The Federal Equal Credit Opportunity Act  Prohibits creditors from discriminating on the basis of race, color, religion, national  origin, age, sex, marital status, whether all or part of the applicant’s income is  derived from any public assistance program, or if the applicant has in good faith  exercised any right under the Consumer Credit Protection Act title VIII of the Civil  Act of 1968. Fair Housing, likewise, prohibits discrimination in the basis of race,  color, religion, sex or national origin. Federal Agency which administers  compliance with this law is the comptroller of the Currency, Consumer Affairs  Division, Washington, DC 20219. |
| House Evaluation: I/We Understand that Pear Tree Peace will conduct a feasibility  assessment of my/our property for the purposes of determining whether my/our  home is eligible to receive assistance. I/We Understand that Pear Tree Peace  Community Economic Development Corporation has maximum limits that can be  spent to repair my/our home. If my/our home cannot be repaired within the  maximum dollar limit allowance, I/we understand that I/we will not be eligible for  the Home Repair Program. |
| Work Scope Preparation: If approved for assistance after evaluation, contractors  Shall have access to my/our home and property for preparation of bids so that they  may obtain necessary information about my/our home and the needed repairs. |
| Photo Release: As owner(s) of the property listed in this application, I/we  understand and agree that if approved for assistance, photographs will be taken of  my/our home before, during and after repair assistance is provided, and that such  photos may be used in reports published by Pear Tree Peace Community  Economic Development. |
| IX. APPLICANT |
| Is the homeowner/applicant or co-applicant a U.S. Citizen or Eligible Immigrant?  Yes No |
| ELIGIBLE IMIGRATION STATUS  Please indicate if your temporary U.S. Residency status was granted pursuant to 254A or 210 of the immigration and Nationality Act.  Yes No or Not Applicable |
| X. CERTIFICATION AND AGREEMENT BY APPLICANT(S) |
| I/We, the undersigned, specifically acknowledge and agree that:   1. All forms and copies of documents obtained by Pear Tree Peace Community Economic Development Corporation to complete this application for assistance are the property of Pear Tree Peace. 2. Verification and re-verification of any information contained in the application may be made at any time by Pear Tree Peace, either directly or through a credit reporting agency, from any source named in this application in any of the material facts which I/we have represented herein should it change prior to signing contracts. |
| Certification: I/We certify that the information provided in this application and all information furnished in support of this application are given for the purpose of obtaining financial assistance under Home Repair Program and are true and correct as the date set forth opposite my/our signature(s) on this application and acknowledge my/our understanding that my intentional or negligent misrepresentation(s) of the information contained in this application may both under the provision of it’s agents, successors, and assigns, insurers and any other person who may suffer any loss due to reliance upon any misrepresentation which I/we have made on the application. I/we understand that nay w8illful misstatement of material facts will be grounds for disqualification for assistance. I/We further certify that I am/we are the owner(s) and occupant(s) of the property to be repaired, and upon completion of all repairs, I/we will occupy/re-occupy this property. |
| Signature of applicant: Click or tap here to enter text. Date Click or tap to enter a date. |
| Signature of co-applicant: Click or tap here to enter text. Date Click or tap to enter a date. |

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| XI. OPTIONAL-RACE AND ETHNICITY | | | |
| The following information concerning race and ethnicity is requested for statistical and repoting purposes only and hgas no bearing on the approval of this application. If you choose not to complete this section, please be advised that Pear Tree Peace is required to note race and ethnicity on the basis of sight and/or surname. | | | |
| Please check the appropriate box for your Ethnicity and Race: | | | |
| 1. Ethnicity Choose an item. | | | |
| 1. Race Choose an item. | | | |
| FOR OFFICE USE ONLY | | | |
| ZIP CODE: |  | Flood Zone Map | Yes No |
| Key Map: |  | Precinct |  |
| Flood Zone: |  | Request BFE |  |
| Response Received: |  | Elevation |  |
| Service Area | Yes  No | Rejection Reason |  |
| Year Built | Click or tap to enter a date. | Acknowledgement Letter Sent |  |
| Project Entered: | Click or tap to enter a date. | Feasibility Inspection Date: | Click or tap to enter a date. |