

Omochumne-Hartnell Water District

P. O. Box 211

Wilton, CA 95693

June 17, 2025 @ 10 am

8970 Elk Grove Blvd, Elk Grove, CA

Notice of meeting of the Omochumne-Hartnell Water District

Notice is hereby given that the Omochumne-Hartnell Water District calls a meeting. This meeting is open to the public. This meeting will be conducted by teleconference and in person.

To Join by Teleconference:

Join Zoom Meeting

<https://us02web.zoom.us/j/86774305120?pwd=T1YyV2RHSk9nOHViMXBmcGNFNldHdz09>

+1 669 900 9128 US

Meeting ID: 867 7430 5120

Passcode: 865005

One tap mobile

+16699009128,,86774305120#,,, *865005# US (San Jose)

In person:

8970 Elk Grove Blvd, Elk Grove, CA. 95624

Any member of the public on the telephone may speak during Public Comment or may email public comments to info@ohwd.org and comments will be read from each member of the public.

Call to Order:

1. Introductions
2. Determine if quorum is present

Public comments – comments are limited to 3 minutes for each presenter

(Comment will be received at this time for any items not on the agenda but are in purview of the Boards jurisdiction or any agenda item that does not specifically state public comment will be accepted)

Action Items:

1. Consent Items

- a. Review and Approve Agenda
- b. Minutes from May 20, 2025
- c. Financial report
 - i. Financial statement
 - ii. Invoices
- Public Comment

2. CalSIP Grant

- a. Update
- b. Sole Source Resolution for Engineering firm
- Public Comment

3. Blodget Dam Removal

- a. Update on Funding
- b. Coordination with RD 800
- Public Comment

4. 2025-2026 Budget

- Public Comment

5. OHWD Expansion Update

- a. Legal Description
- b. Coordination with North Delta GSA's on Boundary
- Public Comment

6. SGMA Compliance

- a. Sacramento Valley – South American Groundwater Sub Basin (5-21.65)
 - i. SASB Implementation and update
- b. San Joaquin Valley – Cosumnes Groundwater Sub Basin (5-22.16)
 - i. Update on Cosumnes Groundwater Authority
 - ii. CGA Contribution Agreement for 2025-2026
- Public Comment

7. Groundwater Recharge Projects – updates

- a. Expansion of Project
 - i. New temporary pumps and Fish Screens at Teichert
 - ii. Possible Contract with Daniel de Graff for design
- Public Comment

8. Informational items:

- a. DWR Interagency Drought Task Force update
- b. SSCAWA Meeting
- c. Received communications
- d. Water Coordinator's Report

9. General Managers Report:

- a. Meetings and Correspondences

10. Directors Comments

11. Next meeting – Scheduled for July 15, 2025, 10:00 am

Omochumne-Hartnell Water District Board

Meeting May 20, 2025 @ 10:00 am

Meeting held by teleconference, video conference, and in person.

Call to Order: 10:02 am

- 1) Introduction
- 2) Determine if quorum is present
 - a) Directors Mark Stretars, Ken Mitchell, and Paul Hensleigh, and Kurt Kautz were in attendance.

Public Comments – No public comments at this time.

Action Items:

- 1) Consent Items: The Board reviewed the agenda and the minutes of the Board Meeting on May 20, 2025. A motion to approve the agenda for the Regular Board Meeting on April 15, 2025 and the minutes of the Board Meeting on May 20, 2025, Mr. Mitchell made the motion and Mr. Hensleigh second the motion. The motion passed 4/0/0
A motion to approve financial report as presented made by Mr. Hensleigh, second by Mr. Mitchell. Motion passed 4/0/0.
- 2) Appointment of Board Member for Vacant seat on OHWD Board
 - a. Applications received – One application was received from Justin Oldfield. A motion to fill vacant seat for Mr. Mark Wilson with Justin Oldfield made by Mr. Stretars, second by Mr. Hensleigh. Motion passed 4/0/0
- 3) Blodgett Dam Removal – Fresh Water Trust received grant funding. Meeting was held last week with RD 800. Funding was released and environmental work being done with engineer and will move forward and bring back to the board with an MOU to sign.
- 4) 2025-2026 Draft Budget – Draft Budget review with board and Budget vs. Actuals to date. Budget will be similar to 2023/2024 Budget and will bring back to the board for June board meeting for approval.
- 5) OHWD Expansion –
 - a. Status of Submittal- Communications back and forth with LAFCo and no additional updates at this time. Waiting on MSR.
- 6) SGMA Compliance
 - a) Sacramento Valley- South American Groundwater Sub Basin
 - i. SASB Implementation and update- John Woodling will be retiring and will no longer be the General Manager of Central Ag Water Authority, and an RFP published for his position.
 - b) San Joaquin valley – Cosumnes Groundwater Sub Basin

- i. Update on Cosumnes Groundwater Authority- Annual report has been approved and will submit to DWR. Mr. Stretars brought a copy for the board to review and available upon request.
- 7) Groundwater Recharge Projects –
 - a. Report was sent in yesterday and will be posted to the district website.
- 8) Informational items:
 - a) DWR Interagency Drought Task Force Update – Email forwarded from Suzanne Pecci to the Board of Directors.
 - b) SSCAWA Meeting – No update at this time, meeting will be held in July.
 - c) Received Communications – None.
 - d) Water Coordinator’s Report – Water levels are dropping.
- 9) General Managers Report:
 - a) Meetings and Correspondences – No update at this time.
- 10) Directors:
 - a) Comments – No updates
 - b) Director’s meeting attendance report: no reports at this time.
- 11) Next Meeting: June 17, 2025 at 10:00 am. Mr. Mitchell made the motion to adjourn the meeting on May 20, 2025 made by Mr. Mitchell, second by Mr. Stretars. The motion passed unanimously.

The next meeting – June 17, 2025 at 10 a.m.
** 8970 Elk Grove Blvd., Elk Grove, CA.**

Adjourn Meeting – The meeting was adjourned at 10:57 a.m.

A/P Aging Summary Report

Omochumne-Hartnell Water District

As of June 16, 2025

| VENDOR | CURRENT | 1 - 30 | 31 - 60 | 61 - 90 | 91 AND OVER | TOTAL |
|-------------------------------|------------------|---------------|----------|----------|-------------|--------------------|
| Chase Card Services | 207.60 | | | | | 207.60 |
| Downey Brand Attorneys LLP | 4,007.00 | | | | | 4,007.00 |
| Justin Oldfield | 50.00 | | | | | 50.00 |
| Kautz Farms | 2,160.00 | | | | | 2,160.00 |
| Ken Mitchell | 50.00 | | | | | 50.00 |
| Kurt Kautz | 50.00 | | | | | 50.00 |
| Mark L. Stretars | 50.00 | | | | | 50.00 |
| Paul Hensleigh | 50.00 | | | | | 50.00 |
| Sacramento County Farm Bureau | 200.00 | 200.00 | | | | 400.00 |
| Shasta Burns | 600.00 | | | | | 600.00 |
| Wackman Consulting | 4,000.00 | | | | | 4,000.00 |
| TOTAL | 11,424.60 | 200.00 | 0 | 0 | 0 | \$11,624.60 |

Balance Sheet

Omochumne-Hartnell Water District

As of June 16, 2025

| DISTRIBUTION ACCOUNT | TOTAL |
|---|---------------------|
| Assets | |
| Current Assets | |
| Bank Accounts | |
| ICS Cash Sweep | 532,130.47 |
| LAIF | 216,822.25 |
| River City Bank | 47,110.02 |
| Total for Bank Accounts | \$796,062.74 |
| Accounts Receivable | |
| Accounts Receivable | |
| Total for Accounts Receivable | 0 |
| Other Current Assets | |
| Total for Current Assets | \$796,062.74 |
| Fixed Assets | |
| Other Assets | |
| Loan Receivable - SSCAWA | |
| Total for Other Assets | 0 |
| Total for Assets | \$796,062.74 |
| Liabilities and Equity | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| Accounts Payable | 11,624.60 |
| SAFCA Bridge Loan | |
| Total for Accounts Payable | \$11,624.60 |
| Credit Cards | |
| Chase Visa | |
| Total for Credit Cards | 0 |
| Other Current Liabilities | |
| Total for Current Liabilities | \$11,624.60 |
| Long-term Liabilities | |
| Total for Liabilities | \$11,624.60 |
| Equity | |
| Retained Earnings | 323,094.41 |
| Net Income | 164,987.25 |
| Opening Bal Equity | 296,356.48 |
| Total for Equity | \$784,438.14 |
| Total for Liabilities and Equity | \$796,062.74 |

Omochumne-Hartnell Water District

Budget vs. Actuals: 2024-25 Budget - FY25 P&L

July 2024 - June 2025

| | TOTAL | | | |
|--|---------------------|---------------------|--------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| 2023-2024 Delinquent GSA Assessment | 16,187.23 | | 16,187.23 | |
| Freshwater Trust Groundwater Recharge Contract | 30,000.00 | 30,000.00 | 0.00 | 100.00 % |
| GSA Assessment | 123,434.29 | 120,000.00 | 3,434.29 | 102.86 % |
| Interest | 4,190.05 | 2,000.00 | 2,190.05 | 209.50 % |
| Property Taxes | 214,349.84 | 190,000.00 | 24,349.84 | 112.82 % |
| Total Income | \$388,161.41 | \$342,000.00 | \$46,161.41 | 113.50 % |
| GROSS PROFIT | \$388,161.41 | \$342,000.00 | \$46,161.41 | 113.50 % |
| Expenses | | | | |
| Accountant Fees | | 8,000.00 | -8,000.00 | |
| Dam Installation & Removal | 7,341.60 | 10,000.00 | -2,658.40 | 73.42 % |
| Director's Per Diem | 3,000.00 | 3,500.00 | -500.00 | 85.71 % |
| District Annexation | | | | |
| Annexation LAFCO expenses | 5,000.00 | 50,000.00 | -45,000.00 | 10.00 % |
| Engineering | 16,146.00 | 25,000.00 | -8,854.00 | 64.58 % |
| Legal | | 5,000.00 | -5,000.00 | |
| Total District Annexation | 21,146.00 | 80,000.00 | -58,854.00 | 26.43 % |
| Dues and Support Payments | 4,296.00 | 4,500.00 | -204.00 | 95.47 % |
| Election Expenses | | 0.00 | 0.00 | |
| Engineering Fees | | | | |
| General | 19,736.08 | 35,000.00 | -15,263.92 | 56.39 % |
| Grant Application Engineering | | 10,000.00 | -10,000.00 | |
| Ground Water Recharge | | 15,000.00 | -15,000.00 | |
| Total Engineering Fees | 19,736.08 | 60,000.00 | -40,263.92 | 32.89 % |
| General Manager Services | 48,000.00 | 51,000.00 | -3,000.00 | 94.12 % |
| Groundwater Recharge Project | | | | |
| Ground Water Recharge - Construction | | 10,000.00 | -10,000.00 | |
| Groundwater Recharge - Utilities | 2,657.18 | 5,000.00 | -2,342.82 | 53.14 % |
| Groundwater Recharge Operations | 7,019.24 | 5,000.00 | 2,019.24 | 140.38 % |
| Groundwater Recharge Permit Fees | | 7,000.00 | -7,000.00 | |
| Total Groundwater Recharge Project | 9,676.42 | 27,000.00 | -17,323.58 | 35.84 % |
| Late fees charged | 101.44 | | 101.44 | |
| Legal Fees | | | | |
| Legal - General | 31,126.86 | 25,000.00 | 6,126.86 | 124.51 % |
| Legal - Groundwater Recharge | 672.00 | 5,000.00 | -4,328.00 | 13.44 % |
| Legal - SGMA | | 1,000.00 | -1,000.00 | |
| Total Legal Fees | 31,798.86 | 31,000.00 | 798.86 | 102.58 % |
| Liability Insurance | 2,274.63 | 2,500.00 | -225.37 | 90.99 % |
| Office Rent | 2,800.00 | 2,400.00 | 400.00 | 116.67 % |
| Office Supplies | 3,178.13 | 3,000.00 | 178.13 | 105.94 % |
| Postage-Post Office Box | 232.00 | 500.00 | -268.00 | 46.40 % |
| Secretarial Services | 7,200.00 | 7,200.00 | 0.00 | 100.00 % |

Omochumne-Hartnell Water District

Budget vs. Actuals: 2024-25 Budget - FY25 P&L

July 2024 - June 2025

| | TOTAL | | | |
|---|---------------------|----------------------|-----------------------|------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| SGMA Expenses | | | | |
| SGMA - Cosumnes Groundwater Basin | 31,352.00 | 25,000.00 | 6,352.00 | 125.41 % |
| SGMA - South American Groundwater Basin | 25,041.00 | 70,000.00 | -44,959.00 | 35.77 % |
| Total SGMA Expenses | 56,393.00 | 95,000.00 | -38,607.00 | 59.36 % |
| SSCAWA - JPA Membership | 6,000.00 | 4,500.00 | 1,500.00 | 133.33 % |
| Total Expenses | \$223,174.16 | \$390,100.00 | \$ -166,925.84 | 57.21 % |
| NET OPERATING INCOME | \$164,987.25 | \$ -48,100.00 | \$213,087.25 | -343.01 % |
| NET INCOME | \$164,987.25 | \$ -48,100.00 | \$213,087.25 | -343.01 % |

ESTABLISHED

2021

PRINCIPAL

Daniel de Graaf, P.E.
President

PERSONNEL

1 Licensed Professional Engineer
1 Engineer In Training
1 Draftsman
1 Admin

KEY SERVICES

Civil Design
Water Infrastructure
Hydraulic Analysis
Underground Utility Design
Aerial Imagery/Photogrammetry
Project Management
Master Planning
Funding – Proposition 218

Established in 2021, de Graaf Engineering, Inc. set out with a mission to offer high quality, cost effective civil engineering and related services.

We believe that our products and services should be of the highest quality, providing our clients with the greatest value possible. From planning to buildout, we strive to provide intuitive solutions for our clients, with a focus on understanding their needs. de Graaf Engineering, Inc. is committed to upholding the highest standards of integrity, ensuring transparency, honesty and accountability in all our actions and relationships.

Our team of experienced professionals specializes in the planning, design, and management of water infrastructure projects, with a focus on water distribution systems, storage reservoirs, pipelines, canals, pump stations, and fish screens. At de Graaf Engineering, Inc., we offer innovative solutions ranging from the design of advanced irrigation systems and water storage facilities to the implementation of effective water conservation strategies and flood control measures. We are committed to delivering practical, tailored solutions that precisely meet the needs of our clients.

While we specialize in water infrastructure projects, de Graaf Engineering, Inc. offers a broad range of engineering-related services to clients throughout California's Central Valley. Through teamwork and partnerships with outside consultants, our services include land surveying, geotechnical engineering, electrical engineering, structural engineering, cultural, and biological and environmental permitting. Our commitment to collaboration among consultants, contractors, owners and stakeholders ensures that each project meets our clients' current demands, while looking ahead to their future needs.

EDUCATION

B.S., BioResource and
Agricultural Engineering
California Polytechnic State
University, San Luis Obispo

REGISTRATION

California
Civil Engineer 86415

EXPERIENCE

13 Years

AREAS OF EXPERTISE

Civil Design
Water Infrastructure
Hydraulic Analysis
Underground Utility Design
Aerial Imagery/Photogrammetry
Project Management
Master Planning
Funding – Proposition 218

Mr. de Graaf has over 13 years of experience in the planning, design, and management of water infrastructure projects. Throughout his career, Mr. de Graaf has successfully planned, designed and managed the construction and operation of both private and public water pumping, storage, and conveyance projects as well as various agricultural, commercial, and residential development projects. Mr. de Graaf's knowledge and experience with taking projects from planning through construction enables him to provide practical solutions to meet his clients' needs on time and within budget.

PROJECT EXPERIENCE

North San Joaquin Water Conservation District (NSJWCD) - District Engineer Since 2017, Mr. de Graaf has served as the District Engineer for NSJWCD. The primary responsibilities include planning, designing, preparing bid documents, and managing construction of infrastructure projects throughout the district, developing annual and long-term district budgets, managing the District's water supply and system operation, as well as the creation of improvement districts to expand the District's service area to maximize the use of surface water. Mr. de Graaf successfully managed Proposition 218 proceedings to secure the

District a stable and reliable funding source to ensure the sustainability of the district in the future.

North System – Phase 1, North San Joaquin Water Conservation District - District Engineer This project consists of planning, designing, bidding, and managing the construction and operation of the first three phases of a multi-phase project. The project includes approximately 2 miles of 24"- 42" PVC pipeline, +/- 80 acres of direct recharge basins, two mobile 4,000 GPM pumps on skids, 20 CFS fish screens, and associated appurtenances on the Mokelumne River. Mr. de Graaf managed the first three phases of the project from conception through construction and successfully managed the operation of the project. The second stage of this project is currently in the design phase and includes +/-1,500 linear feet of 48" mainline and a permanent, 60 CFS pump station and fish screen.

Hilder Family Properties Fish Screen Project, Intake Screens, Inc - Principal Engineer This project consists of the design and permitting of three pump station fish screen retrofits along the Mokelumne River. The project removed wooden trash screens from three turbine pumps and installed conical welded

Task Order 25-01

| | |
|---------|--|
| Client | <u>Omochumne Hartnell Water District</u> |
| Project | <u>Mobile Recharge Pump</u> |
| Date | <u>6/11/2025</u> |

Attachment to Master Services Agreement for Professional Engineering Services dated 06/11/2025 between de Graaf Engineering, Inc., a California corporation (“**Consultant**”) and “**Client**”. All terms and conditions of referenced Master Services Agreement for Professional Engineering Services apply.

DESCRIPTION OF SERVICES

Omochumne Hartnell Water District plans to purchase and install a second pump at an existing pump site, to increase the capacity of their existing pump station and recharge facilities, along the Cosumnes River on APN: 126-0040-011, located at 8201 Grant Line Road, Elk Grove, CA 95624. The proposed improvements include design and installation of a mobile pump, including a fish screen, suction hose, discharge piping and the required electrical service. Omochumne Hartnell Water District has asked de Graaf Engineering, Inc. to prepare a Task Order to prepare plans and required engineering documents for permitting, procurement, and installation of the proposed improvements. The work to be performed under this Task Order is separated into three phases, described below.

TOPOGRAPHIC SURVEY

de Graaf Engineering, Inc. will perform a topographic survey of the project site including existing infrastructure and site topography, sufficient to prepare plans for the proposed improvements. Specific deliverables for this phase include the following:

- Topographic survey of the project site
- Aerial imagery and photogrammetry model
- Documentation of existing facilities
- Preparation of a topographic basemap to be used throughout the project

IMPROVEMENT PLANS

de Graaf Engineering, Inc. will prepare a set of improvement plans to be submitted to permitting agencies for approval of the proposed improvements and for use in bidding and selection of a contractor. Specific deliverables for this phase include the following:

- Improvement plans including:
 - Existing and proposed site plans
 - Existing and proposed improvements

- Dimensions and relationship of the proposed work to the adjacent waterway and levee
- Cross section of the levee with dimensions and elevations of the levee crown, levee toe, flood plain and other site-specific features
- Detail of any proposed cut or fill
- Construction details and specifications

PERMITTING & CONSTRUCTION COORDINATION

de Graaf Engineering, Inc. will coordinate with the Client to complete the permitting, bidding, and construction of the project. Specific deliverables for this phase include the following:

- Coordination with Client and consultants retained by the Client, such as biological and environmental consultants as necessary for permitting and construction of the project
- Submittal of plans and coordination with permitting agencies as required for completion of the project
- Assistance with electrical service permitting
- Assistance with bidding and procurement of project materials including responding to requests for information and coordination with vendors, manufacturers, and contractors during bidding
- Assistance with contractor selection
- Assistance with construction including responding to requests for information, coordination with permitting agencies and projects consultants as required during construction

FEES FOR SERVICE

de Graaf Engineering, Inc. will perform the services described above on a time and materials basis, in accordance with our standard Fee Schedule in effect at the time the services are rendered. These fees will be invoiced monthly as they are accrued, and our fees, including reimbursable expenses, will not exceed the estimate below without prior authorization.

| Phase | Estimated Fees |
|--|-----------------|
| Topographic Survey | \$3,500 |
| Improvement Plans | \$8,000 |
| Permitting and Construction Coordination | \$2,500 |
| Total Estimated Fees | \$14,000 |

The line items above are estimates and are not intended to limit billing for any individual Phase. Required phase effort may vary from the estimates above, however the total fee for the project will not exceed the total shown in the table above without additional authorization. If the scope changes materially from that described above, as a result of any agency's decision or because of design changes requested by the Client, a revised estimate of our fees will be prepared for your approval before we proceed.

ASSUMPTIONS AND EXCLUSIONS

- Access to the project site will be available as needed
- One project site visit is required for topographic survey
- One submittal and one set of revisions if required
- Client will provide available record documents for existing infrastructure
- Permit application fees and other fees are not included but can be provided at additional cost
- Geotechnical services are not included but can be provided at additional cost
- Construction staking and construction management are not included but can be provided at additional cost

By signing below, Client and Consultant agree to authorize the services described herein. Client hereby authorizes Consultant to proceed with the services in accordance with the referenced Master Services Agreement for Professional Engineering Services.

Client

Signature: _____

By: _____

Title: _____

Date: _____

Consultant

de GRAAF ENGINEERING, INC., A California Corporation

Signature:  _____

By: Daniel de Graaf, P.E. C86415 _____

Title: President _____

Date: 6/11/2025 _____