

KEN CARYL ART GUILD

Minutes of the Special Meeting regarding
Pop-Up show at KC BarnBrewHa Event on Sept 11

Thursday, August 26, 2021

Meeting Details:

- **Location:** Remote video conferencing (Zoom Video Communications)
- **Call to Order:** 7:34 PM
- **Board Members in Attendance:** Cindy Marshall, Michelle Sires-DeLorean, Judy Ahlborn, Bruce Nall, Steve Begej, Steve McCall
- **Other KCAG Members Present:** Beverly Gould, Chelli Schmac, Alexis McDowell
- **Approval of Minutes:**
- **Financial Report:** NA
- **Next Board and Member Meeting Date:** Thursday, October 14, 2021, at 7:30PM via Zoom Video Conference. Details TBA.

Agenda:

- **Call to Order:** 7:34pm
- **KCAG Pop-Up Show at BarnBrewHa event on Sept. 11**
 - Bruce Nall communicated additional information from the KC event organizers regarding set-up times and access locations at Dakota Lodge
 - It will be staffed by KC personnel starting at 10:00am, allowing access for us to set up our tent and grids at 11:00am (Steve Begej will bring the tent, grids and artwork labels, and Steve McCall and Bruce Nall have volunteered to assist with setup)
 - From 11:00am to noon KCAG artists can drive into Dakota Lodge to bring their work to the tent, but from noon to 1:00pm must walk it over from an access point at Dawn Heath Drive. Alternatively, after 1:00pm they can take the shuttle from the Bradford Intermediate parking lot area to the Lodge.
 - Sale details:
 - Steve Begej would act as cashier/treasurer for KCAG, and be able to handle transactions via cash, check, Square (credit cards), and PayPal. Alternatively, the customer can pay the artist directly.
 - Sales tax (5% In Jeffco) would be included in the listed sales price, and would leave the reporting responsibility to the artist
 - Steve would forward a sale list and the aggregate sales amount to KCAG via a check, less any personal processing fees incurred for the transactions (xxx% for Square? xxx% for Paypal? though not expected to be more than a few percent of each transaction)

- KCAG would disperse sales amounts to the artists, less the general 10% commission to KCAG
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- Other:
 - Cindy will email blank labels to KCAG artists should they wish to fill them out prior to the show
 - Steve Begej and Bruce will each bring a “large” piece and easels to position outside the tent to act as customer attractors
 - The event organizers will provide a table for our use, though it is suggested that personal folding chairs be brought in addition

Other business:

- Cindy mentioned that there is another opportunity to have a physical show at the Mineral Street building, and asked for a vote of interest
- All board members agreed that a 2nd show would be worthwhile
- Cindy would set it up and get the details, with an expected show date of October '21 to January '22.

Next meeting: Thursday, October 14, 2021, at 7:30PM via Zoom Video Conference.

Adjournment: The video meeting ended at approximately 8:03pm

Minutes: Recorded and submitted by S. Begej.