

Independent Homecare Services Ltd

Annual Return 2025/2026

The Annual Return is an online form that registered adults and children's services providers are legally required to complete each year under the [Regulations and Inspection of Social Care \(Wales\) Act 2016 \(RISCA\)](#). The purpose of Annual Returns is to provide the public with comprehensive, comparable and robust information on the quality of care and support services.

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Provider: Independent Homecare Services Ltd

Provider summary

The provider was registered on:	06/11/2024
The following lists the provider conditions:	There are no conditions associated to the provider

Training and workforce planning arrangements

Arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider.	we had no staff but have a policy in place to monitor training and development of all staff
Arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider.	as we had not been registered by Cardiff until February 2025 we were unable to employ staff or recruit.

Regulated services delivered by this provider

Service name	Service type	Type of care
Independant Homecare Services Ltd	Domiciliary Support Service	None

Service: Independant Homecare Services Ltd

Service summary

Service Type	Domiciliary Support Service
Type of Care	None
Approval Date	06/11/2024
Maximum number of places	0
Partnership Area	Cardiff and Vale
Service Conditions	- Independent Homecare Services Ltd is registered to provide a domiciliary support service in Cardiff and Vale regional partnership area - The responsible individual for this service is Jeffrey Royston Greenman
How many people in total did the service provide care and support to during the last financial year?	31

Service management

Responsible Individual(s)	Jeffrey Greenman
Manager(s)	Sarah Phillips

Service contact details

Service Telephone Number	02922473303
Service Contact Email Address	info@ih-services.com

Languages used at the service

What is the main language through which the service is provided?	English
Other languages used in the provision of the service	Welsh
Non-verbal communication methods used at the service	There are no non verbal communication methods used at the service

Engagement with people using the service

no work completed over the past financial year no complaints recieved. During this latest financial year we have independent Homecare Services has concentrated on building up its client basis by developing working relationships with the hospice and integrated discharge teams.. The majority of the contracts come from that sector at present, but work is being developed with Cardiff to enable the company to grow ,steadily this coming year on the score with Cardiff SAQ attained 100% so we are now in a position to grow, and are recruiting to do so. we carry out a constant review process with our clients via the whole team as we are such a small team we are all known by the clients and NOK ,using

Compliance and quality statement

Not Inspected - Strong Internal Checks Although we were not inspected by Care Inspectorate Wales during the reporting period, we regularly review the care and support we provide. These reviews give us confidence people are receiving safe, person-centred care which meets their needs and supports their wellbeing. We are confident our service meets the standards set out under section 27(1) of the 2016 Act.

Fees charged by the service

The minimum hourly rate payable during the last financial year?	£23.80
The maximum hourly rate payable during the last financial year?	£26.40

Complaints processed by the service

Total number of formal complaints made during the last financial year	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0

Staff working at the service

Staff summary

The total number of full time equivalent posts at the service (as at 31 March)	6
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Posts and vacancies

Role type	No. of staff in post	Total vacancies
Manager	1	0
Care Worker	6	8

Training undertaken

Induction and Health & Safety

Role type	Induction	Health & Safety
Manager	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed

Equality, Diversity & Human Rights and Infection, prevention & control

Role type	Equality, Diversity & Human Rights	Infection, prevention & control
Manager	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed

Manual Handling and Safeguarding

Role type	Manual Handling	Safeguarding
Manager	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed

Medicine Management and Dementia

Role type	Medicine Management	Dementia
Manager	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed

Positive Behaviour Management and Food Hygiene

Role type	Positive Behaviour Management	Food Hygiene
Manager	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed

Contractual arrangements

Permanent Staff, Fixed Term Contracted Staff and Volunteers

Role type	No. of permanent staff	No. of fixed term contracted staff	No. of volunteers
Manager	1	0	0
Care Worker	6	0	0

Agency/Bank Staff & Non-Guaranteed Hours (zero hours) Staff

Role type	No. of agency/bank staff	No. of non-guaranteed hours (zero hours) staff
Manager	0	0
Care Worker	0	0

Full time v part time information

Role type	No. of full time staff	No. of part time staff
Manager	1	0
Care Worker	3	3

Staff qualifications

Hold required qualification & Working towards required qualification - not apprenticeship

Role type	Hold required qualification	Working towards required qualification - not apprenticeship
Manager	1	0
Care Worker	5	0

Working towards required qualification - apprenticeship & Qualification not required for role

Role type	Working towards required qualification - apprenticeship	Qualification not required for role
Manager	0	0
Care Worker	0	0

Typical shift patterns

Role type	Typical shift patterns
Care Worker	day shift 3 staff 7.30am to 4.30pm,night shift 5pm to 9.30pm 3 staff