



Tucson Country Club Estates Fire District

Post Office Box 32927
Tucson, AZ 85751

KEN RAMSDEN
Chairman
DAVE NASSER
Treasure
ERIC GEILE
Secretary

REGULAR BOARD MEETING PUBLIC NOTICE

May 19th, 2025 – 5:00pm

The Tucson Country Club Estates Fire District Board will meet in public session for a Regular Board Meeting at 6:00 on May 19th, 2025, at the Tucson Country Club Estates Club 2950 N Camino Principal, Arizona.

The topics and any variables related thereto referenced in the Agenda (attached hereto) will be subject to Board consideration, discussion, approval or other action. The Fire District Board may vote to go into Executive Session on any agenda item pursuant to A.R.S. 38-431.03. for legal advice

A SIGN IN SHEET AND EMAIL ADDRESS WILL BE MADE AVAILABLE BEFORE THE MEETING FOR MEMBERS OF THE PUBLIC WISHING TO SPEAK UNDER THE FOLLOWING:

- **Call to the Public** - According to the Arizona Open Meeting Law; the District Board can only discuss matters listed on the meeting agenda. There will be a general "Call to the Public" during which members of the public can present comments/opinions regarding their particular issues. Comments must be limited to three (3) minutes. Members of the Board may not respond to these comments unless they are personal criticism directed at a particular member. Board members are permitted to direct staff to review the matter or ask that it be put on a future agenda.
- **Agenda Items** - Members of the public can comment on items that are already on the agenda. The Chair will recognize the public at the appropriate time and comments must be limited to three (3) minutes. The Board can respond to and discuss these comments.

The Chair reserves the right to preserve order and decorum throughout the meeting in an appropriate manner and to change or alter the order of the Agenda. Reasonable accommodations will be made for the hearing/physically impaired upon at least a 24-hour prior notification to the District Administrator at 520.940.2338

AGENDA: (See Attached)

Dated this 2 day of may 2025

Signature on file

Kenneth Ramsden, Chair
Tucson Country Club Estate Fire District



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Regular Fire Board Meeting

May 19th 5pm 2025

Agenda

- I. **CALL TO ORDER / ROLL CALL** – Ken Ramsden, Chair
- II. **CALL TO THE PUBLIC**
- III. **CLERKS REPORT**
 - A. Approval of Minutes – Regular Meeting March 17th, 2024
- IV. **FINANCIAL REPORT**
 - A. Presentation and Approval of March and April Financial Reports
- V. **CHAIRMAN'S REPORT**
 - A. District Update
- VI. **ADMINISTRATIVE REPORT** – Administrator Simon Davis
- VII. **OLD BUSINESS** –
 - A. Discussion and Approval of Street Project purchases not to exceed \$200,000 from the capital improvement reserves. This project utilizes various vendors see attached bids
- VIII. **NEW BUSINESS** –
 - A. Discussion and Review of Draft FY26 Budget for posting.
 - B. Approval of Rural Metro Service Contract for FY2026 in the amount of \$181,149.60
 - C. Moving regular meeting start time to 17:30 for future meetings
- IX. **FUTURE AGENDA ITEMS**
 - A. Public hearing date for FY26 Budget
 - B. Approval of FY26 Budget
- X. **ANNOUNCEMENTS**
 - A. Next Regular Meeting scheduled for July 21st, 2025
- XI. **ADJOURN REGULAR MEETING**



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Minutes of March 17th, 2025, Regular Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Tucson Country Club Estates Fire District Governing Board was held at 2950 N Camino Principal, Tucson AZ. Chairman Ramsden called the meeting to order at 18:07. All Board Member were present. Also, in attendance Administrator Simon Davis.
2. **Call to the Public:** No requests received
3. **Reading and Approval of Minutes:** Minutes of the January 20th, regular meeting was presented for approval Mr. Geile made a motion to approve the minutes as written, Mr. Ridings seconded the motion. The motion passed unanimously.
4. **Financial Report**
Mr. Davis presented the January and February financial balance sheets for Board review. Mr. Ridings made a motion to approve the financial statements, Mr. Mare seconded the motion. The motion passed unanimously
5. **Chairmans Report**
 - A. Chairman Ramsden updated the Board on the sign program and that he was still looking for a contractor to bid the installation
6. **Administrative Report**
 - A. Mr. Davis advised the Board on timing for the new R/M contract and the need for details to be able to start on next years budget. He would be talking to Chief Isselhard.
7. **Old. Business**
 - A. **No Action**
8. **New Business:**
 - A. Brief discussion but no action was held on next year's budget plan
 - B. Mr. Davis presented a provisional calendar of District meeting for the next twelve months. No action needed
9. **Future Agenda Items**
 - A. Policy and By-Laws
 - B. HOA Agreement
10. **Announcements**
 - A. Next Meeting is scheduled for May 19th, 2025, at the same location

With no further business the meeting adjourned at 18:33



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Monthly Financial Report

ARS 48 § 805

March 2025

Key Points

Revenue

○ Beginning Balance -	\$941,656.48
○ County Real Estate/PP Tax revenue	\$12,129.82
○ Fire District Assistance Taxes -	\$2,124.72
○ Interest earned -	\$3,179.83
Total Monthly Revenue	\$17,434.37

Expenses

○ Rural Metro Fees	\$58,778.84
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Ending Balance

○ Ending Balance	\$900,312.01
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Monthly Financial Report

ARS 48 § 805

April 2025

Key Points

Revenue

○ Beginning Balance -	\$900,312.01
○ County Real Estate/PP Tax revenue	\$25,669.65
○ Fire District Assistance Taxes -	\$7,148.77
○ Interest earned -	\$3,250.09
Total Monthly Revenue	\$36,068.51

Expenses

○ Service Fees	\$283.60
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Ending Balance

○ Ending Balance	\$936,096.92
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Budget Draft

Budget Summary - Fiscal Year 2025/26

Tax Levy Revenues

Real Estate
Fire District Assistance Tax

2026	2025 current
212,491	200,639
41,395	39,568
255,911	240,207
181,150	174,350
0	0
1,000	1,125
2,400	2,800
1,000	1,000
575	575
13,000	12,000
1,500	1,257
0	2,088
1,750	1,644
3,800	3,800
25,000	0
Total Expenses	231,175
	200,639
Estimated Assessed Valuation	28,332,069
Proposed FY25 Tax Rate	27,055,427
	0.7555
	0.7555

Expenses

Rural Metro Annual Contract (increase CPI 2.9%)
Payroll and Related
Fire Board Training
Liability Insurance
Legal
AFDA Fees
Administration
Administration Expenses (copies, postage, license fees)
PCWIN
HOA dues
CPA services
Contingency

Total Expenses

Estimated Assessed Valuation
Proposed FY25 Tax Rate

Simon Davis
Date

May 19 2025

Board Chairman
Date

May 19 2025

Budget Posted per Statute for Public Review - May 20th 2025