

## Thanks for Downloading our Free Tool!

There are lots of easy ways to collect feedback on how your training session was received. This sample evaluation is for your use. Customize the questions or use them as is! Next are a few ideas and considerations for collecting your feedback.

Happy Learning!

### Usage Considerations

Use for any kind of learning event – in person workshop, virtual training or webinar, or even a video meeting.

You can distribute the form as a hard copy or distribute as a PDF. Email or sharing as an attachment in an online meeting chat both work.

You could reuse the evaluation statements in an online survey tool – like SurveyMonkey – or push out at the close of an online training session via your video conferencing tool.

<b>Date(s) and Time(s):</b>	<b>Event:</b>
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<b>Facilitator(s):</b>
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Strongly Agree      Agree      Disagree      Strongly Disagree

1. The content was clear and understandable.

                

Comments:
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Strongly Agree      Agree      Disagree      Strongly Disagree

2. The activities helped me to apply what I was learning.

                

Comments:
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Strongly Agree      Agree      Disagree      Strongly Disagree

3. The content was of value to my work.

                

Comments:
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Strongly Agree      Agree      Disagree      Strongly Disagree

4. The facilitator provided a quality learning experience.

                

Comments:
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Strongly Agree    Agree    Disagree    Strongly Disagree

5.            

Comments:

Strongly Agree    Agree    Disagree    Strongly Disagree

6. The environment (in-person workshop, on-line session, etc.) created a positive learning experience.            

Comments:

Strongly Agree    Agree    Disagree    Strongly Disagree

7. I would recommend this event to others.            

Comments:

What else would you like to share about your experience?