

LAKETOWN CITY

Rental Application

BOOKING GUIDELINES: USE OF THE FACILITIES ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Space will be booked only when a completed, signed and approved application is on file.
2. Rental fees and deposits are due when the space is booked.
3. Deposits are required.
4. All reservations must be completed at least 48 hours in advance of the reservation date requested.
5. Rentals are only allowed to persons 18 years of age or older.
6. The right to revoke permission for use of any facility at any time is retained by the Laketown City Town Council.
7. The Laketown City Town Council may terminate any special event activity when it is necessary for the safety and enjoyment of the public; for the protection of resources, or for violation of any rules and regulations of the Town of Laketown, or deemed necessary in the public interest. No liability will be incurred by the Town, its agents or employees, by reason of such termination, and no rebates or refunds, of fees, rents or deposit will be made solely because of such termination.
8. Renter shall not assign or sublease any portion of the premises, or any rights under this permit without prior approval from the Town Council. Any such assignment or sublease shall be void and the Town shall have the right to exclude any and all persons from the facility attempting to exercise any rights or privilege under such assignment for sublease.
9. Events which include sales on public facilities or admission charges shall require Town Council approval.
10. Any event which may result in an infringement right (copyrights) will be the sole responsibility of the renter. Renter agrees to assume the defense and indemnify and hold harmless the Town of Laketown, its officers and employees from every expense, liability or payment including attorney's fees by reason of infringement of any copyrights.
11. Cancellations: Rental fees/deposits are 100% refundable 30 days prior to reservation. 50% of fees will be refunded between 29 and 7 days prior to reservation. No fees will be refunded 6-0 days prior to reservation.

USE GUIDELINES: USE OF THE FACILITIES ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Entrance to the facility is allowed at the time specified on the approval applications and users are also expected to leave at the time specified. *The specified time should include time necessary to prepare for the activity and the time for the user to clean up.* **Renters of the property must clean up trash and take all trash bags to the dumpsters.**

2. Renter shall leave all facilities in a clean and orderly condition. If the facility or area is not clean and orderly upon your arrival, it should be brought to the attention of the Town of Laketown.
3. Renter must notify the Town of Laketown of any damage found to the property at the time of arrival. Renter will be responsible for any damages to the property unless notification of existing damage is received.
4. Renter shall not drive any nails, screws, tacks or pins or other objects into the floor, walls, ceiling, partitions, doors, door casings or windows.
5. **This is an alcohol and drug free environment. Use of drugs, alcohol and/or smoking is not permitted. A fine of \$100 will be imposed for smoking, drug use and/or consumption of alcohol on the premises.**
6. Pets are prohibited, with the exception of guide dogs.
7. All motorized vehicles are prohibited on the premises.
8. Sound amplification shall require the approval of Town Council.
9. Candles are not permitted.
10. At no time shall exits be covered or obstructed.
11. Authorized representatives of the Town of Laketown shall have the right to enter the facilities and all parts thereof at any and all times during a scheduled event.
12. Anyone requesting an exemption must meet with the Town Council for approval.

_____ agrees to abide by the above listed guidelines and to indemnify and hold harmless the Town of Laketown City, its officers and employees, from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of the use of Laketown City property:

1. for bodily injury, illness, or death, or for property damage, including loss of use, and
2. Caused in whole or in part by any negligent act of omission or that of anyone employed by them or for who's-acts may be liable.

Name: _____

Address:

Phone Number: _____

E-mail Address: _____

Venue you want to rent: _____

Date(s) of reservation: _____

Time of reservation: _____

Type of event: _____

Signature of Renter: _____

Date: _____

Return this signed application and two checks (deposit and use fee) to:

The Town of Laketown
PO Box 118
Laketown, UT 84038
(435) 946-9000
clerk@laketownutah.com

FOR OFFICE USE ONLY:

Date Application Received: _____

Date Deposit Received: _____

Check #: _____ *Amount:* _____

Date Rental Fee Received: _____

Check #: _____ *Amount:* _____ *Receipt #:* _____

Date Deposit Returned: _____

Property left in proper condition and all guidelines adhered to? _____

Property Inspected by: _____ *Date:* _____