



Town of Laketown
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Mayor Burdette W. Weston
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Applying for a Conditional Use Permit for Recreational Vehicles

The term “conditional use permit” refers to a land use which would not be permitted under the normal regulations of a zoning district, however the proposed use may be made acceptable within the zoning district if development of the use complies with special conditions provided by the Planning Commission. Specified conditions and development plans associated with a conditional use permit (CUP) may only be amended by the Planning Commission. The conditional use permit is revocable by the City if any of the conditions are violated.

Overview:

Conditional use permit applications for recreational vehicles are issued by the clerk and shall be in compliance with the following town code

12-8-1: DEFINITION; REGULATIONS; PENALTIES: Recreational vehicles shall include the following: trailers, motor homes, campers, truck campers, fifth wheels, tents, buses or any vehicle used for camping, sleeping and living quarters.

A. Conditional Use Permit Required: It shall be unlawful to store on any vacant lot any recreational vehicle without a conditional use permit.

B. Exceptions to Occupation of Recreational Vehicle: It is unlawful to occupy a recreational vehicle on any lot except:

1. During active construction of a home or cabin and then only for a period not to exceed eighteen (18) months (the occupant must apply for and receive a temporary permit stating the expiration date of the temporary occupancy permit). Such permit shall not be issued until after a building permit for the building has been obtained.
2. Occupation of one recreational vehicle by a guest of a property owner on his homesite shall be permitted for no more than seven (7) consecutive days.

In addition to the recreational vehicle mentioned above, additional recreational vehicles may be located on a lot on a temporary basis when the owner of the property has first obtained from the town, a permit covering the specific time period during which such recreational vehicle may be so located.

3. Such permits shall specify the days covered and the number of recreational vehicles permitted. Such permits shall not be issued for the same lot for more than fifteen (15) days and for not more than seven (7) consecutive days in any ninety (90) day period.
4. A group of contiguous lots under the same ownership shall be considered to be one lot.
5. All lots for which permits are issued shall have water and sewer facilities available, when tents or nonself-contained vehicles are to be occupied. Restroom facilities meeting requirements of the health authority having jurisdiction shall be required.
6. Recreational vehicles placed on a lot as allowed shall be placed at least ten feet (10') from any property line and at least six feet (6') from other recreational vehicles or structures. There shall not be placed on any lot more than one recreational vehicle per one thousand five hundred (1,500) square feet of open lot area not occupied by structures.
7. Permitted recreational vehicles shall be placed on the land owner's property and shall not be placed on another land owner's property, in the town right of way or on town streets.

C. Overnight Camping on Town Streets Prohibited: Overnight camping on town streets or rights of way is prohibited.

D. Disposal of Gray Water, Waste and Sewage: All gray water, waste and sewage shall be disposed of at an approved site, not on the property.

E. Grandfathering: No grandfathering will be permitted in reference to this section.

F. Penalties: Any person, firm, or corporation whether as principal, agent, employee, or otherwise violating or causing or permitting the violation of the provision of this section shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in the amount of not less than two hundred ninety-nine dollars (\$299.00) or be imprisoned in the county jail for a period not exceeding thirty (30) days or be both fined and imprisoned. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder. (Ord. 2012-1,2-1-2012)

No Application Fee

Submit Application: For all recreational vehicle conditional use permit applications please submit the following information:

- Complete Conditional Use Permit Application form.
- Property Owner's Affidavit (i.e. a written statement made before a notary.)
For your convenience, an affidavit has been provided on the back of the application form.

As owner of the property being considered for site plan review/conditional use permit, will comply with Section 12.8.1 as specified above.

Signature: _____ Date: _____