



Town of Laketown
P.O. Box 118
10 North 200 East
Laketown, UT 84038
(435) 946-9000
clerk@laketownutah.com

Mayor Burdette W. Weston
Town Council Members:
Dallas Clark
Gary Ogilvie
Delora Wight
Eldon Robinson

Laketown Town Council Agenda May 5, 2021

Notice is hereby given that the Town of Laketown Town Council will hold their regularly scheduled meeting at 7:00 p.m. on Wednesday May 5, 2021 in the Laketown Town Office located at 10 North 200 East Laketown, Utah.

7:00 p.m. REGULAR MEETING AGENDA

1. Call to Order – Mayor Burdette Weston
2. Opening Ceremony – TBD
3. Roll Call
4. Approval of Agenda
5. Approval of Prior Meeting Minutes

6. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL: Any person wishing to comment on any item not otherwise on the Agenda may address the Town Council at this point by addressing the Mayor and Town Council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the Town Council will be turned over to the clerk to provide a response outside of the Town Council meeting.

7. ACTION ITEMS:

A. Action Items from previous meeting – Mayor Burdette Weston

B. APPROVAL OF FY 2022 PRELIMINARY BUDGET FOR PUBLIC HEARING JUNE 7, 2021

C. PUBLIC HEARING – Ordinance 2021-14 1-6-4H Opening Ceremony Policy – Consideration to amend the Administration town code to establish opening ceremony policy

D. PUBLIC HEARING – Ordinance 2021-03 1-13 Reporting Fraud and Abuse Policy – Consideration to amend the town code by adding written reporting fraud and abuse policy as outlined in the state auditor’s fraud risk assessment

8. COUNCIL BUSINESS:

A. Planning & Zoning Commission Report on April 28, 2021 meeting and recommendations to the Town Council – Chairman Duane Robinson

1. Building Permits – Out Buildings
 - a. Steve Marshal
 - b. Scott and Tracy Horsley
 - c. Tyler and Jenni Carlson in Last Chance
2. Barn Repair/Replacement – Mike Williamson

B. Water Updates – Councilmember Delora Wight

- a. Billing for Brent Earley lot
- b. Meter at county road shed

- C. Rodeo & Arena Updates – **Councilmember Eldon Robinson**
- D. Roads & Streets Updates – **Councilmember Gary Ogilvie**
- E. Park & Recreation Updates – **Councilmember Dallas Clark**
- F. Zoning and Roads Map – **Mayor Burdette Weston**

9. MAYOR REPORTS:

- A. Bear Lake Regional Commission Report – **Mayor Burdette Weston**

10. WORKSHOP ITEMS:

- A. **CODE AMENDMENT: Credit/Purchasing Cards Policy** – Consideration to amend the town code by adding written credit/purchasing policy as outlined in the state auditor’s fraud risk assessment – **Ordinance 2021-05 – Mayor Burdette Weston**
- B. **CODE AMENDMENT: Personal Use of Entity Assets Policy** – Consideration to amend the town code by adding written personal use of entity assets policy as outlined in the state auditor’s fraud risk assessment – **Ordinance 2021-06 – Mayor Burdette Weston**
- C. **CODE AMENDMENT: IT and computer security Policy** – Consideration to amend the town code by adding written IT and computer security policy as outlined in the state auditor’s fraud risk assessment – **Ordinance 2021-07 – Mayor Burdette Weston**
- D. **CODE AMENDMENT: Cash receipting and Deposits Policy** – Consideration to amend the town code by adding written cash receipting and deposits policy as outlined in the state auditor’s fraud risk assessment – **Ordinance 2021-08 – Mayor Burdette Weston**
- E. **CODE AMENDMENT: MOBILE HOME PARKS IN TOWN CODE** – Changes needed were discussed in the April 13, 2021 town council work meeting and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-16 – Councilmember Delora Wight**
- F. **CODE AMENDMENT: STORAGE OF RECREATIONAL VEHICLES IN TOWN CODE** – Changes needed were discussed in the April 13, 2021 town council work meeting and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-09 – Mayor Burdette Weston**
- G. **CODE AMENDMENT: LIGHT INDUSTRIAL ZONE CONVERTED TO COMMERCIAL ZONE** – The town council decided to absorb the light industrial zone into the commercial zone and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-11 – Mayor Burdette Weston**
- H. **CODE AMENDMENT: REAR SET BACK IN COMMERCIAL ZONE ESTABLISHED** The town council desires a rear set back in the commercial zone and requested recommendations from the planning and zoning commission. **Ordinance 2021-13 – Mayor Burdette Weston**
- I. **CODE AMENDMENT: DARK SKIES** – Consideration to protect darkness in Laketown in support of dark skies. **Ordinance 2021-15 – Councilmember Gary Ogilvie**
- J. **CODE AMENDMENT: DEFINITIONS OF AN IMPROVED ROAD AND A BUILDABLE LOT** – The definitions of an improved road and buildable lot needs clarified in our town code. **Ordinance 2021-12 – Councilmember Dallas Clark**
- K. **CODE AMENDMENT: 10-6A-6A TABLE** update to correspond to table in 10-6A-4 – **Ordinance 2021-17 – Mayor Burdette Weston**

11. UPDATES FROM CLERK’S OFFICE.

- 1. DOXO for online payments
- 2. Septic Tank cleaning – uncovering lid

12. BUDGET REVIEW

13. APPROVAL OF BILLS

14. EXECUTIVE SESSION (if needed)

15. ADJOURN

NOTE: The Town Council may vote to go into executive session pursuant to Utah Code 52-4-205

On Thursday, April 29, 2021 at 6:30 p.m. a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pmn.utah.gov> and on the Laketown website at www.laketownutah.com. A copy was also posted in conspicuous view in the Laketown Town Office in Laketown, Utah and on the front door, and inside and outside of the Laketown post office and at Dee's Service Station.

DATED THIS 29th day of April, 2021

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this public hearing should notify the Laketown Town Office at (435) 946-9000, 10 North 200 East, Laketown, Utah, on Monday through Wednesday at least three working days prior to the public hearing. The office hours are 9:00 a.m. to 12:00 p.m. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.

Amber Droesbeke, Clerk

