



Town of Laketown  
P.O. Box 118  
10 North 200 East  
Laketown, UT 84038  
(435) 946-9000  
clerk@laketownutah.com

Mayor Burdette W. Weston  
Town Council Members:  
Dallas Clark  
Gary Ogilvie  
Delora Wight  
Eldon Robinson

## Laketown Town Council Agenda AMENDED August 12, 2021

*Notice is hereby given that the Town of Laketown Town Council will hold their regularly scheduled meeting at 7:00 p.m. on Thursday August 12, 2021 in the Laketown Town Office located at 10 North 200 East Laketown, Utah.*

### 7:00 p.m. REGULAR MEETING AGENDA

1. Call to Order – Mayor Burdette Weston
2. Opening Ceremony – TBD
3. Roll Call
4. Approval of Agenda
5. Approval of Prior Meeting Minutes

**6. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:** Any person wishing to comment on any item not otherwise on the Agenda may address the Town Council at this point by addressing the Mayor and Town Council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the Town Council will be turned over to the clerk to provide a response outside of the Town Council meeting.

### 7. OTHER ITEMS OF BUSINESS:

- A. Business License Application – Lakeside Realty - Kitty Louden
- B. Conditional Use Permits for short term family gatherings – Rod Hansen

### 8. ACTION ITEMS:

- A. Action Items from previous meeting – Mayor Burdette Weston
- B. **PUBLIC HEARING – Ordinance 2021-21 7-1-A Zoning and roads map established, B Land for future roads shall be dedicated to the town, C Future roads shall be developed and D Setbacks are required for current and future and Zoning and Roads Map–** Consideration to amend the public ways and property of Laketown code Title 7 Chapter 1 Streets, Sidewalks and Public ways Section 1 Scope adding paragraph A Zoning and Roads Map established including current and future roads, paragraph B Land for future roads shall be dedicated to the town, paragraph C Future roads shall be developed and paragraph D Setbacks are required for current and future roads.
- C. **PUBLIC HEARING – Ordinance 2021-22 7-1-E Standards for roads and streets improvements** – Consideration to amend the public ways and property of Laketown code Title 7 Chapter 1 Streets, Sidewalks and Public ways Section 1 Scope adding paragraph E Standards for roads and streets improvements.
- D. **PUBLIC HEARING – Ordinance 2021-23 11-5-1-D2 Subdivision Street Improvements –** Consideration to amend the subdivision regulations of Laketown Code Title 11 Chapter 5 Improvements Section 1 Paragraph D2 Street Improvements and standards of improvements.
- E. **PUBLIC HEARING – Resolution 2021-03 Moratorium on Subdivision Applications**
- F. **PUBLIC HEARING – Ordinance 2021-06 1-15 Personal Use of Entity Assets Policy –** Consideration to amend the town code by adding written personal use of entity assets policy as outlined in the state auditor’s fraud risk assessment

## **9. COUNCIL BUSINESS:**

- A. Planning & Zoning Commission Report on July 28, 2021 meeting and recommendations to the Town Council – Chairman Duane Robinson**
  - a. Subdivisions and lot splits – **Councilmember Dallas Clark**
- B. Water Updates – Councilmember Delora Wight**
  - a. Meter at county road shed – **Councilmember Dallas Clark**
  - b. New meter reading system – **Mayor Burdette Weston**
- C. Rodeo & Arena Updates – Councilmember Eldon Robinson**
- D. Roads & Streets Updates – Councilmember Gary Ogilvie**
- E. Park & Recreation Updates – Councilmember Dallas Clark**

## **10. MAYOR REPORTS:**

- A. Bear Lake Regional Commission Report**
- B. County Master Plan Steering Committee**

## **11. WORKSHOP ITEMS:**

- A. CODE AMENDMENT: LIGHT INDUSTRIAL ZONE CONVERTED TO COMMERCIAL ZONE –** The town council decided to absorb the light industrial zone into the commercial zone and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-11 – Mayor Burdette Weston**
- B. CODE AMENDMENT: IT and computer security Policy –** Consideration to amend the town code by adding written IT and computer security policy as outlined in the state auditor's fraud risk assessment – **Ordinance 2021-07 – Mayor Burdette Weston**
- C. CODE AMENDMENT: MOBILE HOME PARKS IN TOWN CODE –** Changes needed were discussed in the April 13, 2021 town council work meeting and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-16 – Councilmember Delora Wight**
- D. CODE AMENDMENT: STORAGE OF RECREATIONAL VEHICLES IN TOWN CODE –** Changes needed were discussed in the April 13, 2021 town council work meeting and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-09 – Mayor Burdette Weston**
- E. CODE AMENDMENT: REAR SET BACK IN COMMERCIAL ZONE ESTABLISHED –** The town council desires a rear set back in the commercial zone and requested recommendations from the planning and zoning commission. **Ordinance 2021-13 – Mayor Burdette Weston**
- F. CODE AMENDMENT: DARK SKIES –** Consideration to protect darkness in Laketown in support of dark skies. **Ordinance 2021-15 – Councilmember Gary Ogilvie**
- G. CODE AMENDMENT: DEFINITIONS OF AN IMPROVED ROAD AND A BUILDABLE LOT –** The definitions of an improved road and buildable lot needs clarified in our town code. The council requested recommendations from the planning and zoning commission. **Ordinance 2021-12 – Councilmember Dallas Clark**
- H. CODE AMENDMENT: RESIDENTIAL BUILDING IN COMMERCIAL ZONE SHALL FOLLOW RESIDENTIAL SETBACKS. Ordinance 2021-19 – Mayor Burdette Weston**
- I. CODE AMENDMENT: UTILITY SERVICE POLICY –** The town council has established a space for utility services and desires to establish a policy for the space and for service providers including how many of each type we want in our space. – **Mayor Burdette Weston**

## **12. UPDATES FROM CLERK'S OFFICE**

- 1. Septic Tank cleaning – uncovering lid**
- 2. Transient Business Licenses**
- 3. ARPA Funds**
- 4. Water Applications Update to include fee for turning off water at the meter**
- 5. Fee Schedule Update to include all fees**

## **13. BUDGET REVIEW**

## **14. APPROVAL OF BILLS**

- 15. EXECUTIVE SESSION (if needed)
- 16. ADJOURN

NOTE: The Town Council may vote to go into executive session pursuant to Utah Code 52-4-205

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*On Wednesday, August 2, 2021 at 6:15 p.m. a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pmn.utah.gov> and on the Laketown website at [www.laketownutah.com](http://www.laketownutah.com). A copy was posted in conspicuous view inside and outside the Laketown Town Office in Laketown, Utah, and inside and outside of the Laketown post office and at Dee's Service Station.*

*DATED THIS 2<sup>nd</sup> day of August, 2021  
AMENDED THIS 10<sup>th</sup> day of August, 2021*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this public hearing should notify the Laketown Town Office at (435) 946-9000, 10 North 200 East, Laketown, Utah, on Monday through Wednesday at least three working days prior to the public hearing. The office hours are 9:00 a.m. to 12:00 p.m. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.*

Amber Droesbeke, Clerk



AMENDED