



Town of Laketown  
 P.O. Box 118  
 10 North 200 East  
 Laketown, UT 84038  
 (435) 946-9000  
 clerk@laketownutah.com

Mayor Burdette W. Weston  
 Town Council Members:  
 Dallas Clark  
 Gary Ogilvie  
 Delora Wight  
 Eldon Robinson

## Laketown Town Council Agenda September 15, 2021

***Notice is hereby given that the Town of Laketown Town Council will hold a work meeting at 6:00 p.m. on Wednesday September 15, 2021 in the Laketown Town Office located at 10 North 200 East Laketown, Utah.***

**6:00 p.m. REGULAR MEETING AGENDA**

1. Call to Order – Mayor Burdette Weston
2. Opening Ceremony – TBD
3. Roll Call
4. Approval of Agenda

**5. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:** Any person wishing to comment on any item not otherwise on the agenda may address the town council at this point by addressing the mayor and town Council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the town council will be turned over to the clerk to provide a response outside of the town council meeting.

**6. WORKSHOP ITEMS:**

- A. REVIEW OF COVID-19 LOCAL ASSISTANCE MATCHING GRANT PROGRAM APPLICATION – Mayor Burdette Weston.** In the September 1, 2021 town council meeting the town council decided to apply for the COVID-19 Local Assistance Matching Grant with the assistance of Scott Archibald, Sunrise Engineering. Scott has done much of the work to prepare a grant application for funding to install new electronic meters and to dig a well to provide a second water source for the town. Scott or Mayor Weston will update the council on the application and process. The application is due September 15, 2021.
- B. REVIEW OF ITEM PREPARED FOR PUBLIC HEARING ON OCTOBER 6, 2021 – Ordinance 2021-21 7-1-A Zoning and roads map established, B Land for future roads shall be dedicated to the town, C Future roads shall be developed and D Setbacks are required for current and future roads and Zoning and Roads Map–** Consideration to amend the public ways and property of Laketown code Title 7 Chapter 1 Streets, Sidewalks and Public ways Section 1 Scope adding paragraph A Zoning and Roads Map established including current and future roads, paragraph B Land for future roads shall be dedicated to the town, paragraph C Future roads shall be developed and paragraph D Setbacks are required for current and future roads.
- C. REVIEW OF ITEM PREPARED FOR PUBLIC HEARING ON OCTOBER 6, 2021 – Ordinance 2021-22 7-1-E Standards for roads and streets improvements –** Consideration to amend the public ways and property of Laketown code Title 7 Chapter 1 Streets, Sidewalks and Public Ways Section 1 Scope adding paragraph E Standards for roads and streets improvements.
- D. REVIEW OF ITEM PREPARED FOR PUBLIC HEARING ON OCTOBER 6, 2021 – Ordinance 2021-23 11-5-1-D2 Subdivision Street Improvements –** Consideration to amend the subdivision regulations of Laketown Code Title 11 Chapter 5 Improvements Section 1 Paragraph D2 Street Improvements and standards of improvements.

- E. REVIEW OF ITEM PREPARED FOR PUBLIC HEARING ON OCTOBER 6, 2021 – Ordinance 2021-06 1-15 Personal Use of Entity Assets Policy** – Consideration to amend the town code by adding written personal use of entity assets policy as outlined in the state auditor’s fraud risk assessment.
- F. COUNTY MASTER PLAN STEERING COMMITTEE UPDATE – Councilmember Dallas Clark**
- G. CODE AMENDMENT: LIGHT INDUSTRIAL ZONE CONVERTED TO COMMERCIAL ZONE** – The town council decided to absorb the light industrial zone into the commercial zone and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-11 – Mayor Burdette Weston**
- H. CODE AMENDMENT: IT AND COMPUTER SECURITY POLICY** – Consideration to amend the town code by adding written IT and computer security policy as outlined in the state auditor’s fraud risk assessment – **Ordinance 2021-07 – Mayor Burdette Weston**
- I. CODE AMENDMENT: MOBILE HOME PARKS IN TOWN CODE** – Changes needed were discussed in the April 13, 2021 town council work meeting and the town council requested recommendations from the planning and zoning commission. **Ordinance 2021-16 – Councilmember Delora Wight**
- J. CODE AMENDMENT: STORAGE OF RECREATIONAL VEHICLES IN TOWN CODE** – Changes needed were discussed in the April 13, 2021 town council work meeting and the town council requested recommendations from the planning and zoning commission. **Ordinance 2021-09 – Mayor Burdette Weston**
- K. CODE AMENDMENT: REAR SET BACK IN COMMERCIAL ZONE ESTABLISHED** – The town council desires a rear set back in the commercial zone and requested recommendations from the planning and zoning commission. **Ordinance 2021-13 – Mayor Burdette Weston**
- L. CODE AMENDMENT: DARK SKIES** – Consideration to protect darkness in Laketown in support of dark skies. **Ordinance 2021-15 – Councilmember Gary Ogilvie**
- M. CODE AMENDMENT: DEFINITIONS OF AN IMPROVED ROAD AND A BUILDABLE LOT** – The definitions of an improved road and buildable lot need clarified in our town code. The town council requested recommendations from the planning and zoning commission. **Ordinance 2021-12 – Councilmember Dallas Clark**
- N. CODE AMENDMENT: RESIDENTIAL BUILDING IN COMMERCIAL ZONE SHALL FOLLOW RESIDENTIAL SETBACKS.** **Ordinance 2021-19 – Mayor Burdette Weston**
- O. CODE AMENDMENT: UTILITY SERVICE POLICY** – The town council has established a space for utility services and desires to establish a policy for the space and for service providers including how many of each type we want in our space. – **Mayor Burdette Weston**
- P. CODE AMENDMENT: SUBDIVISION FEES** – The planning and zoning commission desires to include subdivision fees in the subdivision section of the town code 11-3-7 – **Ordinance 2021-24 – Mayor Burdette Weston**
- Q. CODE AMENDMENT: FEE SCHEDULE** – The town council desires to update the fee schedule to include all fees assessed by the town on the schedule including water company fees and general business fees, business licensing fees, building fees and permits.

## **7. EXECUTIVE SESSION (if needed)**

## **8. ADJOURN**

NOTE: The Town Council may vote to go into executive session pursuant to Utah Code 52-4-205

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*On Monday, September 13, 2021 at 3:50 p.m. a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pnn.utah.gov> and on the Laketown website at [www.laketownutah.com](http://www.laketownutah.com). A copy was posted in conspicuous view inside and outside the Laketown Town Office in Laketown, Utah, and inside and outside of the Laketown post office and at Dee’s Service Station.*

*DATED THIS 13<sup>th</sup> day of September, 2021*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Laketown Town Office at (435) 946-9000, 10 North 200 East, Laketown, Utah, on Monday through Wednesday at least three working days prior to the public hearing. The office hours are 9:00 a.m. to 12:00 p.m. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.*

Amber Droesbeke, Clerk

