



Town of Laketown
 P.O. Box 118
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 Laketown, UT 84038
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 clerk@laketownutah.com

Mayor Burdette W. Weston
 Town Council Members:
 Dallas Clark
 Eldon Robinson
 Delora Wight
 Brandon Willis

Laketown Town Council Agenda February 2, 2022

Notice is hereby given that the Town of Laketown Town Council will hold their regularly scheduled meeting at 7:00 p.m. on Wednesday February 2, 2021 in the Laketown Town Office located at 10 North 200 East Laketown, Utah.

*The public is invited to attend this meeting electronically. You can dial in using your phone in the United States: +1 (224) 501-3412
 Access code: 311-965-253 or with this link <https://www.gotomeet.me/clerk5/laketown-town-council-meeting> or
 by following these steps: 1. Go to JoinGoToMeeting.com 2. Enter meeting ID: 311-965-253*

7:00 p.m. REGULAR MEETING AGENDA

1. Call to Order – Mayor Burdette Weston
2. Opening Ceremony – TBD
3. Roll Call
4. Approval of Agenda
5. Approval of Prior Meeting Minutes

6. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL: Any person wishing to comment on any item not otherwise on the agenda may address the town council at this point by addressing the mayor and town council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the town council will be turned over to the clerk to provide a response outside of the town council meeting.

7. ACTION ITEMS:

- A. PUBLIC HEARING – Ordinance 2021-21 7-1-A Zoning and roads map established, B Land for future roads shall be dedicated to the town, C Future roads shall be developed and D Setbacks are required for current and future roads and Zoning and Roads Map –** Consideration to amend the public ways and property of Laketown code Title 7 Chapter 1 Streets, Sidewalks and Public ways Section 1 Scope adding paragraph A Zoning and Roads Map established including current and future roads, paragraph B Land for future roads shall be dedicated to the town, paragraph C Future roads shall be developed and paragraph D Setbacks are required for current and future roads.
- B. PUBLIC HEARING – Ordinance 2021-22 7-1-1E Standards for roads and streets improvements –** Consideration to amend the public ways and property of Laketown code Title 7 Chapter 1 Streets, Sidewalks and Public Ways Section 1 Scope adding paragraph E Standards for roads and streets improvements.
- C. PUBLIC HEARING – Ordinance 2021-23 11-5-1-D2 Subdivision Street Improvements –** Consideration to amend the subdivision regulations of Laketown Code Title 11 Chapter 5 Improvements Section 1 Paragraph D2 Street Improvements and standards of improvements.
- D. PUBLIC HEARING – Ordinance 2022-01 10-2-1 Definitions Agricultural Tourism, Ag-Tourism and/or Agri-Tourism –** Consideration to amend the zoning regulations of Laketown town code Title 10 Chapter 2 Section 1 adding Definitions of Agricultural Tourism, Ag-Tourism and/or Agri-Tourism.
- E. PUBLIC HEARING – Ordinance 2021-12 10-2-1 Definitions Buildable Lot and Improved Road –** Consideration to amend the zoning regulations of Laketown town code Title 10 Chapter 2 Section 1 adding Definitions of Buildable Lot and Improved Road
- F. PUBLIC HEARING – Resolution 2022-01 Moratorium on Building Permit Applications**

G. PUBLIC HEARING – Ordinance 2022-03 9-1-5 International Fire Code Adopted

H. PUBLIC HEARING – Resolution 2021-04 FEE SCHEDULE UPDATE – Update fee schedule to include all fees.

I. PUBLIC HEARING – Ordinance 2021-25 8-1-8-B3 All new water connections shall provide to the town water shares and/or water rights. The land owner/builder shall provide to the town water shares and/or water rights that are free, clear and uncontested in the amount proportional to the size of the building and lot as determined by the town's engineer. Both the cost of the evaluation and the amount of water rights to transfer must be borne by the developer and the town's attorney shall bill the developer for an evaluation of the free, clear and uncontested water right being proposed.

8. COUNCIL BUSINESS:

A. Planning & Zoning Commission Report on January 26, 2022 meeting and recommendations to the Town Council – Chairman Duane Robinson

a. Subdivision Ordinances

b. Subdivisions and lot splits – **Councilmember Dallas Clark**

B. Water Updates – Councilmember Delora Wight

a. Second Water System Operator

b. Meter at county road shed – **Councilmember Dallas Clark**

c. New meter reading system – **Mayor Burdette Weston**

d. Letter for second water source exception request – **Mayor Burdette Weston**

C. Rodeo & Arena Updates – Councilmember Eldon Robinson

D. Roads & Streets Updates – Councilmember Gary Ogilvie

E. Park & Recreation Updates – Councilmember Dallas Clark

9. MAYOR REPORTS:

A. Bear Lake Regional Commission Report

B. County Master Plan Steering Committee

C. COVID-19 Local Assistance Matching Grant Program

10. UPDATES FROM CLERK'S OFFICE

A. Dan Stringham – CCR and Conference in March

B. Septic Tank cleaning – uncovering lid – BRHD has no record of the tank installation.

C. Transient Business Licenses

D. Poly Platform Demo

11. WORKSHOP ITEMS:

A. CODE AMENDMENT – Ordinance 2021-06 1-15 Personal Use of Entity Assets Policy –

Consideration to amend the town code by adding written personal use of entity assets policy as outlined in the state auditor's fraud risk assessment – **Mayor Burdette Weston**

B. CODE AMENDMENT – Ordinance 2021-07 1-16 IT AND COMPUTER SECURITY POLICY –

Consideration to amend the town code by adding written IT and computer security policy as outlined in the state auditor's fraud risk assessment – **Mayor Burdette Weston**

C. CODE AMENDMENT – Ordinance 2021-05 1-14 CREDIT CARD POLICY – Consideration to amend the town code by adding written credit card policy as outlined in the state auditor's fraud risk assessment – **Mayor Burdette Weston**

D. CODE AMENDMENT – Ordinance 2022-02 10-6A-8 AGRICULTURAL TOURISM, AG-TOURISM AND OR AGRI-TOURISM – Consideration to amend the zoning regulations of Laketown town code Title 10 Chapter 6 Residential Zones Article R Residential- Agricultural zones (RA-1, RA-1/3, RA-1/2) adding Section 8: Agricultural Tourism, Ag-Tourism and/or Agri-Tourism – **Councilmember Eldon Robinson**. Public noticing requirements for this change will be discussed.

E. CODE AMENDMENT: LIGHT INDUSTRIAL ZONE CONVERTED TO COMMERCIAL ZONE – The town council decided to absorb the light industrial zone into the commercial zone and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-11 – Mayor Burdette Weston**

- F. CODE AMENDMENT: MOBILE HOME PARKS IN TOWN CODE** – Changes needed were discussed in the April 13, 2021 town council work meeting and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-16** – **Councilmember Delora Wight**
- G. CODE AMENDMENT: STORAGE OF RECREATIONAL VEHICLES IN TOWN CODE** – Changes needed were discussed in the April 13, 2021 town council work meeting and the council requested recommendations from the planning and zoning commission. **Ordinance 2021-09**
- H. CODE AMENDMENT: REAR SET BACK IN COMMERCIAL ZONE ESTABLISHED** – The town council desires a rear set back in the commercial zone and requested recommendations from the planning and zoning commission. **Ordinance 2021-13** – **Mayor Burdette Weston**
- I. CODE AMENDMENT: RESIDENTIAL BUILDING IN COMMERCIAL ZONE SHALL FOLLOW RESIDENTIAL SETBACKS.** **Ordinance 2021-19** – **Mayor Burdette Weston**
- J. CODE AMENDMENT: UTILITY SERVICE POLICY** – The town council has established a space for utility services and desires to establish a policy for the space and for service providers including how many of each type we want in our space. The council requested recommendations from the planning and zoning commission. – **Mayor Burdette Weston**
- K. CODE AMENDMENT: SUBDIVISION FEES** – The planning and zoning commission desires to include subdivision fees in the subdivision section of the town code 11-3-7. – **Ordinance 2021-24**
- L. CODE AMENDMENT:** The town has a new application for new water service/meter to insert in the town code 8-1-2A Application for connection, service. – **Ordinance 2021-26**
- M. CODE AMENDMENT:** The town has a new application for water service change of ownership and/or billing address to insert in the town code 8-1-2C Application for water service. – **Ordinance 2021-27**
- N. ARPA FUNDS** – Plan how to spend ARPA Funds.
- O. CODE AMENDMENT: TRANSIENT MERCHANT BUSINESS LICENSE FEE AND POLICY UPDATE 3-2** – Update transient merchant business license fee and create policy in town code 3-2. **Ordinance 2021-28** – **Mayor Burdette Weston**

12. BUDGET REVIEW

13. APPROVAL OF BILLS

14. EXECUTIVE SESSION (if needed)

15. ADJOURN

NOTE: The Town Council may vote to go into executive session pursuant to Utah Code 52-4-205

On Thursday, January 27, 2022 at 5:40 p.m. a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pmn.utah.gov> and on the Laketown website at www.laketownutah.com. A copy was posted in conspicuous view inside and outside the Laketown Town Office in Laketown, Utah, and inside and outside of the Laketown post office and at Dee's Service Station.

DATED THIS 27th day of January, 2022

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this public hearing should notify the Laketown Town Office at (435) 946-9000, 10 North 200 East, Laketown, Utah, on Monday through Wednesday at least three working days prior to the public hearing. The office hours are 9:00 a.m. to 12:00 p.m. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.

Amber Droesbeke, Clerk

