

TITLE 2
BOARDS AND COMMISSIONS

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Planning And Zoning Commission	1



CHAPTER 1

PLANNING AND ZONING COMMISSION

SECTION:

- 2-1-1: Creation
- 2-1-2: Vacancies; Removal; Compensation
- 2-1-3: Rules; Organization; Meetings
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- 2-1-5: Review Of Maps, Plats And Replats

2-1-1: **CREATION:** There is hereby created a commission to be known and designated as the planning and zoning commission, which said commission shall consist of five (5) members to be appointed by the mayor and confirmed by the town council. The terms of the commission members shall be four (4) year staggered terms. In addition, there may be ex officio members to be appointed by the mayor and confirmed by the town council. These ex officio members will be without voting power. (Ord. 13, 1-26-1979; amd. 2001 Code)

2-1-2: **VACANCIES; REMOVAL; COMPENSATION:** Vacancies occurring shall be filled by the mayor and confirmed by the town council. Members may be removed by a majority vote of the body confirming the original appointments. Members shall be appointed without respect to political affiliations and their compensation shall be determined by the town council. (Ord. 13, 1-26-1979; amd. 2001 Code)

2-1-3: **RULES; ORGANIZATION; MEETINGS:**

- A. Meetings: The commission shall meet monthly and additional meetings should be held as the business before said commission requires. The commission shall adopt such rules and regulations as it deems necessary to carry into effect the provisions and purposes of this chapter. It shall hold meetings and meet at designated places

from time to time to conduct public hearings as the commission, or a majority thereof, shall determine.

- B. **Officers; Quorum; Records:** At the first meeting, the commission shall elect one of the members to be chairman, the ex officio members not being qualified for said office; and shall create and fill such other offices as it may determine necessary. Then on the first meeting date of January every two (2) years thereafter, the commission shall meet and organize by electing a chairman to serve as such for two (2) years. A majority of the appointive members of the commission shall be necessary to constitute a quorum at any meeting or public hearing. All meetings shall be open to the public. A written record of the meetings, resolutions, findings and determinations shall be kept, which said record shall be public. (Ord. 13, 1-26-1979)

2-1-4: **POWERS AND DUTIES:** It shall be the duty of the commission to recommend and make suggestions to the town council for the adoption of a long-range comprehensive plan for the official development of the town; for the formation of zoning districts; to make suggestions concerning the laying out, widening, extending and locating of streets, roads and highways for the relief of traffic; to make suggestions concerning the future growth and development of the town in order to promote the public health, morals, safety and welfare of the inhabitants thereof; to give suggestions and advice to individuals concerning landscaping and location of buildings, structures or works to be erected, constructed or altered by or for such individuals. The commission may cooperate with other and like commissions along the lines and purposes described herein. (Ord. 13, 1-26-1979)

2-1-5: **REVIEW OF MAPS, PLATS AND REPLATS:** Any and all maps, plats and replats of lands which require the approval of the town council shall first be submitted to the commission for its suggestions and the commission shall have reasonable time to review said documents to be filed by the town council. (Ord. 13, 1-26-1979)