

Domestic Projects – Applications for Building Permit

Items to be submitted (note - additional information may be requested following assessment)		
☐	Completed application form – Form 1	
☐	Completed appointment document (for G2G to become the relevant building surveyor for the project)	
☐	Title certificate (less than 6 months old and shows current proprietor), and any covenants or 173 agreements registered on the title certificate.	
☐	Title diagram (title diagram)	
☐	Soil report	
☐	Report and consent / permit to install or alter a septic tank / waste water system – from Council (if applicable)	
☐	Planning permit and associated endorsed plans from Council (or written advice from Council that a planning permit is not needed),	
☐	BAL assessment (bushfire prone areas only and not needed if BAL is prescribed in planning permit or planning scheme)	
☐	Architectural drawings including site plan (see notes for site plan requirements), home energy report, and any other documentation to demonstrate how the building(s) will comply with the Building Regulations / Building Code.	
☐	Structural plans for the proposed building(s), and certificate of compliance from that engineer. Certificate to be addressed to – Good 2 Go Building Permits, 1328 Geelong Road MOUNT CLEAR 3350, admin@good2gobp.com.au	
☐	Property information certificate from Council (Building Regulation 51(2))	G2G can obtain
☐	Legal point of stormwater discharge from Council (Building Regulation 133)	G2G can obtain

For owner builder projects:

☐	Cost of work breakdown,	
☐	Owner builder consent from the Building and Plumbing Commission (only for domestic projects with project value >\$20K),	

For registered builder projects:

☐	Copy of the executed major domestic building contract (only when project value >\$10K)	
☐	Copy of the domestic building certificate of insurance (only when project value >\$20K),	

Notes 1:

Matters to be shown on site plan (drawings to be at a scale of not less than 1:500)	
☐	Project name
☐	Street address
☐	Owners name(s)
☐	Design date
☐	Designers name – to be the owner, or a suitably qualified registered building practitioner (provide evidence of registration).
☐	North point
☐	Dimensions of the proposed building
☐	The boundaries locations and dimensions of the allotment
☐	The distance to the nearest intersecting street
☐	Any easements that are relevant to the proposed building work
☐	The proposed use of the building (dwelling / habitable outbuilding / small second dwelling)
☐	Proposed building setback distances / dimensions, from boundaries
☐	Proposed building setback distances / dimensions, from any existing building on the allotment
☐	Show stormwater layout from down pipes to legal point of stormwater discharge (LPOD)
☐	Downpipe locations
☐	Downpipe type and sizes
☐	The soil depth / coverage to below ground stormwater lines (100mm min to non-trafficable areas)
☐	Soil classification for the site
☐	The location of wastewater or septic system / effluent field/s (if applicable) – ensuring there is at least a 6m gap between effluent field and proposed building
☐	Extent of site coverage (Building Regulation 76)
☐	Extent of garden area (Building Regulation 76A)
☐	Extent of permeable surface (Building Regulation 77)
☐	Extent of carparking (Building Regulation 78)
☐	Setback distances from north facing habitable room windows, of existing dwelling(s) on adjoining allotments (Building Regulation 82)
☐	Extent of recreational private open space for dwelling(s) on adjoining allotments, and associated overshadowing diagrams (Building Regulation 83)
☐	Extent of daylight to habitable room windows (Building Regulation 85)
☐	Extent of private open space (Building Regulation 86)