

Demolition Work – Application for Building Permit Checklist

Items to be submitted (note - additional information may be requested following assessment)	
☐	Completed application form (for building permit), which lists an appropriately registered building practitioner – in the category of DB-U or BD-L / BD-U (provide evidence of registration)
☐	Completed appointment document (for G2G to become the relevant building surveyor for the project)
☐	Title certificate (less than 6 months old and shows current proprietor)
☐	Title diagram (title diagram)
☐	Planning permit and associated endorsed plans from Council (or written advice from Council that a planning permit is not needed)
☐	A written description of the demolition or removal procedure (from the builder / demolisher)
☐	An outline and a description of the building or part of the building to be demolished or removed (from the builder / demolisher)
☐	Evidence that the demolisher / builder has the necessary knowledge, experience, equipment and storage facilities (if required) to properly conduct the demolition operations (from the builder / demolisher)
☐	Architectural plans which clearly show the extent of proposed demolition work
☐	Site plan (see notes for site plan requirements)
☐	If only a part of the building is to be demolished or removed, provide computations or other information to show that the remainder of the building will comply with the Building Act and Building Regulations either as it remains after the proposed demolition or removal takes place or after other works are undertaken,
☐	Copy of the executed major domestic building contract (only when project value >\$10K)

Notes 1:

Matters to be shown on site plan – demolition (drawings to be at a scale of not less than 1:500)	
☐	Project name
☐	Street address
☐	Owners name(s)
☐	Design date
☐	Designers name – to be the owner, or a suitably qualified registered building practitioner (provide evidence of registration)
☐	North point
☐	The distance to the nearest intersecting street
☐	The building in relation to the boundaries of the allotment and adjoining buildings
☐	Other buildings on the allotment
☐	Streets, footpaths or crossings adjoining the allotment,
☐	Information showing the position and description of hoardings, allotment boundaries, barricades, temporary crossings, protective awnings and outriggers (if required),