

# Quiltstitcher Creations would love to make your T-shirt quilt! “What do I

The question I am asked most often is: “What do I do next?”

Below is what to do next!

1. Wash your T-shirts Please wash T-shirts without perfumed detergents or dryer sheets. Perfume makes us sneeze and you don't want us sneezing on your quilt! If you do not have detergent that is perfume free, please just wash the T-shirts in a washing cycle without any detergent. New, unwashed T-shirts should be washed.
2. **How to tell us what you DO NOT want used on your T-shirt**

The first step I take when I receive your T-shirts is to cut them. If you have any specific directions, you would like us to follow when cutting your T-shirts, please follow the directions below on how to tell us what you DO NOT want used. Please realize that I have cut 100's of T-shirts. So, your T-shirts are in experienced hands.

  - If there is a part of your T-shirt that you DO NOT want used, X it out with blue painter's masking tape. I will use everything that is not X'd out. Please do not X out blank parts of your T-shirts. I will only be cutting out the design or graphic on your T-shirts.
  - If there is part of a design you don't want us to use, there are two options. If there is only a little that you do not want use, cross off what you don't want used. If there is only a little of the design you do want used, box the part you DO want used with masking tape. **Please *only* box a design when you want to use a small part of a larger design.**
  - If you have a special request for a particular T-shirt - say you want it centered - write that request on masking tape and stick it to the T-shirt outside the area of the graphic or design. I will move the tape on the block, where it will remain, until the request is fulfilled. Please keep your request for placement of T-shirts down to just a few. The more specific placements that are requested, the less flexibility I will have in laying out your quilt and the less interesting the design.

- If you think that you don't have enough T-shirts to make the quilt the size you would like, print on the top of the order form to "Cut Big". This means that I will leave a larger margin around the graphics. If you end up with too much, I can always cut the blocks smaller.
- Stains. Normally I do not do anything about stains on your T-shirts. Stains are part of your story. If this is ok with you, then you don't need to do anything.

If there is a stain that you don't want in the quilt, mark that area with blue painter's masking tape. On the masking tape write what you want done - say, "remove" or "avoid if possible". If you ask us to remove the spot, the area in question will be cut out and a piece of matching fabric will be used to fill in the hole. This might not look much better than the stain. If you ask us to avoid the spot, I will try to cut the T-shirt block not to include the stain. But I like to center the design on the block rather than have it off center. Having the design off center will be more noticeable than most stains.

**A note about masking tape:**

- Please only use blue painter's masking tape. Other types of tape are stickier and may leave a residue on your T-shirts.
  - Please only put tape on the parts of the T-shirts you DO NOT want used. If the tape does leave a residue, it will be on the graphics you don't want used – no big deal.

## Order Form

Please follow the link to the order form page.

If I have communicated via e-mail about a special issue or request, please print out and attach that e-mail to your order form. This is important!

A separate order form needs to be completed for each quilt. You are welcome to send more than one group of T-shirts in a box, but please put each in a separate plastic bag with its' own order form. If you are

sending more than one quilt, double check that the correct T-shirts are in the correct bag. I won't mix up your T-shirts, but if they come mixed up, there is no way that I would know that.

I would love an e-mail or phone call telling us ahead of time letting me know that your shirts are on the way. You can call the phone number on the top of your order form.

## **Boxing and Shipping Directions**

### **Packaging your T-shirts**

I receive boxes of T-shirts everyday here at Quiltstitcher Creations. They come from the post office, UPS and FedEx. Some boxes are packed better than others. Here are some thoughts on packing your T-shirts.

- Try to use a box the right size for your pile of T-shirts. Boxes that are over or under stuffed tend to be damaged more often than correctly sized boxes. Over stuffed boxes tend to explode while the under packed boxes tend to get crushed.
- Use appropriate packing material if your box is larger than you need for your T-shirts. This will help the box from being crushed. Note: your objective is to keep the box from being crush and not to protect the T-shirts from damage. T-shirts are not fragile.

**Good packing materials:** Air bubbles, bubble wrap, wads of newspaper, Kraft paper or brown paper bags, reused foam from other packaging, eggshell foam, clean egg cartons – sans eggs.

**Strange packing material:** new packages of toilet paper rolls, boat seat cushions, empty 2-liter bottles. Bad packing materials: packing peanuts (I hate packing peanuts), shredded paper or plastic bags. If you must use these items, please put them in zip lock bags before you put them in the box. •

- **Put your order form in the box and your return address on the outside of the box.** Believe it or not, I receive boxes with no return

address and no order form. Then I have to wait until you call wondering if I received your T-shirts.

- Tape your box well. Many boxes come damaged because they're not taped well. Aim for a strip across the flaps and one on each end. Double-check the bottom of your box especially if you are reusing an old box. Shipping your T-shirts There are four basic ways to get your T-shirts to Quiltstitcher Creations. They can be shipped via US Postal Service, UPS or FedEx. Or you can drop them off at my shop.

### **To track or not to track, that is the question!**

Should you purchase tracking for your T-shirts? Yes, if you want to make sure they get here. No, if you are unconcerned. If you ship UPS or FedEx Ground, the tracking number is part of the purchase.

### **What to expect from Quiltstitcher Creations**

I will try to have your T-shirts cut and e-mail you with the size and cost of your quilt within two business days of receiving your box of T-shirts. If you have not heard from us, please do not hesitate to call us. Many times, I have received the box, have cut the T-shirts and have e-mailed you, but the e-mail never landed in your in-box. If I am backed up and it will be longer than two days before I get to your box, I will send you an e-mail telling you that I have received your box and that there is a delay in cutting your T-shirts.

I am very careful to not mix up your T-shirts with another customers. That just would not be good. So, each quilt is assigned a plastic storage box when the shipping box is opened. Each storage box is labeled with your name and all the paperwork and blocks for your quilt are kept in that box. I will only ever open one box at a time.

If your quilt size is too large or small, I will work with you to get your quilt to the size you would like. When I receive your approval on the quilt size and cost, I will begin working on your quilt. If I have any questions during this time, I will call and ask you.

Once you approve the quilt size and cost, you will not hear from us until your quilt is finished.

Once your quilt is finished, you will receive an e-mail ransom photo from us.

- If paying with a credit card, you will then call us with your credit card information.
- If paying via PayPal, you will also receive a PayPal invoice.
- If you sent a check for a deposit, you will have the option to pay the balance with a credit card, via PayPal or with another check. After your quilt is paid in full, I will ship your quilt to you.

If you sent too many T-shirts or I needed to remove blocks from your quilt to make the quilt smaller, I will return these items with your quilt. When I ship your finished quilt to you, the quilt is in a plastic bag packed in a clean new box. I typically either use UPS or FedEx for return shipping.