



Writtle Parent Pack – October Half Term 2025

1. Drop Off / Pick Up Location

We will be in our usual spot which can be found on google maps by searching 'Alfresco Outdoors LTD' or by tapping the following [link](#).

The site manager will be there to greet you under the gazebo.

If you have any trouble or are running a bit late then please call the site manager on 07443 301141.

2. What Happens at Drop Off / Pick Up

When children are dropped off the site manager will give the parent a number relating to each child. This is so that if someone else is picking the children up they can tell the site manager the number(s) as confirmation that they are okay to pick up the children.

This forms part of our safeguarding policy and must be strictly adhered to.

Drop off window: 8am-9am

Pick up window: 5pm-6pm

3. What to bring

- Food*
- Strong Shoes (No Open Toes or Crocks)

If Raining / cold:

- Raincoat
- Warm Layer

- Refillable Water Bottle

If sunny / warm:

- Sun Cream
- Sunhat

*We do not provide food. During the day we have 2 snack breaks and one lunch break as per the timetable. Please ensure that your child brings enough food that will give them lasting energy for the day, bearing in mind that they will be using more energy than a usual school day.

We have plenty of drinking water to refill water bottles.

4. Groups

Groups are arranged in the morning once everyone has arrived. Children line up in age order and are then given the opportunity to join others who they want to be with. From there we split everyone into groups of 12, maximum.

5. Weather

It's likely to be warm and sunny but, please do keep an eye on the weather for the days you have booked. Although we will be outside as much as possible, there is still a chance of storms. In the event of severe weather, we do have ample indoor space at our disposal.

Please equip your children appropriately for the weather.

6. Medication

We can only administer medication that children bring along themselves, including antihistamines and painkillers.



If your child is bringing along emergency medication (e.g. asthma pump) then this can be looked after by either their instructor or the child themselves at the parents' discretion.

LET'S GET OUT THERE!