

TAM MAKERS MARKET AT THE HANGAR VENDOR APPLICATION AND AGREEMENT

Thank you for your interest in participating in Makers Market at the Hangar.:

Market Days: Saturdays May 1, 2021 thru September 25, 2021, 8am to 1pm

Requirements: All designs must be original, and the majority of work should be hand-made. Images of your work must be submitted along with your application. Space is limited. Those reserving for the season will take precedence over those that are monthly or week to week. All vendors are responsible for their own packing materials and boxes/bags. All vendors should display signage larger than 5" X 8" at their tables with their *names or business*, along with business cards.

Location: The Hangar, at The Artisan Market, 118 N Main Street, Liberty, MO

Space Size: 8'x8'

Booth Fee: \$35 per space. Vendors should bring own tables, chairs and displays.

Cancellation/Refund: 50% of fee can be refunded if cancellation is submitted in writing by April 25, 2021.

Early Registration discount payment deadline: April 15, 2021

Load in/Prep Time: The building will be open by 7am for set-up. Vendors may use the loading dock to load/unload only and must park their cars elsewhere between 8am and 1pm. Vendors must have their booths dismantled and cleared from the hangar by 2pm.

General Information about the Hangar:

The Hangar is a covered warehouse with a loading dock.

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Name/Name of Business: _____

Contact person: _____

Mailing Address: _____

Email/Website: _____

Phone: _____

Description of items you will be selling: _____

Number of 8'x8' spaces needed: _____

Check one:

Season _____ By The Month (designate the months you are applying for: _____)

Week to week _____

SIGNATURE REQUIRED BELOW: The Vendor hereby agrees to abide by all of The Artisan Market rules on next page. In addition, vendor assumes the entire responsibility and liability for losses, damages, and claims arising out of the activities on The Artisan Market (TAM), Hangar premises and will indemnify, defend and hold harmless The Artisan Market and Building 118 LLC, its employees and agents.

Signature: _____ Date _____

Please return completed form and enclosed vendor booth fee (payable to **The Artisan Market**) to be received by April 15, 2021

The Artisan Market, 118 N Main Street, Liberty, MO 64068

FOR TAM USE:

Application Approved by:

Date Received:

Vendor Fee Payment Received

(amount, tender type, ck#)

Date Received:

VENDOR- PLEASE KEEP THIS PAGE FOR YOUR REFERENCE

Makers Market at The Hangar

RULES AND GUIDELINES FOR VENDORS

1. Applications to vend shall be completed and signed by April 15, 2021. Event Vendor Agreement (application) shall be received by April 15, 2021.
2. Final assignment of vendor space will be dictated by the design of the floor plan and the needs of TAM.
3. Sales are restricted to the vendor's assigned booth space. No unauthorized sales will be made at the venue. Wifi available for those who use SQUARE or a credit card processing device.
4. TAM (The Artisan Market) reserves the right to reject an application for any reason.
5. All vending spaces are to be dismantled by 2pm each Saturday, no materials may be left after that time.
6. Aisle space between booths in the sales area must be at least **36" clear** for wheelchair accessibility and ample foot traffic.
7. The vendor sales area will be open to the general public from 8am to 1pm each Saturday.
8. Vendors assume all risks and liabilities for any theft, losses or damage to their goods and to other property during this event.
9. All vendors are responsible for collecting and remitting any applicable local and/or State of Missouri sales taxes. Vendors are required to comply with the Missouri State Sales tax law. All vendors must submit a copy of a Sales Tax ID numbers if applicable.
10. Each vendor will provide a certificate of insurance showing ownership of a general liability policy. A Certificate of Insurance will be submitted with the application.
11. Any products that depict images or representations that are not public domain must be licensed to be reproduced.
12. 2021 fees for participation in the market will be paid using the following schedule: Per space fees will be charged as follows (non-refundable):
Annual per space fee* \$390.00 (15.00/week) Annual Early bird Discount (Pay by April 1, 2021) \$350.00 per space fee (Includes a 10% discount per space fee)
Monthly per space fee 25.00/week.
Daily per space fee \$35.00

*Annual fee only available prior to opening day on Saturday, May 1, 2021. If for any reason a vendor is asked to leave the market; their fee is non-refundable.

*Please complete and return the signed application form no later than **April 15th** to:*

The Artisan Market, 118 N Main Street, Liberty, MO 64068

For more information call or email: Shawn Garland

Email: shawn@libertyartisanmarket.com

Cell Phone: 816-223-0332

Initial page: _____