



Senior Accountant

The Senior Accountant is responsible for key Accounting areas, including but not limited to Inventory, Revenue Recognition, Cost Accounting, Debt, Lease, Equity and Tax. The Senior Accountant brings strong GAAP knowledge and provides guidance to the Accounting group. S/he is responsible for preparing and recording journal entries, analyzing and reconciling general ledger accounts, assembling and maintaining supporting documentation for the journal entries and account reconciliations, and supporting quarterly financial reviews/audits and ongoing Finance Department process improvement initiatives. This position has ownership of the company's systems for Inventory Management (QAD) and Sales Tax (Avalara).

Culture is important and this individual should be a business-oriented professional, with a positive attitude to change. It is imperative that this person is a hands-on team player and can adeptly navigate challenging, yet exciting times at this growing company.

Responsibilities:

Accounting Operations-

- Inventory Accounting; Cost Accounting and ownership of Revenue Recognition and Cost of Goods Sold
- Manages accounting for Inventory, Debt /Equity, Leases and Taxes, including sales tax, Corporate, State and Local taxes
- Manages recording of non-routine transactions in consultation with Senior Manager Reporting and Technical Accounting
- Ensures that recurring journal entries are modified or terminated at appropriate times and that reversing journal entries occur as required
- Completes monthly account reconciliations with proper supporting detail and documentation for accounts related to monthly journal entries
- Supports the monthly and quarterly accounting close cycles in QAD ensuring accuracy and timeliness
- Guides/coaches junior members of the team as necessary

Tax, Reporting and Audit -

- Responsible for recording, reporting and payment of taxes. Work with external firms to complete taxes as necessary.
- Responsible for overseeing that the Company is Sales tax compliant and works with external parties for business registrations as necessary

- Support external and internal requests related to quarterly Company financial reviews and the annual Company financial audits
- Additional responsibilities to support Finance Department operations as assigned

Compliance -

- Ensures accounting in accordance with GAAP guidance
- Ensures processes, policies and procedures in compliance with Sarbanes Oxley.

Systems, Policies and Procedures -

- Support accounting related system improvements and implementations
- Maintain and update policies and procedures related to areas of responsibility
- Strive to continuously identify and implement systems and process improvements

Skills and Qualifications:

- 5+ years of public company experience
- Bachelor's degree in Accounting or Finance, CPA a plus
- Public accounting experience, Big 4 a plus
- Sound knowledge of GAAP
- Sound knowledge of Inventory and Cost Accountancy
- Hands on self-starter, with strong execution, follow-up, attention to detail and roll up your sleeves' mentality
- Ability to multi-task, with the ability to work independently as well as within a team
- Excellent communication, interpersonal skills
- Able to keep deadlines at a fast pace without losing accuracy
- Excellent problem solving and analytical skills
- Advanced level of Microsoft Excel
- Technical proficiency with ERP systems, QAD a plus
- Commitment to continuous improvement and the ability to think outside the box
- Upbeat and positive attitude, optimistic by nature preferred.