



CDA Training Course

New Jersey Applicant Packet

Hours of Operation (Eastern Time):

Monday-Thursday: 7:00am-6:00pm | Friday: 7:00am-12:00pm

Closed on Weekends and Holidays

Register on Your Phone, Tablet, or Computer by Visiting

<https://misstrish.net/>

& Selecting Earn Your CDA – Start Today!



Miss Trish's Wellness Teachings and Techniques
Patricia Pascucci, MA, LAC
Owner/Director

1-833-Ms-Trish (1-833-678-7474) Ext.: 1
contact@misstrish.net
misstrish.net | courses.misstrish.net

Copyright Miss Trish's Wellness Teachings and Techniques



Welcome Message and Mission Statement

Welcome

Welcome to Miss Trish's Wellness Teachings and Techniques! We pride ourselves on helping parents and preschool facilities create a healthy and positive basis for the children in their lives. We also take great pride in helping parents and teachers establish skillsets to further enhance their own personal and teaching habits.

At Miss Trish's Wellness Teachings and Techniques, we are proud to offer one of a kind schedule friendly programs that facilitate children, parents, teachers, and preschools. Whether it be developing positive habits for children, parent coaching, or simple room organization techniques, one of our many programs can help all involved establish habits in the present that will create a basis for a bright future.

With the help of our certified and trained staff, you can feel comfortable knowing that you are working in conjunction with experienced professionals who are eager to help provide a positive foundation of wellness for your future.

Mission Statement

Miss Trish's Wellness Teachings and Techniques is dedicated to helping parents, teachers, and preschool facilities create a healthy and positive basis for the children in their lives.

Our mission is to provide programs that develop a healthy and educational foundation for children and teachers in a schedule friendly manner.

At Miss Trish's Wellness Teachings and Techniques, we are dedicated and committed to providing teachers, families, and preschools with the utmost care, professionalism, and individualized assistance.

Policies and Guidelines

Please visit <https://misstrish.net/policies-%26-regulations> to read and review our Policies and Guidelines.



CDA Training Course

**Earn the Most Widely Recognized Credential in
Early Childhood Education**

**Providing You With Everything You Need To Earn Your CDA
Full Scholarships and Payment Plans Available**

CDA Requirements:

- 120 Hours of Training in CDA Subject Areas
- Professional Portfolio
- CDA Exam
- PD Specialist Observation

Making It Work For You:

- Online Course
- Personalized Guidance
- Schedule Friendly
- Exam Preparation

Why Earn Your CDA:

- Further Enhance Your Knowledge and Career
- Increase Your Training
- Boost Your Classroom Performance
- Potentially Earn a Higher Salary

Required Textbooks & Materials to be Purchased: *CDA Essentials for Working with Young Children (Second Edition)*, *The Child Development Associate National Credentialing Program* and *CDA Competency Standards*, and a Binder for your Portfolio*

*Textbook Funds May Be Reimbursed Through Available Scholarships

CDA TRAINING INFORMATION

**SCHOLARSHIPS
AVAILABLE IN
VARIOUS STATES**

**PAYMENT PLANS
AVAILABLE**

SCHEDULE FRIENDLY

FULL ONLINE COURSE

**OPTIONAL ONLINE
LIVE
CLASS SESSIONS**

**INDIVIDUAL ONLINE
TUTORING AVAILABLE**

CONTACT INFORMATION

**Patricia Pascucci, MA, LAC
Program Founder & Director**

**Website: www.misstrish.net
Courses: courses.misstrish.net**

**Phone Number: 1-833-Ms-Trish
(1-833-678-7474) Ext.: 1**

Email: contact@misstrish.net



Miss Trish's is an IACET Accredited Provider

What is IACET?

- IACET (International Accreditors for Continuing Education and Training) is recognized internationally as a standard development organization and accrediting body that promotes quality of continuing education and training

Why Does it Matter that Miss Trish's is an IACET Accredited Provider?

- Miss Trish's Wellness Teachings and Techniques is accredited by the International Accreditors for Continuing Education and Training (IACET) and offers IACET CEUs for its learning events that comply with the ANSI/IACET Continuing Education and Training Standard. IACET is recognized internationally as a standard development organization and accrediting body that promotes quality of continuing education and training.

What Does Miss Trish's Provide as an IACET Accredited Provider?

- CEUs for all learning events that comply with the ANSI/IACET Continuing Education and Training Standard (*ex: 12 CEUs for 120 Hours of CDA Training*)
- An organization that provides stellar processes used to plan, design, develop, deliver, and administer programs
- Assurance of a quality organization
- Learning opportunities that have been benchmarked against industry best practices





FOR IMMEDIATE RELEASE

Miss Trish's Wellness Teachings and Techniques Becomes an IACET Accredited Provider ***Prestigious Accreditation Demonstrates Commitment to High-Quality Adult Learning***

September 1, 2021: The International Association for Continuing Education and Training (IACET) has awarded Miss Trish's Wellness Teachings and Techniques the prestigious Accredited Provider accreditation. IACET Accredited Providers are the only organizations approved to offer IACET Continuing Education Units (CEUs). The accreditation period extends for five years, and includes all programs offered or created during that time.

"Miss Trish's Wellness Teachings and Techniques is proud of our education programs which educate hundreds of Early Childhood Educators each year in crucial classroom skills so that our students can maintain relevancy in today's world," stated Patricia Pascucci, Owner/Director. Patricia Pascucci added, "Our accreditation with IACET is a demonstration of our commitment to quality adult education and high standards for all of our programs. We are very pleased to join such a prestigious organization as well as an elite group of organizations that offer excellent continuing education and training programs."

"We are pleased to recognize and celebrate the achievement of Miss Trish's Wellness Teachings and Techniques as an Accredited Provider," stated Casandra Blassingame, CEO of IACET. Blassingame added, "Miss Trish's Wellness Teachings and Techniques proudly joins nearly 500 organizations around the globe that have matriculated through a rigorous peer-reviewed process by experts in continuing education, thereby ensuring the highest possible standards are met."

Courses Offered Include:

- All Inclusive Online CDA Program
- Online CDA Renewal Course
- Online Early Childhood Education Courses

To achieve Accredited Provider accreditation, Miss Trish's Wellness Teachings and Techniques completed a rigorous application process and successfully demonstrated adherence to the ANSI/IACET 2018-1 Standard for Continuing Education and Training by addressing the design, development, administration, and evaluation of its programs. Miss Trish's has pledged its continued compliance with the Standard and is now authorized to use the IACET name and Accredited Provider logo on promotional course material. In addition, Miss Trish's Wellness Teachings and Techniques is now linked to the IACET web site and is recognized as offering the highest quality continuing education and training programs.

Miss Trish's Wellness Teachings and Techniques is redefining education for Early Childhood Educators, creating flexible courses that are designed for Educators by Educators. With continued support, students enrolled in courses created by Miss Trish can feel confident that they will not only successfully complete their training, but apply the skills learned in a classroom setting to become the best teachers possible.

About IACET: The International Association for Continuing Education and Training (IACET) is a non-profit association dedicated to quality continuing education and training programs. IACET is the only standard-setting organization approved by the American National Standards Institute (ANSI) for continuing education and training. The ANSI/IACET 2018-1 Standard for Continuing Education and Training is the core of thousands of educational programs worldwide. For more information, please visit www.iacet.org or call 703-763-0705.



What's Included in Miss Trish's CDA Program?

Course Information and Details

- IACET Accredited Provider
- 100% virtual learning with ongoing support from Certified Educators with field experience
- Participants are able to create their own learning schedule and complete their training during their availability (we recommend 6 hours per week but participants are able to create their own schedule)
- Optional weekly live virtual classes with a certified educator at no extra cost
- Optional one-on-one or small group virtual tutoring with a certified educator at no extra cost
- Continued support and guidance from a team of educators with field experience
- 120 hours of online training in all required CDA Subject Areas
- Earn 12 CEUs (Continuing Education Units)
- Professional Portfolio assistance from certified PD Specialists
- CDA Exam preparation
- Assistance locating a PD Specialist and preparing for your observation

Course Timeline

- Participants are provided with 5 months access to the online CDA Program to complete their 120 hours of training in all 8 required subject areas towards earning their CDA
- Participants are provided with 7 months access to the CDA Professional Portfolio Course for additional assistance creating the required Professional Portfolio towards earning their CDA
- Participants are provided with guidance upon the completion of their 120 hours of training towards the next stages of earning their CDA

Required Texts to be Purchased Separately:

(All texts can be purchased at <https://www.cdacouncil.org/>)

- *The Child Development Associate National Credentialing Program and CDA Competency Standards (Infant - Toddler or Preschool Edition)*
- *CDA Essentials for Working with Young Children (Second Edition)*

Students Enrolled In This Training Will Have Access To:

- Course Syllabus
- Study Guide/Review Packets
- Interactive Worksheets
- Training Videos
- Sample Professional Portfolio and Review of your Professional Portfolio
- Interactive Review Activities
- Content Assessments
- Personalized Assistance
- Optional Live Virtual Classes
- Optional Personal or Small Group Tutoring
- Email and Text Message Notifications

Why Choose Miss Trish's Wellness Teachings And Techniques For All Of Your Trainings?

- All trainings created by an Educator for Educators
- Course activities to engage all types of learners
- Personalized guidance from experienced Educators
- Access to virtual tutoring
- Study Guides and Interactive Worksheets designed for optimal learning
- Sample schedules provided to help learners stay on track
- Notification Emails
- Easy to view dashboards
- Full time access to certificates and transcripts

Courses/Trainings Included in the CDA Program

1. Planning a Safe and Healthy Learning Environment
2. Advancing Children's Physical and Intellectual Development
3. Supporting Children's Social and Emotional Development
4. Building Productive Relationships with Families
5. Managing an Effective Program
6. Maintaining a Commitment to Professionalism
7. Observing and Recording Children's Behavior
8. Understanding Principles of Child Development and Learning
9. CDA Practice Exam
10. CDA Professional Portfolio Course and Review of Professional Portfolio by a certified PD Specialist and Educator



CDA Program Cost & Registration Information

CDA Program Cost

- \$1,500.00 for 120 hours of online training (This training is normally \$1800.00 when the courses are purchased separately. Participants also receive the Professional Portfolio Course for free, a total savings of \$525. That is less than \$15.00 per hour of training, with the discount it is \$12.50 per hour of training!)
- Textbooks are priced at \$95 at the Council's website at cdacouncil.org

Scholarships Available

- NJCCIS Training Scholarship available for up to \$1,500 at NJCCIS.com
- NJCCIS Assessment Fee Scholarship available for up to \$425 at NJCCIS.com
- NJCCIS Book Stipend Scholarship available for up to \$175 at NJCCIS.com
- NJCCIS Merit Scholarship available for up to \$500 for Grow NJ participants at NJCCIS.com

Payment Plans Available

- For those who do not qualify for the NJCCIS Training Scholarship, payment plans are available
- Please contact us for payment plan information at 1-833-678-7474 Ext. 1 or email finance@misstrish.net

How to Register for the CDA Program

1. Contact us at 1-833-Ms-Trish (1-833-678-7474) Ext. 1 or email ppascucci@misstrish.net to notify our team that you are interested in registering for the CDA Program so we can answer any questions you may have and help you choose the finance/scholarship option best for you
2. A link will be sent to the email you provide so you can complete the required forms.
3. For those applying for the NJCCIS Training Scholarship Application, upon receipt of all required documents, you will be contacted by a member of our team to discuss the next steps to finalize your registration
4. You will then be sent your official CDA Program Welcome Guide, Optional Live Online Class Schedule, and Optional Live Virtual Tutoring Information Sheet, all important information to help you be as successful as possible within the CDA Program
5. Once you receive your CDA Program Welcome Guide, visit <https://courses.misstrish.net/> to register using the login information emailed to you

If you would like to register on your own without payment plan or scholarship assistance, no worries! Simply visit <https://courses.misstrish.net/> to pay with a credit card and get started now!



Miss Trish's Also Offers CDA Renewal Training

If you have already earned your CDA & simply need to renew your CDA, Miss Trish's can assist you! Please review the information below.

CDA Renewal Requirements

- 45 Hours of Age Specific Training (Preschool or Infant/Toddler)
- Membership to a National or Local Early Childhood Professional Organization
- Minimum 80 Hours Working with Young Children
- Recommendation From ECE Reviewer
- First Aid and Infant and Child CPR Certification

CDA Renewal Training Hours Cost

- Cost varies depending on the courses chosen
- Please visit <https://courses.misstrish.net/Catalog/V2/> to choose the courses that best fit your training needs

Scholarships Available

- Please contact NJCCIS at **1877-522-1050** to inquire about scholarships for the CDA renewal.

Payment Plans Available

- For those who do not qualify for scholarships, payment plans are available
- Please contact us for payment plan information at **1-833-678-7474 Ext. 4** or email finance@misstrish.net

How to Register for Your CDA Renewal Training Hours

To Register for Your CDA Renewal Training, Visit <https://misstrish.net/>

& Select Earn Your CDA – Start Today!

For More Information on CDA Renewal Requirements, Please Visit:

https://www.cdacouncil.org/wp-content/uploads/2022/05/CDA-Renewal-Guide_final_May2022.pdf



Pre-Qualifying Information & CDA Requirements

Pre-Qualifying Information

To meet the criteria for the CDA Program and/or NJCCIS scholarship requirements, please ensure you meet all of the requirements below.

- You have been employed at your center for 3 months or more
- You currently work a minimum of 20 hours or more each week
- You have earned a high school diploma
- You are a teacher in a classroom 100% of the time in a childcare program
- You agree to maintain employment at your current center while receiving scholarship funds and for at least 1 year after completing all scholarship funded coursework (*As stated in NJCCIS scholarship guidelines*)
- Your center currently receives a subsidy through the Child Care Subsidy Program (*As stated in NJCCIS scholarship guidelines*)

All NJCCIS Scholarship Information & Requirements Can Be Found At NJCCIS.COM

CDA Requirements Set by the Council for Professional Recognition

The requirements below have been set by the Council for Professional Recognition. In the CDA Program, you will receive guidance to meet each requirement and complete each step needed towards earning your CDA.

- You must have a high school diploma
- Any time before you apply: Complete 120 clock hours of professional education covering the eight CDA Subject Areas
- Within 3 years before you apply: Obtain 480 hours of experience working with young children
- Within 6 months before you apply: Prepare a CDA Professional Portfolio according to the requirements outlined in the CDA Competency Standards book
- Submit a completed CDA application with full payment or scholarship issued funds
- Take the CDA Exam at a local Pearson Vue test center
- Complete the CDA Verification Visit with the PD Specialist

Please visit <https://www.cdacouncil.org/credentials/faqs/apply-for-cda-faqs> for more information on the CDA credentialing process



CDA Applicant Required Documents

To Register & Submit Documents, Visit <https://misstrish.net/>
& Select Earn Your CDA – Start Today!

Required Documents to be Submitted

All documents listed are required to successfully register for the CDA Program.

Visit <https://misstrish.net/> & Select Earn Your CDA – Start Today!

After all documents have been received and reviewed, all CDA Program applicants will receive further directions to finalize registration.

Visit <https://misstrish.net/> & Select Earn Your CDA – Start Today! to submit the required documents listed below.

1. Completed CDA Training Course Registration Form (Online)
2. Completed CDA Information Sheet (Online)
3. Copy of Completed Free 10 Hour Training Certificate: Health, Safety, and Child Growth and Development/Mandated Reporting: Basic Requirements for Licensing (Directions on p. 14) (Per Requirements, You DO NOT need to complete this training if you already completed the previous 8 hour NJ Health and Safety Basics: Birth to Preschool through Better Kid Care or Grow NJ Kids AND the 2 hour Mandated Reporting Course AND have your certificates)
4. Copy of Current Valid First Aid/CPR Certification
5. Copy of High School/College Diploma or Transcript
6. Employment Verification Letter (See Attached Directions)
7. Copy of Marriage Certificate and/or Proof of Name Change (This is to Verify Identity) (Only Needed if Your Last Name is Different Than the One on Your Documents and/or Transcripts)

Contact Us at 1-833-678-7474 or ppascucci@misstrish.net for assistance.



NJCCIS Account & Employment Verification Directions

If you are interested in applying for scholarships through NJCCIS, you will need to have an NJCCIS account and your employment verified by your Director. Please follow the directions below to create an NJCCIS account if you do not have one and have your employment verified by your Director. If you need assistance with this, please call NJCCIS directly at **1877-522-1050**.

How to Create an NJCCIS.com Account

1. Go to njccis.com
2. Scroll down and click "New to NJCCIS? Create an Account Now"
3. Follow the directions to create your account and add your employment information

Required Employment Verification for Scholarship Applicants (Please Give the Directions Listed Below to Your Director)

To apply for any NJCCIS scholarships, you must be a verified employee at a Preschool/Daycare Center in the NJ Workforce Registry System that receives subsidy from the state.

To have your employment verified in the NJ Workforce Registry System, please provide your Director with the following verification steps to complete:

1. Login to njccis.com
2. Under the Provider tab, click on Quick Links
3. Click on Personnel
4. Click on Association Requests halfway down the page
5. Then, click on the name of the employee that is requesting the verification
6. For assistance, call the NJ Workforce Registry at **1-877-522-1050**



Employment Verification Letter Directions

Overview

As part of the employment verification process, all Directors of CDA Program applicants are required to write an Employment Verification Letter for each applicant. Please provide your Director with the directions below to complete an Employment Verification Letter.

Directions for Director

1. Write the letter on business letterhead with your school's contact information
2. Write 3-4 sentences that include:
 - Employee's full name
 - Employee's position (assistant or lead teacher)
 - How many hours the employee works per week
 - Employee's start date (must include month, date, and year)
 - Employee's hourly pay rate (ex: \$15.00 per hour)
3. All employment letters should be emailed to ppascucci@misstrish.net

Example:

To Whom it May Concern:

Jane Smith has been an employee of Kid Time Child Care Center since September 1, 2017. She currently works as an Assistant Teacher in our infant classroom. She works 40 hours each week and she is paid \$15.00 per hour. Please feel free to contact me if you have any questions or concerns.

Thank You,

Patricia Pascucci, MA, LAC

Owner/Director



Directions for Required Free 10 Hour Health & Safety/Mandated Reporter Training

Please complete the required **free** NJCCIS training listed below. Please email the certificates/verification emails after completion to ppascucci@misstrish.net. If you need assistance with these trainings, please call NJCCIS directly at **1877-522-1050**.

Contact Information For Assistance

NJCCIS : **1877-522-1050**

Grow NJ Kids/Trainer Email: GrowNJKids@ssw.rutgers.edu

Grow NJ Kids/Trainer Phone Number: **732-258-5203**

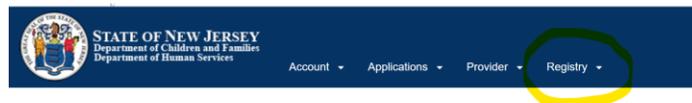
Important Information

1. You may register for & complete the Health & Safety/Mandated Reporter Training at any time.
2. The training does not need to be completed in one sitting. You may login and logout at your convenience following the proper exit and saving instructions.
3. You must follow the directions in the training for your work to be saved. Your work will not be saved if you do not follow the proper exit instructions.
4. The training should be completed on a computer, laptop or tablet. It may not work on a phone.

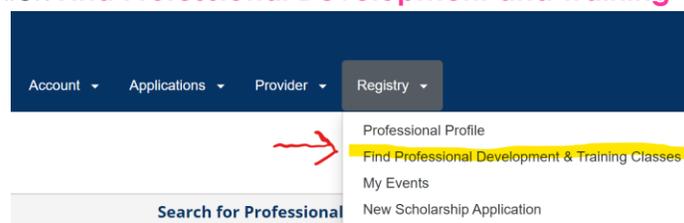
To complete the **free** 10 hour Health, Safety, and Child Growth and Development/Mandated Reporting: Basic Requirements for Licensing, please follow the directions below:

*****Remember to email your Certificate of Completion to ppascucci@misstrish.net*****

1. Go to the website njccis.com
2. Login to your account
3. Click on the **Registry Tab** at the top of your screen



4. Under the Registry Tab click **Find Professional Development and Training Classes**



5. In the **Event ID Box**, type in the code **140948 FOR THE ENGLISH CLASS OR 140950 FOR THE SPANISH CLASS** and click the blue **Search** button to the right of your screen

The screenshot shows a search form titled "Enter Professional Development & Training Classes Search Criteria". It includes fields for "Event Id:" (with "140948" entered), "From Date:", "To Date:", "Title/Course Name:", "Training Agency:", "County:", and "Class Id:". There are also checkboxes for "Online Training:", "GNJK:", and "CCDBG:", along with a "CCDBG Topic:" dropdown. A yellow arrow points to the "Event Id:" field, and another yellow arrow points to the "Search" button.

6. Click the blue **Select** button to the left of your screen next to Health, Safety, and Child Growth and Development/Mandated Reporting: Basic Requirements for Licensing – Online

The screenshot shows the event details for "Health, Safety, and Child Growth and Development/Mandated Reporting: Basic Requirements for Licensing - Online". A yellow circle highlights the "Select" button. The event details include: Training Agency: Grow NJ Kids; Begin Date: Always Available; End Date: Always Available; Fees: \$0.00; Class Id: 104658; Event Id: 140948; Capacity: 500000; Registered: 654; Address, City, County, and Zip fields.

7. Scroll down & click the green button **Register for this Event**

The screenshot shows the registration page for Event ID: 140948. It displays "1 Event Times" with Time ID: 179225. The event is "Always Available" with "# Registered: 654" and "# Available: 499346". The training agency is "Grow NJ Kids" and the trainer is "Grow NJ Kids". A yellow circle highlights the "Register for this Event" button, with a black arrow pointing to it.

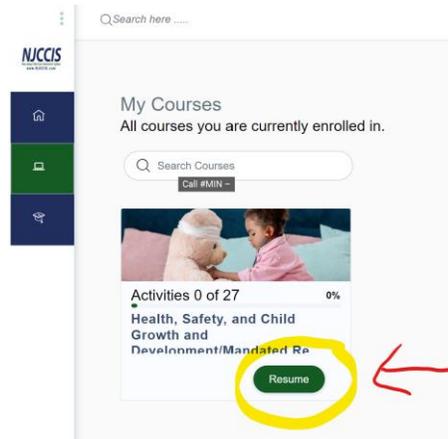
8. Scroll down and click the blue button that says **Launch the NJCCIS Training Portal**

The screenshot shows the registration page after registration. It displays "1 Event Times" with Time ID: 179225. The event is "Always Available" with "# Registered: 656" and "# Available: 499344". The training agency is "Grow NJ Kids" and the trainer is "Grow NJ Kids". A red button "Cancel registration for this event" is visible. A blue box contains the text "You are registered for this event". A yellow circle highlights the "Launch the NJCCIS Training Portal" button, with a black arrow pointing to it.

9. Click the blue **My Courses** button to the left of your screen



10. Click the green **Start/Resume** button



*****You may continue the training at your own pace, but it must be completed by the deadline provided by Miss Trish's for CDA Course enrollment*****

Remember:

1. The training does not need to be completed in one sitting.
2. Be sure to follow the directions to login and logout to save your coursework.

To Log Back Into Your Training If Not Completed In One Sitting:

1. Login to njccis.com
2. Click the **Registry tab**
3. Click **My Events**
4. Scroll Down & click **Select** next to Health and Safety/Mandated Reporter
5. Click the blue button that says **Launch the NJCCIS Training Portal**
6. Click **My Courses**
7. Click **Resume**



Start Earning Your CDA Today!

**Please Follow the Steps Below to Register
& Submit Your Required Documents**

Register & Submit Forms on Your Phone, Tablet, or Computer!

1. Visit <https://misstrish.net/>
2. Click **Earn Your CDA – Start Today!**
3. Complete the **1-minute questionnaire**
4. Our Team will follow up with you shortly & email the **File Invite registration link**

OR...

1. Email ppascucci@misstrish.net with your **name, state, and that you would like more information on enrollment** or to enroll in our upcoming CDA Course
2. Our Team will follow up with you shortly & email the **File Invite registration link**

Contact Us at 1-833-678-7474 or ppascucci@misstrish.net for assistance.

