



# S.A.F.E.R. HORSEMANSHIP

## Incident Report Template

This template is intended to help equestrian facilities document incidents, injuries, safety concerns, or unusual events in a clear and organized manner.

### INCIDENT INFORMATION

Date of Incident:	_____
Time of Incident:	_____
Location:	_____
Reported By:	_____

### PERSON(S) INVOLVED

Participant Name:	_____
Parent/Guardian:	_____
Witnesses:	_____
Horse(s) Involved:	_____

### DESCRIPTION OF INCIDENT

What Happened?	_____ _____ _____
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## INJURIES / DAMAGE

Injuries Observed:	_____ _____
Property or Equipment Damage:	_____

## ACTIONS TAKEN

First Aid Administered:	_____
Emergency Services Contacted:	_____
Parent/Guardian Notified:	_____
Follow-Up Recommendations:	_____ _____

## STAFF REVIEW

Reviewed By:	_____
Date Reviewed:	_____
Additional Notes:	_____ _____

Safety is not about fear — it is about awareness, communication, preparation, and continuous improvement.

**S.A.F.E.R.** stands for:  
**Safe • Achievable • Fun • Effective • Respectful**

[www.SAFERHorsemanship.com](http://www.SAFERHorsemanship.com)