

2025-2026 OCONEE ACADEMY CONTRACT

_____ *Accredited* _____ *Non-Accredited*

This Homeschooling Contract (the "Agreement") is made and entered on _____ by and between Pam Kennon, Director (the "Instructor") from Oconee Learning Center & Academy at 1592 Mars Hill Road Suite B Watkinsville, GA 30677 and the following parent:

(the "Parent")

In this Agreement, the party who is contracting to arrange the homeschooling services shall be referred to as "Parent", and the party who will be providing the services shall be referred to as "Instructor."

1. DESCRIPTION OF SERVICES. Beginning on August 29, 2025, the Instructor will provide educational instruction to:

The homeschooling will take place at 1592 Mars Hill Road. Suite B. Watkinsville, GA 30677. The hours of operation for both the 3 Day and 5 Day Programs are 8:30 a.m. - 12:30 p.m.

A grace period of 5 minutes will be allotted at the end of each school day. A charge of \$1/minute per child will be placed after the 5 minute grace period.

2. PAYMENT FOR SERVICES. The Parent will compensate the Instructor for the services provided via _____. Payments will be made as follows:

Milestone and Payment Amount

Due on the 1st day of each month, August-May \$ _____

A 3% convenience fee will be applied to all payments made through Venmo. Failure to make payment on the first of each month will result in a \$30 late fee each week payment is late. Other fees and/or expenses will be paid to the Instructor, unless such fees and/or expenses have been approved in advance by the appropriate executive on behalf of the Parent in writing. The Instructor shall be solely responsible for any and all taxes, Social Security contributions or payments, disability insurance, unemployment taxes, and other payroll type taxes applicable to

such compensation. The Instructor has the right of control over the method of payment for services. An annual **technology fee** of \$150 will be billed in ten monthly installments unless paid in full upon enrollment. _____ bill monthly _____ pay in full

3. Payment Authorization Agreement

To ensure a smooth and efficient payment process, OLCA requires all families to have a payment method on file. Parents may choose to keep a debit/credit card (a 3.5% service fee will be applied) or bank account information on file for any necessary payments, including but not limited to:

- Tuition auto-draft payments
- Late fees
- OLCA merchandise orders
- Snack fees
- Other incidental charges

Please select one of the following payment options and provide the required details:

☐ **Debit/Credit Card on File**

Cardholder Name: _____

Card Number: _____

Expiration Date (MM/YY): _____ / _____

CVV: _____

Billing Zip Code: _____

☐ **Bank Account on File**

Account Holder Name: _____

Bank Name: _____

Routing Number: _____

Account Number: _____

Account Type (Checking/Savings): ☐ Checking ☐ Savings

By signing below, I authorize OLCA to charge the above-selected payment method for any applicable fees as outlined in this agreement. I understand that I will receive prior notification for any scheduled charges and that it is my responsibility to keep my payment information updated.

Parent/Guardian Name (Print): _____

Signature: _____

Date: ____ / ____ / ____

Declined Payments & Fees

- If a payment is declined for any reason (insufficient funds, expired card, etc.), the parent/guardian will be notified and must update their payment information within 48 hours.
- A \$25 fee will be applied for each declined transaction.
- If payment is not received within 7 days, a late fee of \$30 will be charged. Continued non-payment may result in suspension of services until the account is brought current.

Commitment Policy

By enrolling in OLCA, parents/guardians agree to maintain their payment information on file for the full 2025-2026 academic year, ending May 15, 2026. Payment details will remain on file for the duration of the school year to cover tuition, fees, and any incidental charges.

- Early withdrawal does not exempt families from financial obligations, and all outstanding balances must be settled before the end of the school year.
- Payment information will not be removed before May 16, 2026, unless all financial commitments have been met.
- No refunds will be issued for payments already processed unless there was an administrative error.

By signing below, I authorize Oconee Learning Center & Academy to charge the above-selected payment method for any applicable fees as outlined in this agreement. I understand that it is my responsibility to keep my payment information updated and to notify OLCA of any changes.

Parent/Guardian Name (Print): _____

Signature: _____

Date: ____ / ____ / ____

4. TERM/TERMINATION. This Agreement shall terminate automatically on May 15, 2026. A regular, ongoing relationship of indefinite term is not contemplated. The Parent has no right to assign services to the Instructor other than as specifically contemplated by this Agreement. However, the parties may mutually agree that the Instructor shall perform other services for the Parent, pursuant to the terms of this Agreement.

5. RELATIONSHIP OF PARTIES. It is understood by the parties that the Instructor is an independent contractor with respect to the Parents, and not an employee of the Parents. The Parents will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of the Instructor.

6. ENTIRE AGREEMENT. This Agreement constitutes the entire contract between the parties. All terms and conditions contained in any other writings previously executed by

the parties regarding the matters contemplated herein shall be deemed to be merged herein and superseded hereby. No modification of this Agreement shall be deemed effective unless in writing and signed by the parties hereto.

7. WAIVER OF BREACH. Parent agrees to pay the full tuition of the academic year, regardless of whether their child completes the school year or withdraws for any reason. This commitment includes payment of all outstanding fees and charges accumulated up to the point of withdrawal. The school reserves the right to pursue legal action to recover any unpaid fees in the event of non-compliance with this clause. The waiver by the Parent of a breach of any provision of this Agreement by Instructor shall not operate or be construed as a waiver of any subsequent breach by Instructor.

8. SEVERABILITY. Any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

9. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Georgia.

10. SIGNATORIES. This Agreement shall be signed by _____ and by Pam Kennon, Director, on behalf of Oconee Learning Center & Academy. This Agreement is effective as of the date first above written.

Oconee Learning Center & Academy

By: _____ Date: _____
Pam Kennon, Director

PARENT:

By: _____ Date: _____