

HALEY GRACE EVENTS CO.

Pricing Guide

FULL-PLANNING

SEMI-PLANNING

MONTH -OF - COORDINATION

-Unlimited Communication -Recommended Vendor's list -Custom Wedding Timeline -12 hours on-site coordination for ceremony & reception -Manage budget/ checklist -Day before Rehearsal -Unlimited Phone Calls -Up to 4 vendor visits -Create layout/Meeting -Event Styling -Take over all contact with vendors -Emergency wedding day kit -Setup decor/breakdown -Collect any final payments & gratuities -Use of Decor Inventory \$5,000	-Unlimited Email Communication -Recommended Vendor's list -Custom Wedding Timeline -12 hours on-site coordination for ceremony & reception -Manage checklist -Day of rehearsal -(6) Final breakdown phone calls -Create layout -Ceremony & reception Coordination -Take over all contact with vendors -Emergency wedding day kit -Setup decor/breakdown -Collect any final payments & gratuities -Use of Decor Inventory \$3,000	-Unlimited Email Communication -Recommended Vendor's List -Custom Wedding Timeline -12 hours on-site coordination for ceremony & reception -Day of Rehearsal -Layout creation + Timeline -(2) Final Breakdown Phone Call -Ceremony & Reception Coordination -Maintain Wedding Itinerary -Emergency wedding day kit -Help setup decor/breakdown -Collect any gratuities -Take over all contact with vendors -Use of Decor Inventory \$1,800
DAY OF COORDINATION -12 hours of Coordination on-site -Timeline Creation -Two Meetings Prior to wedding \$1,000		



GET IN TOUCH TO BOOK YOUR PACKAGE

Additional Services

Guest Count greater than 150 will need additional coordinators to be brought in. Which may not apply depending on packages bought.

- 150-200 guests - an additional cost of \$200 will be added to grand total
- 200+ guests - an additional cost of \$350 will be added to grand total

Two Locations will have an additional cost depending on the distance.

A travel expense will be added depending on how far venue site is.



EXTRA ADD ONS:

- Additional Site Visits \$80
- Rented Items Pick Up \$75 (excluding any furniture)
- Set up/breakdown all Decor \$450
- Pickups for any vendors \$75
- Additional Hours for coordination day of event \$50 per hour