Open Call Exhibition at Artisan Gallery, Chichester

General Information and Terms and Conditions

Thank you for interest in our Open Call Exhibition. All the information needed to submit your application can be found below, but please contact us via email at info@artisangallerychichester.com if you have any queries.

We are a group of 25 local artists who co-run the gallery. Our aim with the exhibition is to showcase local artists and makers from West Sussex and Hampshire some who exhibit regularly and some who may never have done so before and everything in between. We encourage all styles and mediums that meet the theme of ‘Spring’. We want you to apply for your chance to be part of this fantastic event.

Please read our Terms and Conditions before applying. Please familiarise yourself with them before submitting your entry.

Theme: SPRING

Work should be any interpretation or influence relating to the theme.

Work

Any 2D and 3D work will be considered for the exhibition.

Due to space, we can only consider an application of one item per person.

Venue

58 North Street, Chichester, West Sussex, PO19 1NB

Dates

Application closing date: 31st January 2025

Delivery date: 1st or 2nd March 2025

Exhibition date: 3rd – 30th March 2025

Celebration of the event: 8th March 2025, 10am – 4pm.

Collection date of any unsold works: 30th March 2025, 4- 5pm.

Cost

Submission of one artwork piece costs £15, payable only once your piece has been selected to exhibit.

Fees are non-refundable.

All artwork must be for sale & will be subject to a 10% gallery commission.

Size limits

Maximum sizes for 2D work is 30cm x 30cm including frame, with D-rings already fitted for hanging.

Maximum sizes for 3D work is 30cm (depth) x 30cm (width) x 30cm (height), including plinth/stand.

Celebration of the Event

Artisan Gallery will be hosting an all-day event on Saturday 8th March 2025 to celebrate the lovely works, so please encourage friends and family to attend and have a glass of fizz with us. We will open from 10am until 4pm.

People’s Choice Award

The stewards in the gallery will be asking visitors to choose their favourite piece of work and the results will be announced at the end of the exhibition. The winner will be contacted and will receive a prize of a gallery gift voucher for the amount of £100.

Entry Requirements

Applicants must be 18 years and over.

Applicants must be living in West Sussex or Hampshire.

Applicants must complete the on-line application form. This does not guarantee a place in the exhibition, but all applications will be assessed and we will inform the artist if successful.

This is an open call with a theme of ‘Spring’. We encourage a range of styles, mediums & subject matter.

One piece of work only can be submitted per person, due to space.

Application

Please use the link here to complete the on-line application form, where there are questions to answer and the ability to upload images.

Link to on-line form:

<https://docs.google.com/forms/d/e/1FAIpQLSdnC8xNKYS25NUrMp3Z3Ha3VHCVbCUHztE52f63jXhLso_pdA/viewform?usp=pp_url>

You will be notified after the closing date of whether you have been selected.

You will be invoiced for your entry fee, once you have been selected. Please pay this promptly within two weeks of the date on the invoice.

Sales & commission

All work must be for sale during the exhibition. 10% commission will be taken by the gallery on all sales, so please factor this in when pricing the work for the show.

For any sales, you will receive your payment as soon as possible after the exhibition has finished. We will request your bank details at this point.

Delivery of artwork

If, for any reason, you are not able to deliver your work then, please liaise with the organising committee ahead of time to agree an alternative time. Artworks may be delivered in person or via courier however this must be arranged by the artist.

NB: Artworks must be clearly labelled and ready to hang. Any work not ready to hang will automatically incur a £5 fee on delivery to cover time and costs on the part of the organising committee.

Collection of artwork

All work must be collected between 4 and 5pm on 30th March. Due to space at the gallery, we cannot store items overnight.

Reserve artists

If a successful entrant is unable to participate in the show, a reserve artist will take that place. If you are chosen to participate and cannot, please let us know ASAP by contacting info@artisangallerychichester.com

Application Entries

Please make sure that the image you provide to the Artisan Gallery Open Call Exhibition is owned by yourself. Any material submitted by you must not infringe any applicable laws or contain inappropriate content (such as indecent, offensive, defamatory or threatening material).

Entries received after the application closing date outlined above will not be considered. Successful entries but without the entry fee will not be put forward. The organising committee reserves the right in their absolute discretion to extend the closing date for a reasonable period of time where an insufficient number of the entries received have satisfied the entry and judging criteria, and in these circumstances, the date on which they elect to close the competition shall be the renewed application closing date.

We reserve the right to disqualify your entry if:

a. Your application is incomplete.  
b. You do not meet the application criteria.  
c. You are not eligible to apply for the Artisan Gallery Open Call Exhibition.

d. You cannot be contacted.

e. You do not pay the entry fee within two weeks of the invoice.

Publicity

The successful applicants work will be used for marketing and may be shown on the gallery website and social media, prior to the event with appropriate accreditation whenever possible. Artisan Gallery also encourages your own promotion about the event.

Copyright and use of materials

Artists agree to their images being used in selected promotional materials (including website, social networks and other media) unless agreed otherwise. Artisan Gallery reserve the right to use selected images and copy for promotional activities other than the leaflet and website, in order to promote the Open Call Exhibition.

Please make sure that any text, graphics, photos or other media that you provide are owned by yourself.

Changes to the terms & conditions

The Organiser reserves the right to make changes to these Terms & Conditions. All changes will be posted on social media, and where appropriate, all artists will be notified by email. This version is dated 03/11/2024

Confidentiality and data protection

We are committed to Privacy and Data Protection. We collect personal contact information (including name, address, telephone number and email address), which you provide on a voluntary basis. We will not share your personal information with third parties for any other purpose without your consent, unless required by law. Any personal information we collect will never be sold to any companies or individuals.

Contact details are used to follow up on any emails we receive from you and keep you posted on keys dates for the event. You can opt out any time after the exhibition by sending an email to info@artisangallerychichester.com

Finally

Best of luck with your submission. We can't wait to receive it.