



# GENERAL LAND DEVELOPMENT DEPARTMENT

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## Navajo Nation Private/Family Cemetery Lease Checklist

*RDCF-07-24*

### Cover Letter/Letter of Application/ Family Plan of Operations

- i. Define the proposed project undertaking(s) including construction, operation, and whom will be the main familial oversight.
- ii. Provide in writing who the family plot/cemetery sexton (spokesperson) and alternative sexton will be as well as who will be eligible to be buried at the proposed location. Many of the defining variables may include but are not limited to; surname, clan, residential proximity, at the written discretion of the sexton, etc.)
- iii. Define to the best of the familial knowledge the history of the site, this may include but not be limited to; when the cemetery was started, who may be buried there, and what the future intent of the site may be.

### GPS Coordinate Map and/or Legal Land Survey

- i. Provide the coordinates of each corner and the total acreage of the proposed lease area.
- ii. If the applicant needs assistance, GLDD can aid in generating the map or the applicant may request help from the Grazing Official.
- iii. Otherwise, the applicant may hire a private legal land surveyor. This option is much more accurate and Nation's preference, but the decision lies with the applicant.

### Supporting Chapter Resolution

- i. A resolution from the respective chapter in support of the proposed undertaking, and where the project will be developed. This is not an approval from the chapter.
- ii. The Chapter Resolution must include legal language that specify the development as either community or industrial. This is required by the Land Withdrawal Designation Regulations. The legal language is found in RDCJN-33-15 Section 7(b)
  - a. "The \_\_\_\_\_ Chapter hereby supports and recognizes this land withdrawal for community development, which may include, but is not limited to, the following purposes: housing, education, economic development, healthcare facilities, public use, or governmental use. Industrial development is not supported for this area."

### Grazing Permittee Consents

- i. Collected consent from impacted land users and those holding a valid grazing permit, and a verification letter signed by the respective Grazing Official. If there are no valid grazing permittees, a signed verification letter from the Grazing Official is still required.

### Navajo Nation Environmental Determination Documents

- i. Biological Resource Compliance Form (BRCF) obtained from the Navajo Nation Department of Fish & Wildlife.
- ii. Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form obtained from the Navajo Nation Heritage & Historic Preservation Department.
- iii. Environmental Compliance Determination (ECD) from the General Land Development Department (GLDD).

**SUBMIT ELECTRONIC PACKET TO:** [GLDDProjects@navajo-nsn.gov](mailto:GLDDProjects@navajo-nsn.gov)