

# General Land Development Department

## CHECK LIST FOR MISSION SITE APPLICATION

1. \_\_\_\_\_ **APPLICATION** for religious activities is filled out by the applicant
2. \_\_\_\_\_ **FILING FEE** of \$100.00 made payable to The Navajo Nation
3. \_\_\_\_\_ **CONSENT(S)** Contact your local Chapter Grazing Official or Land Board Member
4. \_\_\_\_\_ **PETITION OF NAMES** endorsing the proposed mission site from surrounding residents in the vicinity.
5. \_\_\_\_\_ **SLIDING FEE SCALE** Filled out by applicant to determine annual rental fee
6. \_\_\_\_\_ **SURVEY PLAT** showing the exact location of the proposed mission site. Fees associated with services.
7. \_\_\_\_\_ **CHAPTER RESOLUTION** Supporting the withdrawal of land for mission site and permit.
8. \_\_\_\_\_ **ARTICLES OF INCORPORATION** Submit to Navajo Nation Business Regulatory Department to issue a Certificate of Incorporation authorizing to transact business within Navajo Nation as a Non-profit organization.
9. \_\_\_\_\_ **BIOLOGICAL SURVEY** performed by the Fish and wildlife Department. Fees associated with service. (928) 871-6451/6452
10. \_\_\_\_\_ **CULTURAL, HISTORICAL AND ARCHAEOLOGICAL** compliance report issued by the Historic & Heritage Preservation Department after the cultural resources conduct their service (928) 871-7147/7148
11. \_\_\_\_\_ **ENVIRONMENTAL ASSESSMENT REPORT** reviewed by the Navajo Environmental Protection Agency to ensure there is no contaminated or hazardous materials. NNEPA Office (928) 871-7692

Note: It is the policy of the Navajo Nation that the minimum acreage to conduct religious activities shall be 1½ acres. Acreage more than 1½ shall require justification from the applicant. While the permit is pending final approval, **NO** religious organization shall construct, operate, install or otherwise effect any improvements upon Navajo Nation land without processing a valid mission site permit. Failure to comply will cause the Navajo Nation to set reasonable rental fee or other remedies at law.

**\*\*Incomplete packages will not be processed and returned to you\*\***