



GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

PHONE: (928) 871-6490 · WWW.GLDD.ORG

Right-of-Way Checklist

Filing Fee (New and Renewals)

- i. Non-refundable filing fee of \$500.00 made payable to the Navajo Nation

Assessed Value

- i. Assessment for consideration is negotiated by the Navajo Nation Minerals Department

Cover Letter/ Scope of Work

- i. Provide the name of the project and define the intent of your proposal
 - i. Include the total acreage and miles on Tribal Trust and Fee lands
 - ii. Include the construction schedule and where the current term stands (new, renewal, expired, amendment, etc.)
- ii. Assign who will be responsible for construction, operation, maintenance, upgrades to infrastructure and/or utilities
- iii. If applicable, include funding sources and what waivers are requested for the project (valuation, bonds, insurance, etc.)

U.S. Department of Interior Bureau of Indian Affairs Right-of-Way Application

- i. Include all affiliated provisions listed under 25 CFR 169 and the accompanying official BIA Checklist: https://www.bia.gov/sites/default/files/dup/assets/public/raca/online_forms/pdf/1076-0181_ROW-Application_Exp6.30.23_508_0.pdf

Legal Land Survey

- i. A legal land survey with a legal description stamped by a Register Land Surveyor
 - i. For each section indicate the affected acreage and the accompanying developments
 - ii. Convey ingress and egress

Shapefile

- i. A shapefile (KML/KMZ or layer file) that depicts the utility line or corridor on Tribal Trust and Fee lands. The digital map layer should separate all corridor accompaniments

Chapter Resolution

- i. Resolution in support, not approval, of the proposed undertaking from all respective chapters that the project will be constructed in

Grazing Permittee Consents

- i. A Field Clearance Checklist listing all grazing permit holders is required. All sections of the Checklist must be filled out to be sufficient
- ii. Use the Consent Form to gather consent from valid grazing permit holders, the form must be signed by the respective Grazing Official. If there are no valid grazing permittees a signed Consent Form from the Grazing Official is still required

Navajo Nation Environmental Compliance Forms

Biological Resource Compliance Form (BRCF) attained from the Navajo Nation Department of Fish & Wildlife. If granted Conditional Approval, a Representative's signature is required

Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form attained from the Navajo Nation Heritage & Historic Preservation Department

- i. The location and acreage surveyed must correspond with the scope of work, as noted on the BRCF and CRCF
- ii. Attach applicable permits (Navajo Forestry Permits (tree removal), Water Resources Permits, etc.)
- iii. Although not required for an application to be deemed complete, an Environmental Assessment, Environmental Impact Statement, Record of Decision (ROD), Categorical Exclusion (CatEX), Finding of No Significant Impact (FONSI), etc. may be included in order to meet the funding NEPA requirements

Notice: Additional documents may be requested upon review

Submit Electronic Package to:
GLDDProjects@navajo-nsn.gov